

# PENN TOWNSHIP MUNICIPAL AUTHORITY

## Minutes from Regularly Scheduled Meeting

January 6, 2022

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, January 6, 2022 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Selinsgrove, PA. Thomas Ferry presiding.

**MEMBERS PRESENT:** Chairman Thomas Ferry, Vice-Chairman Pete DeWire, Treasurer Michael Kuhns, Secretary Gregory Aungst, and Assistant Secretary/Treasurer Isaac Ramer

**MEMBERS EXCUSED:** None

**OTHERS PRESENT:** Operator Cody Cutler, Solicitor Robert Cravitz, and Admin. Secretary Susan Seebold

**VISITORS PRESENT:** Keith Powers and Chris Hennessy of Bright Farms / PENN Greenhouse, Greg Pysker of ESCRA, and Mike Stebila

### **REORGANIZATION:**

Solicitor Robert Cravitz opened the floor for the nominations of PTMA officer positions. Pete DeWire motioned to appoint Thomas Ferry as PTMA Chairman for 2022. Michael Kuhns seconded the motion and unanimously approved.

Chairman Thomas Ferry motioned to appoint the following Authority members as 2022 Penn Township Municipal Authority officers:

Vice-Chairman	Pete DeWire
Secretary	Gregory A. Aungst
Treasurer	Michael A. Kuhns
Assistant Secretary/Treasurer	Isaac Ramer

Gregory Aungst seconded the motion and unanimously approved.

Chairman Thomas Ferry motioned to appoint the following as 2022 Penn Township Municipal Authority professional advisors:

Legal Counsel	Robert M. Cravitz, Esq.
Inspector	Pete DeWire
Auditors	Wagner, Dreese, Elsasser & Assoc.
Engineer	Larson Design Group, Inc.

Treasurer Michael Kuhns seconded the motion with Vice-Chairman Pete DeWire abstaining in regards to himself. MOTION PASSED.

**PENN TOWNSHIP MUNICIPAL AUTHORITY – January 6, 2022 minutes (cont.)**

**MINUTES:**

The Authority members reviewed the minutes of the December 2, 2021 PTMA meeting. After a brief discussion, Assistant Secretary/Treasurer Isaac Ramer motioned to approve the minutes of the December 2, 2021 Penn Township Municipal Authority meeting as presented. Vice-Chairman Pete DeWire seconded the motion and unanimously approved.

**CORRESPONDENCE:** *None*

**BRIGHT FARMS / PENN GREENHOUSE EFFLUENT DISCHARGE:**

The Authority members reviewed the December 7, 2021 letter from Keith Powers of Bright Farms concerning the effluent discharge status at the Bright Farms / PENN Greenhouse. After a moderate discussion, the following was decided:

1. There are currently 4 EDU's remaining in the Pawling Station Business Park, which are reserved for Lot #4. If Bright Farms / PENN Greenhouse decides to increase their effluent flow, they will need have further engineering review and approval by PTMA, ESCRA and PA DEP.
2. Bright Farms / PENN Greenhouse will continue to test their effluent flow weekly until the test results continually remain under the ESCRA High Strength Wastewater limits.
3. Bright Farms will make a monetary contribution to PTMA for the new pumps and electrical work being completed at the Pawling Station Business Park Pump Station. The amount of the above-mentioned contribution will be determined when PTMA receives the final cost for the project.

*(Mr. Keith Powers and Mr. Chris Hennessy left the meeting at 7:20 p.m.)*

**PUBLIC COMMENT:**

***Michael Stebila – 16 Farm House Lane:***

Mr. Michael Stebila came before the board to discuss the unpaid clean-up costs caused by the October 21, 2021 sewer back, which occurred after a power outage and subsequent electrical issues at the Salem Glenn Pump Station. After a brief discussion, Vice-Chairman Pete DeWire motioned to pay Mr. Michael Stebila One Thousand Dollars (\$1,000.00) for the reimbursement of his insurance deductible for damages incurred from the October 21, 2021 sewer backup when sewage backed into his 16 Farm House Lane home. Assistant Secretary/Treasurer Isaac Ramer seconded the motion and unanimously approved.

**SALEM GLENN:**

***Pump Station Generator Project:***

The Authority reviewed and briefly discussed the January 5, 2022 email from Engineer Joseph Pfirman concerning the status of the Salem Glenn Pump Station Generator Project. It shall be noted that supply issues caused by COVID-19 have delayed the delivery of the explosion proof parts until Mid-January 2022. Further discussion was tabled until the February 3, 2022 PTMA meeting.

***I&I Inspections / CCTV Project:***

Administrative Secretary Susan Seebold reported that Utility Services Group, Inc. plans to schedule the Salem Glenn CCTV project after a substantial rain event. Further discussion was tabled until the next PTMA meeting.

*(Mr. Michael Stebila left the meeting at 7:47 p.m.)*

***ALTERNATE PTMA WELL SITES:***

The Authority reviewed and discussed the January 5, 2022 email from Engineer Joseph Pfirman concerning the potential alternate PTMA well sites. Further discussion was tabled until the February 3, 2022 PTMA meeting.

***CHAIRMAN'S REPORT – Thomas Ferry:***

Chairman Thomas Ferry stated that he had nothing further to report.

***VICE-CHAIRMAN'S REPORT – Pete DeWire:***

Vice-Chairman Pete DeWire stated that he had nothing further to report.

***INSPECTOR'S REPORT – Pete DeWire:***

Inspector Pete DeWire reported that Meadowview Pump Station Pump #1 has been placed off-line due to blowby. It shall be noted that both Inspector DeWire and Operator Cody Cutler will continue to investigate the cause of this issue.

***OPERATOR'S REPORT – Cody Cutler:***

***Monthly Operating Reports:***

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Cody N. Cutler. (See Attachment A)

Operator Cody Cutler reported that Mr. Rehab would like to reschedule the CCTV work on the Clifford Road Trunk Line area for February 2022. After a brief discussion, the board instructed the Authority office to contact Mr. Rehab and schedule the Clifford Road Trunk Line for February 2022; however, they would like the remainder of the project area to be completed after a substantial rain event preferably in early spring 2022.

***TREASURER'S REPORT – Michael Kuhns:***

***Financial Reports / Authorization of Bill Payments:***

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) Vice-Chairman Pete DeWire motioned to approve the Payments and Timecards as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

***Chairman Thomas Ferry called an executive session at 8:03 p.m. to discuss personnel matters. The Penn Township Municipal Authority January 6, 2022 meeting was reconvened at 8:11 p.m. with no action taken in the executive session.***

**PENN TOWNSHIP MUNICIPAL AUTHORITY – January 6, 2022 minutes (cont.)**

Based upon the Executive Session discussion, Chairman Thomas Ferry motioned to increase the hourly wages of Inspector Pete DeWire, Administrative Secretary Susan L. Seebold, Primary Operator Cody N. Cutler, and Secondary Operator Tyler E. Hook by Three Percent (3%) per hour with all increases effective as of the first day of the current pay period. Treasurer Michael Kuhns seconded the motion with Vice-Chairman Pete DeWire abstaining in regards to himself.  
MOTION PASSED.

***ADJOURNMENT:***

With no further business to discuss, Chairman Thomas Ferry motioned to adjourn the January 6, 2022 PTMA meeting at 8:15 p.m. Treasurer Michael Kuhns seconded the motion and unanimously approved.

***Respectfully Submitted,  
Susan L. Seebold, Administrative Secretary  
Penn Township Municipal Authority***