

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes from Regularly Scheduled Meeting May 5, 2022

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, May 5, 2022 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Selinsgrove, PA. Thomas Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Treasurer Michael Kuhns, Secretary Gregory Aungst, and Assistant Secretary/Treasurer Isaac Ramer

MEMBERS EXCUSED: Vice-Chairman Pete DeWire

OTHERS PRESENT: Operator Cody Cutler, Solicitor Robert Cravitz, Engineer Joseph Pfirman, and Admin. Secretary Susan Seebold

VISITORS PRESENT: Abhijit Nagaraj, FSC-EHS of Bright Farms / PENN Greenhouse and Greg Pysher of ESCRA

MINUTES:

The Authority members reviewed the minutes of the April 7, 2022 PTMA meeting. After a brief discussion, Treasurer Michael Kuhns motioned to approve the minutes of the April 7, 2022 Penn Township Municipal Authority meeting as presented with the following amendment:

On page 1 under the *PTMA SCADA System Upgrade / Process Control Solutions' Quote* section, the second sentence shall state "After a moderate discussion, Vice-Chairman Pete DeWire motion to approve Process Control Solutions, LLC Quotation #Q220028-RevA dated April 6, 2022 as presented **in the amount of \$75,815.00** with the addition of providing SCADA equipment for the Salem Road Pumps Station as discussed with the total project amount not to exceed \$87,315.00."

Secretary Gregory Aungst seconded the motion and unanimously approved.

PUBLIC COMMENT: None

CORRESPONDENCE:

Lawn Service Price Increase – Randy Hawk's Lawn Service:

The Authority members reviewed the April 29, 2022 price increase proposal from Randy Hawk's Lawn Service. After a brief discussion, Treasurer Michael Kuhns motioned to approve Randy Hawk's Lawn Service Proposal dated April 29, 2022 as presented at a rate of \$70.00 per week or as needed. Assistant Secretary-Treasurer Isaac Ramer seconded and unanimously approved.

1st Quarter 2022 Late Fees – Various Customers:

The Authority members reviewed emails from various PTMA customers concerning the late fees applied to their sewer accounts. After a brief discussion, Chairman Thomas Ferry motioned to waive the 1st quarter 2022 late fees for Mr. & Mrs. Dale Rider's 19 Creekside Drive property, Mr. & Mrs. Terrence Mark's 105 Deerfield Court property, and Ms. Elizabeth Hummel's 21 Wedgewood Drive property due to their exemplary payment histories. Treasurer Michael Kuhns seconded the motion and unanimously approved.

BRIGHT FARMS / PENN GREENHOUSE EFFLUENT DISCHARGE:

The Authority members and professional advisors, Mr. Greg Pysker of ESCRA, and Mr. Abhijit Nagaraj of Bright Farms / PENN Greenhouse reviewed and discussed the April 29, 2022 letter from Rebecca A. Corbin of Woodard & Curran concerning the Bright Farms / PENN Greenhouse effluent discharge test results and flows. After a lengthy discussion, the following was decided:

1. Bright Farms / PENN Greenhouse will continue to test their effluent flow weekly until the test results consistently remain under the ESCRA High Strength Wastewater limits for at least six consecutive months. Test results must be submitted to both PTMA and ESCRA in a timely fashion.
2. Bright Farms / PENN Greenhouse and ESCRA will do split sampling of the effluent flow to verify the validity of the test results for a two-month period. Mr. Greg Pysker of ESCRA will coordinate the start date and sampling schedule with Bright Farms / PENN Greenhouse.
3. Daily water and effluent flow meter readings will be taken by PTMA personnel until the effluent flow volume consistently remains under the permitted 37 EDUs (or 10,175 GPD) for at least six consecutive months.
4. Bright Farms / PENN Greenhouse must follow and abide by PTMA and ESCRA Rules, Regulations, and Specifications.
5. Mr. Chris Hennessy and Mr. Abhijit Nagaraj were strongly encouraged to attend the June 1, 2022 meeting that will be held at 6:00 p.m. in the Penn Township Board of Supervisors conference room located at 228 Clifford Road, Selinsgrove, PA. All vested entities and individuals that are involved with the Bright Farms / PENN Greenhouse sewage discharge issues were invited to attend this meeting including representatives from the Penn Township Board of Supervisors, PTMA, ESCRA, LIVIC CIVIL, and Bright Farms / PENN Greenhouse.

Further discussion was tabled until the June 2, 2022 PTMA meeting.

(Mr. Abhijit Nagaraj left the meeting at 8:01 p.m.)

SALEM GLENN:

Pump Station Generator Project – Approval of Payment Application #3:

After the Authority members reviewed and briefly discussed payment #3 for the Salem Glenn Pump Station Generator Project, Chairman Thomas Ferry motioned to approve payment of the Salem Glenn Pump Station Generator Project Application #3 in the amount of \$17,266.63 to Westmoreland Electric Services, LLC as presented in their April 30, 2022 Application and Certificate for Payment. Treasurer Michael Kuhns seconded the motion and unanimously approved.

PENN TOWNSHIP MUNICIPAL AUTHORITY – May 5, 2022 minutes (cont.)

Pump Station Generator Project – Approval of Certificate of Substantial Completion:

After the Authority members reviewed and briefly discussed the Salem Glenn Pump Station Generator Project Certificate of Substantial Completion, Treasurer Michael Kuhns motioned to approve the Certificate of Substantial Completion for the Salem Glenn Pump Station Generator Project dated April 6, 2022 as present by Westmoreland Electric Services, LLC. Assistant Secretary-Treasurer Isaac Ramer seconded the motion and unanimously approved.

I&I Inspections / CCTV Project:

The Authority members briefly reviewed the Salem Glenn CCTV Project results. After a brief discussion, Administrative Secretary Susan Seebold was asked to get a quote from USG to further investigate possible broken laterals indicated in the above-mentioned CCTV results. It shall be noted Fairchild Brothers, Inc. will be repairing three manholes that were found to be damaged in the aforementioned CCTV Project results.

ALTERNATE WELL #2 PROJECT:

Chairman Thomas Ferry stated that there was nothing new to report on the Alternate Well #2 Project. Further discussion was tabled until the June 2, 2022 PTMA meeting.

CHAIRMAN’S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated that he had nothing further to report.

VICE-CHAIRMAN’S REPORT – Pete DeWire: None

INSPECTOR’S REPORT – Pete DeWire:

Administrative Secretary Susan Seebold reported that Mr. Rehab and Inspector Pete DeWire recently concluded the roadway portion of the Sassafra Street CCTV project. It shall be noted the remainder of the project was cancelled, due to Mr. Rehab not having equipment capable of accessing the Clifford Road Trunk Line.

OPERATOR’S REPORT – Cody Cutler:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Cody N. Cutler. (See Attachment A)

TREASURER’S REPORT – Michael Kuhns:

Financial Reports / Authorization of Bill Payments:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) After a brief discussion, Secretary Gregory Aungst motioned to approve the Treasurer’s Report, Payments and Timecards as presented. Treasurer Michael Kuhns seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Chairman Thomas Ferry motioned to adjourn the May 5, 2022 PTMA meeting at 8:24 p.m. Assistant Secretary-Treasurer Isaac Ramer seconded the motion and unanimously approved.

Respectfully Submitted,

***Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***