

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes from Regularly Scheduled Meeting October 3, 2024

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, October 3, 2024 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Selinsgrove, PA. Vice-Chairman Pete DeWire presiding.

MEMBERS PRESENT: Vice-Chairman Pete DeWire, Treasurer Michael Kuhns, Secretary Gregory Aungst, and Assistant Secretary/Treasurer Isaac Ramer

MEMBERS EXCUSED: Chairman Thomas Ferry

OTHERS PRESENT: Solicitor Robert Cravitz, Operator Cody Cutler, Engineer Joseph Pfirman, and Admin. Secretary Susan Seebold

VISITORS PRESENT: *None*

Vice-Chairman Pete DeWire called the October 3, 2024 meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

MINUTES:

The Authority members reviewed the minutes of the September 5, 2024 PTMA meeting. After a brief discussion, Treasurer Michael Kuhns motioned to approve the minutes of the September 5, 2024 Penn Township Municipal Authority meeting as presented. Assistant Secretary/Treasurer Isaac Ramer seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

CORRESPONDENCE:

Proposed 2025 ESCRA Net Budget – Greg Pysher, ESCRA:

The Authority members reviewed and briefly discussed the September 19, 2024 letter and associated documentation from Greg Pysher of the Eastern Snyder County Regional Authority (ESCRA) concerning ESCRA's proposed 2025 Net Budget.

BRIGHT FARMS / PENN GREENHOUSE WATER USAGE:

The Authority members reviewed and briefly discussed the Bright Farms / PENN Greenhouse's water usage reports. Further discussion was tabled until the next PTMA meeting.

ALTERNATE WELL #2 PROJECT:

The Authority members reviewed the October 3, 2024 email from Jennifer Reese of GeoServices, Ltd. concerning the status of the Alternate Well #2 Test Well Project. It shall be noted that the Alternate Well #2 Test Well pump test and sampling have been moved to October 9, 2024 due to wet weather and scheduling difficulties. Further discussion was tabled until the next PTMA meeting.

WATER BOOSTER PUMP STATION REPAIR:

Operator Cody Cutler reported that PCS has not responded to numerous requests to have the Water Booster Pump Station SCADA system repaired. After a brief discussion, Engineer Joseph

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Pfirman was asked to contact PCS to (1) have the Water Booster Pump Station SCADA System repaired and (2) have the flow meters tied into the SCADA System, so the Authority can get **actual** meter readings. Further discussion was tabled until the next PTMA meeting.

WELL #1 REPLACEMENT PUMP:

Engineer Joseph Pfirman reported that Modern Pump has rescheduled the Well #1A Replacement pump installation for some time between October 16th and October 25th. Further discussion was tabled until the next PTMA meeting.

2025 PTMA BUDGET PREPARATION:

The Authority members briefly discussed several fees and calculations to be used in creating the 2025 PTMA Water & Sewer Budgets. Further discussion was tabled until the next PTMA meeting.

PTMA WATER VALVE REPLACEMENT PROJECT:

The Authority members discussed the need to replace the older water valves on the PTMA water system to ensure the integrity of the water system. Inspector Pete DeWire was asked to get estimated costs to repair the aforementioned valves. Further discussion was tabled until the next PTMA meeting.

CHAIRMAN’S REPORT – Thomas Ferry: None

VICE-CHAIRMAN’S REPORT – Pete DeWire:

Vice-Chairman Pete DeWire stated that he had nothing further to report.

INSPECTOR’S REPORT – Pete DeWire:

Inspector Pete DeWire reported that the Fike Brothers Carpet One water and sewer permit addendums have been completed.

OPERATOR’S REPORT – Cody Cutler:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Cody N. Cutler. (See Attachment A)

TREASURER’S REPORT – Michael Kuhns:

Financial Reports / Authorization of Bill Payments:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) After a brief discussion, Secretary Gregory Aungst motioned to approve the Treasurer’s Report, Payments, and Timecards as presented. Assistant Secretary/Treasurer Isaac Ramer seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Treasurer Michael Kuhns motioned to adjourn the October 3, 2024 PTMA meeting at 7:33 p.m. Secretary Gregory Aungst seconded the motion and unanimously approved.

***Respectfully Submitted,
Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***