

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes from Regularly Scheduled Meeting March 7, 2024

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, March 7, 2024 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Selinsgrove, PA. Chairman Thomas Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Vice-Chairman Pete DeWire, Treasurer Michael Kuhns, and Secretary Gregory Aungst

MEMBERS EXCUSED: Assistant Secretary/Treasurer Isaac Ramer

OTHERS PRESENT: Solicitor Robert Cravitz, Engineer Joseph Pfirman, and Admin. Secretary Susan Seebold

VISITORS PRESENT: *None*

Chairman Thomas Ferry called the March 7, 2024 meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

MINUTES:

The Authority members reviewed the minutes of the February 1, 2024 PTMA meeting. After a brief discussion, Vice-Chairman Pete DeWire motioned to approve the minutes of the February 1, 2024 Penn Township Municipal Authority meeting as presented. Treasurer Michael Kuhns seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

CORRESPONDENCE: *None*

BRIGHT FARMS / PENN GREENHOUSE EFFLUENT DISCHARGE & WATER USAGE:

The Authority members reviewed the Bright Farms / PENN Greenhouse Restroom Trailer sewer plan and associated photos. After a brief discussion, Engineer Joseph Pfirman was asked to contact Bright Farms / PENN Greenhouse to get clarification of the cover depth over the 4-inch sewer lateral from the cleanout to the sewer main and express the Authority's concern of the sewer lateral being exposed near the exterior wall. Further discussion was tabled until the next PTMA meeting.

ALTERNATE WELL #2 PROJECT:

Engineer Joseph Pfirman reported that he has not received a response to his November 15, 2023 email, which he sent to Senator Lynda Schlegel Culver requesting a meeting to discuss the PTMA Alternate Well #2 Project. After a brief discussion, Engineer Pfirman was asked to get a quote from GeoServices to do a test well on the proposed Alternate Well #2 site. Further discussion was tabled until the next PTMA meeting.

PORTABLE STANDBY GENERATOR:

Chairman Thomas Ferry stated that there is nothing new to report on the Portable Standby Generator. Further discussion was tabled until the April 4, 2024 PTMA meeting.

WATER BOOSTER PUMP STATION REPAIR:

Inspector Pete DeWire reported that Rusty's H2O Service LLC recently installed the new meter at the Water Booster Pump Station. Inspector DeWire further reported that Operator Cody Cutler plans to test the new meter in the near future. Further discussion was tabled until the next PTMA meeting.

WELL #1 REPLACEMENT PUMP:

Engineer Joseph Pfirman reported that Modern Pump & Equipment, Inc. is still waiting for the two replacement pumps for Well #1 to arrive. Engineer Pfirman further reported that the PA DEP Construction Permit Application for the new pumps is administratively complete and has been accepted for technical review, which is scheduled to be completed in May 2024. Further discussion was tabled until the next PTMA meeting.

DEP WATER SERVICE LINE INVENTORY:

Administrative Secretary Susan Seebold reported that she has received 16 responses to the PA DEP Water Service Line Inventory letter out of the 26 letters sent. After a brief discussion, Inspector DeWire was directed to schedule a time in the near future to complete the internal inspections of the properties that did not respond to the above-mentioned letter. Further discussion was tabled until the next PTMA meeting.

CHAIRMAN'S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated that he had nothing further to report.

VICE-CHAIRMAN'S REPORT – Pete DeWire:

Vice-Chairman Pete DeWire stated that he had nothing further to report.

INSPECTOR'S REPORT – Pete DeWire:

Salem Glenn Pump Station Fence Proposal:

The Authority reviewed a proposal from Apollo Fence Company for the Salem Glenn Pump Station. After a brief discussion, Treasurer Michael Kuhns motioned to have Apollo Fence Company install an eight-foot-high fence at the Salem Glenn Pump Station in the amount of \$6,594.00 as presented in their proposal #8758 dated February 15, 2024. Secretary Gregory Aungst seconded the motion and unanimously approved. It shall be noted that Inspector DeWire also requested a fence proposal from Stauffer Brothers; however, they did not respond to the request.

OPERATOR'S REPORT – Cody Cutler:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Cody N. Cutler. (See Attachment A)

TREASURER'S REPORT – Michael Kuhns:

Financial Reports / Authorization of Bill Payments:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) After a brief discussion, Vice-Chairman Pete DeWire motioned to approve the Treasurer's Report, Payments, and Timecards as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

PENN TOWNSHIP MUNICIPAL AUTHORITY – March 7, 2024 minutes (cont.)

ADJOURNMENT:

With no further business to discuss, Vice-Chairman Pete DeWire motioned to adjourn the March 7, 2024 PTMA meeting at 7:27 p.m. Secretary Gregory Aungst seconded the motion and unanimously approved.

***Respectfully Submitted,
Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***