

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes from Regularly Scheduled Meeting April 4, 2024

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, April 4, 2024 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Selinsgrove, PA. Chairman Thomas Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Vice-Chairman Pete DeWire, Treasurer Michael Kuhns, and Secretary Gregory Aungst

MEMBERS EXCUSED: Assistant Secretary/Treasurer Isaac Ramer

OTHERS PRESENT: Solicitor Robert Cravitz, PTMA Operator Cody Cutler, Engineer Joseph Pfirman, and Admin. Secretary Susan Seebold

VISITORS PRESENT: *None*

Chairman Thomas Ferry called the April 4, 2024 meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

MINUTES:

The Authority members reviewed the minutes of the March 7, 2024 PTMA meeting. After a brief discussion, Vice-Chairman Pete DeWire motioned to approve the minutes of the March 7, 2024 Penn Township Municipal Authority meeting as presented. Treasurer Michael Kuhns seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

CORRESPONDENCE: *None*

BRIGHT FARMS / PENN GREENHOUSE EFFLUENT DISCHARGE & WATER USAGE:

Engineer Joseph Pfirman reported that he emailed Chris Hennessy of Bright Farms / PENN Greenhouse to get clarification of the cover depth over the 4-inch sewer lateral from the cleanout to the sewer main and expressed the Authority's concern of the sewer lateral being exposed near the exterior wall. Engineer Pfirman further reported that Mr. Hennessy replied that they will backfill around the exposed sewer lateral. After a brief discussion, Vice-Chairman Pete DeWire motioned to approve the Bright Farms / Penn Greenhouse sewer lateral connection to the restroom trailer as presented by Bright Farms / Penn Greenhouse to Engineer Joseph Pfirman conditional upon the above-mentioned exposed sewer lateral near the exterior wall being covered with the required amount of fill. Secretary Gregory Aungst seconded the motion and unanimously approved.

ALTERNATE WELL #2 PROJECT:

The Authority Members reviewed several emails from GeoServices, Ltd. concerning the drilling of test wells for alternate Well #2. After a brief discussion, Vice-Chairman Pete DeWire was directed to contact the Selinsgrove State Center to get permission for GeoServices' contractor to drill test wells for Alternate Well #2, which is proposed to be constructed on the Selinsgrove State Center's property near Gaugler Lane. It shall be noted if the test results are favorable, the Authority will need to procure the land from the Commonwealth of Pennsylvania.

PORTABLE STANDBY GENERATOR:

Chairman Thomas Ferry stated that there is nothing new to report on the Portable Standby Generator. Further discussion was tabled until a suitable generator is found.

WATER BOOSTER PUMP STATION REPAIR:

Operator Cody Cutler reported that upon testing the new flow meter in the Water Booster Pump Station, he found that both the new flow meter and the pump seem to be working as designed; however, there seems to be something malfunctioning within the system. After a brief discussion, Operator Cutler and Inspector DeWire were directed to continue their troubleshooting to determine the issue. Further discussion was tabled until the next PTMA meeting.

WELL #1 REPLACEMENT PUMP:

Engineer Pfirman reported that there is nothing new to report on the Well #1 replacement pump. Further discussion was tabled until the next PTMA meeting.

DEP WATER SERVICE LINE INVENTORY:

Inspector Pete DeWire reported that he plans to do the internal home inspections and curb-stop inspections at the beginning of May 2024. After a brief discussion, Solicitor Robert Cravitz was directed to send letters to the homeowners on the east side of the Breezewood Forest Development reminding them of the DEP Water Service Line Inventory requirements and notifying them that PTMA representatives may need to dig near the curb stop on their properties to document the type of pipe used for the stub portion of the water lateral from May 1st through May 21st. It shall be noted that since the west side of the Breezewood Development and two of the homes in the Burgess Development are connected to privately-owned water mains, Inspector DeWire will only need to inspect the connection points where the privately-owned water mains connect to the PTMA water mains.

CHAIRMAN'S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated that he had nothing further to report.

VICE-CHAIRMAN'S REPORT – Pete DeWire:

Vice-Chairman Pete DeWire stated that he had nothing further to report.

INSPECTOR'S REPORT – Pete DeWire:

Inspector Pete DeWire reported that he and Engineer Joseph Pfirman preliminarily reviewed the Fike Brothers Carpet One site plan and found several issues that need to be resolved. After a brief discussion, Inspector DeWire and Engineer Pfirman were directed to work with Fike Brothers Carpet One's engineer to resolve said issues.

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OPERATOR’S REPORT – Cody Cutler:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Cody N. Cutler. (See Attachment A)

TREASURER’S REPORT – Michael Kuhns:

Financial Reports / Authorization of Bill Payments:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) After a brief discussion, Secretary Gregory Aungst motioned to approve the Treasurer’s Report, Payments, and Timecards as presented. Vice-Chairman Pete DeWire seconded the motion and unanimously approved.

Certificates of Deposit:

The Authority members reviewed and discussed the certificate of deposit interest rates at several local financial institutions. After a brief discussion, Treasurer Michael Kuhns motioned upon maturity to roll-over all funds in the NNB Certificate of Deposit ending in 1437 to an 18-month Certificate of Deposit from Northumberland National Bank at an interest rate of 5.00% APY. Vice-Chairman Pete DeWire seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Treasurer Michael Kuhns motioned to adjourn the April 4, 2024 PTMA meeting at 8:19 p.m. Vice-Chairman Pete DeWire seconded the motion and unanimously approved.

Respectfully Submitted,

***Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***