

# PENN TOWNSHIP MUNICIPAL AUTHORITY

## Minutes from Regularly Scheduled Meeting

March 3, 2022

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, March 3, 2022 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Selinsgrove, PA. Thomas Ferry presiding.

**MEMBERS PRESENT:** Chairman Thomas Ferry, Vice-Chairman Pete DeWire, Treasurer Michael Kuhns, Secretary Gregory Aungst, and Assistant Secretary/Treasurer Isaac Ramer

**MEMBERS EXCUSED:** None

**OTHERS PRESENT:** Operator Cody Cutler, Solicitor Robert Cravitz, Engineer Joseph Pfirman, and Admin. Secretary Susan Seebold

**VISITORS PRESENT:** Troy Dressler

### **MINUTES:**

The Authority members reviewed the minutes of the February 3, 2022 PTMA meeting. After a brief discussion, Vice-Chairman Pete DeWire motioned to approve the minutes of the February 3, 2022 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

### **PUBLIC COMMENT:**

#### ***Troy Dressler – 15 Farm House Lane:***

Mr. Troy Dressler came before the board to discuss the unpaid clean-up costs caused by the October 21, 2021 sewer back, which occurred after a power outage and subsequent electrical issues at the Salem Glenn Pump Station. After a brief discussion, Treasurer Michael Kuhns motioned to pay Mr. Troy Dressler Five Hundred Dollars (\$500.00) for the reimbursement of his insurance deductible for damages incurred from the October 21, 2021 sewer backup when sewage backed into his 15 Farm House Lane home. Secretary Gregory Aungst seconded the motion and unanimously approved.

*(Mr. Troy Dressler left the meeting at 7:10 p.m.)*

### **CORRESPONDENCE:**

#### ***4<sup>th</sup> Quarter 2021 Late Fees – PTMA Customers:***

The Authority members reviewed emails from various PTMA customers concerning the late fees applied to their water and sewer accounts. After a brief discussion, Vice-Chairman Pete DeWire motioned to waive the 4<sup>th</sup> quarter 2021 late fees for Mr. & Mrs. Ryan Ake's 102 Peachwood Drive property, and Mr. Randal Shroyer's 204 Sunset Drive property due to their exemplary payment histories. Treasurer Michael Kuhns seconded the motion and unanimously approved.

***Proxy Statement – Thomas Obrokta, Jr., Encova Mutual Insurance Group, Inc.:***

The Authority members reviewed the letter from Thomas Obrokta, Jr. concerning a Proxy Statement for Encova Mutual Insurance Group, Inc. After a brief discussion, the board decided not to sign the above-mentioned proxy statement.

***BRIGHT FARMS / PENN GREENHOUSE EFFLUENT DISCHARGE:***

The Authority members reviewed and briefly discussed the Bright Farms / PENN Greenhouse effluent discharge test results and flows. Further discussion was tabled until the April 7, 2022 PTMA meeting. It shall be noted the board will not consider changing the effluent discharge testing frequency to monthly until Bright Farms / PENN Greenhouse effluent discharge test results are within ESCRA's high strength wastewater limits for at least six consecutive months.

***SALEM GLENN:***

***Pump Station Generator Project – Application for Payment #2:***

After the Authority members reviewed and briefly discussed payment #2 for the Salem Glenn Pump Station Generator Project, Chairman Thomas Ferry motioned to approve payment of the Salem Glenn Pump Station Generator Project Application #2 in the amount of \$25,130.57 to Westmoreland Electric Services, LLC as presented in their February 28, 2022 Application and Certificate for Payment. Treasurer Michael Kuhns seconded the motion and unanimously approved.

***Pump Station Generator Project – Status Report:***

Engineer Joseph Pfirman reported that the Salem Glenn Pump Station Generator Project is almost completed. Engineer Pfirman further reported that everything has been installed at the site including a 500-gallon propane tank with the exception of some fittings and explosion-proof equipment, which will be installed as soon as it arrives. Further discussion was tabled until the April 7, 2022 PTMA meeting.

***I&I Inspections / CCTV Project:***

Administrative Secretary Susan Seebold reported that Utility Services Group, Inc. plans to schedule the Salem Glenn CCTV project after a substantial rain event in early spring. Further discussion was tabled until the next PTMA meeting.

***ALTERNATE WELL #2 PROJECT:***

***Status Report:***

Vice-Chairman Pete DeWire reported that he recently spoke to Senator John R. Gordner's office concerning the Alternate Well #2 Project. Vice-Chairman DeWire further reported that Senator Gordner's office will be scheduling a meeting with him to discuss the project in the near future. Further discussion was tabled until the April 7, 2022 PTMA meeting.

***Grant Application / Adoption of Resolution No. 2022-01:***

The Authority members reviewed Resolution 2022-01 for the request of a Statewide Local Share Assessment Grant. After a brief discussion, Vice-Chairman Pete DeWire motioned to approve Resolution No. 2022-01 dated March 3, 2022 as presented with the condition Larson Design Group inserts the cost amount of the Alternate Well #2 Project on line three of the aforementioned resolution when it has been determined. Treasurer Michael Kuhns seconded the motion and unanimously approved.

**PENN TOWNSHIP MUNICIPAL AUTHORITY – March 3, 2022 minutes (cont.)**

***CHAIRMAN’S REPORT – Thomas Ferry:***

Chairman Thomas Ferry stated that he had nothing further to report.

***VICE-CHAIRMAN’S REPORT – Pete DeWire:***

Vice-Chairman Pete DeWire stated that he had nothing further to report.

***INSPECTOR’S REPORT – Pete DeWire:***

Inspector Pete DeWire stated that he had nothing further to report.

***OPERATOR’S REPORT – Cody Cutler:***

***Monthly Operating Reports:***

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Cody N. Cutler. (See Attachment A) After a brief discussion, Engineer Joseph Pfirman was directed to talk to the Salem Glenn Generator Project contractor to see if the alarm system in the pump station was included in the project costs. If it was not, Engineer Pfirman was asked to see if the contractor would accept a change order to the project to include the installation of the alarm system.

***TREASURER’S REPORT – Michael Kuhns:***

***Financial Reports / Authorization of Bill Payments:***

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) After a brief discussion, Vice-Chairman Pete DeWire motioned to approve the Treasurer’s Report, Payments and Timecards as presented. Assistant Secretary/Treasurer Isaac Ramer seconded the motion and unanimously approved.

***ADJOURNMENT:***

With no further business to discuss, Vice-Chairman Pete DeWire motioned to adjourn the March 3, 2022 PTMA meeting at 7:59 p.m. Treasurer Michael Kuhns seconded the motion and unanimously approved.

***Respectfully Submitted,  
Susan L. Seebold, Administrative Secretary  
Penn Township Municipal Authority***