

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes from Regularly Scheduled Meeting September 2, 2021

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, September 2, 2021 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Selinsgrove, PA. Thomas Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Secretary Gregory Aungst, and Assistant Secretary/Treasurer Isaac Ramer

MEMBERS EXCUSED: Vice-Chairman Pete DeWire and Treasurer Michael Kuhns

OTHERS PRESENT: Operator Cody Cutler, Solicitor Robert Cravitz, Engineer Joseph Pfirman, and Admin. Secretary Susan Seebold

VISITORS PRESENT: *None*

MINUTES:

The Authority members reviewed the minutes of the August 5, 2021 PTMA meeting. After a brief discussion, Assistant Secretary/Treasurer Isaac Ramer motioned to approve the minutes of the August 5, 2021 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

CORRESPONDENCE:

ESCRA High Strength Wastewater Revisions – Greg Pysher, ESCRA:

The Authority Members reviewed and briefly discussed the August 30, 2021 letter from Greg Pysher of the Eastern Snyder County Regional Authority (ESCRA) concerning the recent High Strength Wastewater Limits revisions to the ESCRA Rules and Regulations. It shall be noted the TSS and BOD limits remained the same; whereas, the Total Nitrogen and Total Phosphorous decreased to 37 mg/L and 5.9 mg/L, respectively.

BRIGHT FARMS / PENN GREENHOUSE EFFLUENT DISCHARGE:

The Authority members reviewed the Bright Farms / Penn Greenhouse effluent discharge test results and flows. After a brief discussion, Engineer Joseph Pfirman of Larson Design Group was directed to continue plotting the aforementioned test results for the next two months.

SALEM GLENN:

Pump Station Generator Project:

Engineer Joseph Pfirman reported that the Salem Glenn Pump Station Generator should be shipped in the near future. Engineer Pfirman further reported that once the generator is delivered, the contractor will be able to mobilize and install the generator within a week's time.

PENN TOWNSHIP MUNICIPAL AUTHORITY – September 2, 2021 minutes (cont.)

I&I Inspections:

Operator Cody Cutler discussed I&I issues that arose in the Salem Glenn Development from the recent heavy rain event. After a brief discussion, Assistant Secretary/Treasurer Isaac Ramer was directed to get a quote from the Lewisburg Municipal Authority to televise the Salem Glenn Development sewer mains.

ALTERNATE PTMA WELL SITES:

Solicitor Robert Cravitz reported that his office is reviewing deeds to potential alternate PTMA well sites. Further discussion was tabled until the October 7, 2021 PTMA meeting.

ARTICLES OF INCORPORATION STATUS:

Solicitor Robert Cravitz reported that he has heard nothing new from the state concerning the Amendment to the Articles of Incorporation. Further discussion was tabled until the October 7, 2021 PTMA meeting.

2022 PTMA MEETING SCHEDULE:

After a brief discussion, Secretary Gregory Aungst motioned to schedule the PTMA meetings for 2022 to be held on the first Thursday of each month with all meetings scheduled to begin at 7:00 p.m. in the Penn Township Municipal Authority Office. Assistant Secretary/Treasurer Isaac Ramer seconded the motion and unanimously approved. The Authority office was directed to advertise the 2022 PTMA meeting schedule in the next edition of the Snyder County Times.

DIRECT DEPOSITED PAYROLL CHECKS:

The Authority members reviewed the August 26, 2021 Northumberland National Bank direct deposit payroll check proposal. After a brief discussion, Assistant Secretary/Treasurer Isaac Ramer motioned to setup direct deposit payroll with Northumberland National as soon as possible. Secretary Gregory Aungst seconded the motion and unanimously approved.

CHAIRMAN’S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated that he had nothing further to report.

VICE-CHAIRMAN’S REPORT – Pete DeWire: None

INSPECTOR’S REPORT – Pete DeWire: None

OPERATOR’S REPORT – Cody Cutler:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Cody N. Cutler. (See Attachment A)

ICEA Solutions – Invoice #4485:

The Authority members reviewed ICEA Solutions Invoice #4485. After a brief discussion, the board decided that the work listed on the aforementioned invoice would fall under the “one year warranty on materials and labor” listed on ICEA Solutions Invoice #4482 dated August 20, 2021, which was previously approved. It shall be noted that the original installation took an additional 3 days to complete causing the Authority to purchase water from the Borough of Selinsgrove, which substantially added to the cost of the project.

PENN TOWNSHIP MUNICIPAL AUTHORITY – September 2, 2021 minutes (cont.)

TREASURER’S REPORT – Michael Kuhns:

Financial Reports / Authorization of Bill Payments:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) Assistant Secretary/Treasurer Isaac Ramer motioned to approve the Payments and Timecards as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Secretary Gregory Aungst motioned to adjourn the September 2, 2021 PTMA meeting at 7:49 p.m. Assistant Secretary/Treasurer Isaac Ramer seconded the motion and unanimously approved.

***Respectfully Submitted,
Susan L. Seibold, Administrative Secretary
Penn Township Municipal Authority***