

# PENN TOWNSHIP MUNICIPAL AUTHORITY

## Minutes from Regularly Scheduled Meeting May 2, 2024

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, May 2, 2024 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Selinsgrove, PA. Chairman Thomas Ferry presiding.

**MEMBERS PRESENT:** Chairman Thomas Ferry, Vice-Chairman Pete DeWire, Treasurer Michael Kuhns, Secretary Gregory Aungst, and Assistant Secretary/Treasurer Isaac Ramer

**MEMBERS EXCUSED:** *None*

**OTHERS PRESENT:** Solicitor Robert Cravitz, PTMA Operator Cody Cutler, Engineer Joseph Pfirman, and Admin. Secretary Susan Seebold

**VISITORS PRESENT:** *None*

*Chairman Thomas Ferry called the May 2, 2024 meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.*

### **MINUTES:**

The Authority members reviewed the minutes of the April 4, 2024 PTMA meeting. After a brief discussion, Vice-Chairman Pete DeWire motioned to approve the minutes of the April 4, 2024 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion with Assistant Secretary/Treasurer Isaac Ramer abstaining. MOTION PASSED.

**PUBLIC COMMENT:** *None*

**CORRESPONDENCE:** *None*

### **ALTERNATE WELL #2 PROJECT:**

Engineer Joseph Pfirman reported that he is currently waiting on approval from the PA Department of Agriculture to drill test wells on the proposed Alternate Well #2 site located near Gaugler Lane. Engineer Pfirman further reported that he recently submitted PTMA Financial Statements to DCED for use in the Statewide Local Share Assessment Grant review. Further discussion was tabled until the next PTMA meeting.

### **WATER BOOSTER PUMP STATION REPAIR:**

Operator Cody Cutler reported that he and Process Control Solutions are continuing to investigate the on-going issues at the Water Booster Pump Station. Operator Cutler further reported that an electrician will be on site on Monday to investigate a recent electrical issue. Further discussion was tabled until the June 6, 2024 PTMA meeting.

**PENN TOWNSHIP MUNICIPAL AUTHORITY – May 2, 2024 minutes (cont.)**

***WELL #1 REPLACEMENT PUMP:***

Operator Cody Cutler reported that Well #1 stopped working on Sunday, April 28, 2024, causing the Authority to utilize the Water Booster Pump Station as the emergency water backup source. Operator Cutler further reported that Modern Pump & Equipment will be on site tomorrow to see if they can repair the current pump, since it will be approximately 3 – 4 weeks until the new replacement pumps arrive. After a brief discussion, Vice-Chairman Pete DeWire motioned to purchase a Keller Transducer with ¾” S.S. line and a precision digital display that is compatible with the Authority’s current SCADA system along with a relay for pump shutdown in an approximate amount of \$1,800.00. Treasurer Michael Kuhns seconded the motion and unanimously approved. It shall be noted that the PA Department of Environmental Protection has recently issued the DEP Construction Permit for the replacement of the Well #1 pump. Further discussion was tabled until the next PTMA meeting.

***DEP WATER SERVICE LINE INVENTORY:***

Solicitor Robert Cravitz reported that his office sent letters dated April 8, 2024 to the homeowners on the east side of the Breezewood Forest Development reminding them of the DEP Water Service Line Inventory requirements and notifying them that PTMA representatives may need to dig near the curb stop on their properties to document the type of pipe used for the stub portion of the water lateral throughout the month of May. Inspector Pete DeWire reported that he recently started doing the curb-stop inspections in the Breezewood Forest Development and plans to have all both the curb-stop inspections and internal home inspections completed by the end of the month. It shall be noted that since the west side of the Breezewood Development and two of the homes in the Burgess Development are connected to privately-owned water mains, Inspector DeWire will only need to inspect the connection points where the privately-owned water mains connect to the PTMA water mains.

***CHAIRMAN’S REPORT – Thomas Ferry:***

Chairman Thomas Ferry stated that he had nothing further to report.

***VICE-CHAIRMAN’S REPORT – Pete DeWire:***

Vice-Chairman Pete DeWire stated that he had nothing further to report.

***INSPECTOR’S REPORT – Pete DeWire:***

Inspector Pete DeWire reported that he has recently marked several PA One Calls.

***OPERATOR’S REPORT – Cody Cutler:***

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Cody N. Cutler. (See Attachment A)

***TREASURER’S REPORT – Michael Kuhns:***

***Financial Reports / Authorization of Bill Payments:***

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) After a brief discussion, Vice-Chairman Pete DeWire motioned to approve the Treasurer’s Report, Payments, and Timecards as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

**PENN TOWNSHIP MUNICIPAL AUTHORITY – May 2, 2024 minutes (cont.)**

***Certificates of Deposit:***

The Authority members reviewed and discussed the certificate of deposit interest rates at several local financial institutions. After a brief discussion, Vice-Chairman Pete DeWire motioned upon maturity to deposit the funds from the NNB Certificate of Deposit ending in 1836 into the Authority's Sewer Fund Checking Account at MB&T. Vice-Chairman DeWire further motioned upon maturity to deposit the funds from the NNB Certificate of Deposit ending in 1844 into the Authority's Water Fund Checking Account at MB&T. Assistant Secretary/Treasurer Isaac Ramer seconded the motion and unanimously approved. It shall be noted that the aforementioned Sewer Fund and Water Fund Checking Accounts are currently getting a 5.50% interest rate, which is higher than the quoted certificate of deposit interest rates.

***ADJOURNMENT:***

With no further business to discuss, Vice-Chairman Pete DeWire motioned to adjourn the May 2, 2024 PTMA meeting at 7:32 p.m. Treasurer Michael Kuhns seconded the motion and unanimously approved.

***Respectfully Submitted,  
Susan L. Seebold, Administrative Secretary  
Penn Township Municipal Authority***