

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes from Regularly Scheduled Meeting

April 7, 2022

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, April 7, 2022 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Selinsgrove, PA. Thomas Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Vice-Chairman Pete DeWire, Treasurer Michael Kuhns, Secretary Gregory Aungst, and Assistant Secretary/Treasurer Isaac Ramer

MEMBERS EXCUSED: *None*

OTHERS PRESENT: Operator Cody Cutler, Solicitor Robert Cravitz, Engineer Joseph Pfirman, and Admin. Secretary Susan Seebold

VISITORS PRESENT: Chris Hennessy and Rob Davis of Bright Farms / PENN Greenhouse, Robert Stauder of PCS, and Greg Pysher of ESCRA

MINUTES:

The Authority members reviewed the minutes of the March 3, 2022 PTMA meeting. After a brief discussion, Vice-Chairman Pete DeWire motioned to approve the minutes of the March 3, 2022 Penn Township Municipal Authority meeting as presented. Treasurer Michael Kuhns seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

CORRESPONDENCE: *None*

PTMA SCADA SYSTEM UPGRADE / PROCESS CONTROL SOLUTIONS' QUOTE:

The Authority members and Mr. Robert Stauder of Process Control Solutions, LLC (PCS) reviewed the April 6, 2022 Quotation for an upgrade to PTMA's SCADA System. After a moderate discussion, Vice-Chairman Pete DeWire motioned to approve Process Control Solutions, LLC Quotation #Q220028-RevA dated April 6, 2022 as presented in the amount of \$75,815.00 with the addition of providing SCADA equipment for the Salem Road Pump Station as discussed with the total project amount not to exceed \$87,315.00. Vice-Chairman Pete DeWire further motioned that this contract be processed as a COSTARS purchase. Treasurer Michael Kuhns seconded the motion and unanimously approved.

(Mr. Robert Stauder left the meeting at 7:19 p.m.)

BRIGHT FARMS / PENN GREENHOUSE EFFLUENT DISCHARGE:

The Authority members and professional advisors, Mr. Greg Pysher of ESCRA, and Mr. Chris Hennessy and Robert Davis of Bright Farms / PENN Greenhouse reviewed and discussed the Bright Farms / PENN Greenhouse effluent discharge test results and flows. After a lengthy discussion, the following was decided:

PENN TOWNSHIP MUNICIPAL AUTHORITY – April 7, 2022 minutes (cont.)

1. There are currently 4 EDUs remaining in the Pawling Station Business Park, which are reserved for Lot #4. If Bright Farms / PENN Greenhouse needs additional EDUs for their increased effluent flow, they should consider purchasing Lot #4 to obtain the 4 extra sewer EDUs
2. Bright Farms / PENN Greenhouse will continue to test their effluent flow weekly until the test results continually remain under the ESCRA High Strength Wastewater limits.
3. Bright Farms / PENN Greenhouse and ESCRA will do split sampling of the effluent flow to verify the validity of the test results for the next two months.
4. Bright Farms / PENN Greenhouse will have their clarifier evaluated to see if it is large enough to handle the large amount of effluent being discharge.
5. Bright Farms / PENN Greenhouse will have their effluent discharge tank pumped out daily until their effluent flow decreases substantially.
6. In an effort to calculate the effluent flow volume on a daily basis, water and sewer meter readings will need to be taken daily for the next two months.
7. Bright Farms / PENN Greenhouse will supply PTMA and ESCRA with plumbing plans illustrating which sewer lines inside the plant are being discharged from the domestic side of the building that does not go through the pre-treatment facility.

Further discussion was tabled until the June 2, 2022 PTMA meeting where Bright Farms representatives, ESCRA, and the Authority will meet to review the aforementioned split test results and flow volume data. It shall be noted the board will not consider changing the effluent discharge testing frequency to monthly until Bright Farms / PENN Greenhouse effluent discharge test results are within ESCRA's high strength wastewater limits for at least six consecutive months.

(Mr. Greg Pysher, Mr. Robert Davis, and Mr. Chris Hennessy left the meeting at 8:18 p.m.)

SALEM GLENN:

Pump Station Generator Project:

Engineer Joseph Pfirman reported that the Salem Glenn Generator Project is substantially completed. Engineer Pfirman further reported that the initial start-up of the Salem Glenn Pump Station Generator was completed yesterday along with operation training. Further discussion was tabled until the May 5, 2022 PTMA meeting.

I&I Inspections / CCTV Project:

Inspector Pete DeWire reported that the Salem Glenn CCTV Project was recently completed after a substantial rain event. Inspector DeWire further reported that although the Salem Glenn Sewer mains are in excellent condition, they did find three manholes that need repaired. After a brief discussion, Inspector Pete DeWire was directed to have Fairchild Brothers, Inc. repair the three above-mentioned manholes.

PENN TOWNSHIP MUNICIPAL AUTHORITY – April 7, 2022 minutes (cont.)

ALTERNATE WELL #2 PROJECT:

Vice-Chairman Pete DeWire reported that he, Secretary Gregory Aungst, Treasurer Michael Kuhns, and Administrative Secretary Susan Seebold recently met with Joshua Funk and Terri Campbell of Senator John R. Gordner’s office concerning the Alternate Well #2 Project. Vice-Chairman DeWire further reported that Senator John Gordner and Representative David Rowe sent a letter to DCED in support of the Statewide Local Share Assessment Grant Application submitted by PTMA. Inspector DeWire also reported that he spoke to PP&L and found that the closest three-phase electric service is located along Route 522. Further discussion was tabled until the May 5, 2022 PTMA meeting.

CHAIRMAN’S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated that he had nothing further to report.

VICE-CHAIRMAN’S REPORT – Pete DeWire:

Vice-Chairman Pete DeWire stated that he had nothing further to report.

INSPECTOR’S REPORT – Pete DeWire:

Pump Station Quarterly Cleaning:

Inspector Pete DeWire reported that the quarterly cleaning of the Authority’s pump stations is scheduled for next week with the exception of the Pawling Station Business Park Pump Station, which was recently cleaned.

PRWA Class Tuition Approval:

Inspector Pete DeWire reported he must take several continuing education classes to get enough wastewater contact hours to renew his Sewer Operator’s License. After a brief discussion, Assistant Secretary-Treasurer Isaac Ramer motioned to approve Inspector Pete DeWire’s attendance at two PRWA continuing education courses required for the renewal of his Sewer Operator’s License in the amount of \$230.00. Treasurer Michael Kuhns seconded the motion and unanimously approved.

OPERATOR’S REPORT – Cody Cutler:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Cody N. Cutler. (See Attachment A)

TREASURER’S REPORT – Michael Kuhns:

Financial Reports / Authorization of Bill Payments:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) After a brief discussion, Vice-Chairman Pete DeWire motioned to approve the Treasurer’s Report, Payments and Timecards as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Treasurer Michael Kuhns motioned to adjourn the April 7, 2022 PTMA meeting at 8:46 p.m. Vice-Chairman Pete DeWire seconded the motion and unanimously approved.

Respectfully Submitted,

Susan L. Seebold, Administrative Secretary

Penn Township Municipal Authority