

# **PENN TOWNSHIP MUNICIPAL AUTHORITY**

## **Minutes from Regularly Scheduled Meeting**

**May 6, 2021**

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, May 6, 2021 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Selinsgrove, PA. Thomas Ferry presiding.

**MEMBERS PRESENT:** Chairman Thomas Ferry, Vice-Chairman Pete DeWire, Treasurer Michael Kuhns, and Secretary Gregory Aungst

**MEMBERS EXCUSED:** Assistant Secretary/Treasurer Isaac Ramer

**OTHERS PRESENT:** Solicitor Matthew Cravitz, Operator Cody Cutler, Engineer Joseph Pfirman, and Admin. Secretary Susan Seebold

**VISITORS PRESENT:** Greg Pysher of ESCRA

### **MINUTES:**

The Authority members reviewed the minutes of the March 31, 2021 PTMA meeting. After a brief discussion, Vice-Chairman Pete DeWire motioned to approve the minutes of the March 31, 2021 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

**PUBLIC COMMENT:** *None*

**CORRESPONDENCE:** *None*

### **SALEM GLENN:**

#### ***Pump Station Generator Project:***

Engineer Joseph Pfirman reported that cut sheets are currently being reviewed for the Salem Glenn Pump Station Generator Project. Engineer Pfirman further reported that once the cut sheets are approved, it will take approximately 10 to 12 weeks for the generator to arrive.

### ***I&I Inspections:***

Treasurer Michael Kuhns reported that the Salem Glenn I&I inspections should resume in the near future when weather conditions permit. Further discussion was tabled until the June 3, 2021 PTMA meeting.

### ***BRIGHT FARMS / PENN GREENHOUSE EFFLUENT DISCHARGE:***

Inspector Pete DeWire reported that wipes were found in the Pawling Station Business Park Pump Station when the pump station was recently cleaned. Inspector DeWire further reported that he notified Bright Farms / Penn Greenhouse concerning the matter and explained that disposing of any kind of wipes into the sewer system is prohibited. Mr. Gregory Pysher of ESCRA reported that the Bright Farms / Penn Greenhouse pre-treatment facility is currently being fine-tuned, since the new facility hasn't lowered the effluent nutrient discharge to an acceptable level. After a moderate discussion, Solicitor Matthew Cravitz was directed to send a letter to Bright Farms / Penn Greenhouse requiring them to purchase the remaining thirty-one equivalent dwelling units (31 EDUs) in the Pawling Station Business Park. It shall be noted that

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in addition to the above-mentioned EDUs, there are 4 remaining EDUs, which are reserved for the unsold lot in the Pawling Station Business Park. Solicitor Cravitz was further directed to send a second letter to Bright Farms / Penn Greenhouse notifying them that all future sewer bills will be calculated based upon their water usage unless the effluent flow sewer meters are immediately repaired and readable via the exterior touchpads.

***ALTERNATE PTMA WELL SITES:***

Solicitor Matthew Cravitz reported that his office is currently reviewing deeds to potential alternate PTMA well sites. Further discussion was tabled until the June 3, 2021 PTMA meeting.

***ARTICLES OF INCORPORATION STATUS:***

Solicitor Matthew Cravitz reported that the revised PTMA Articles of Incorporation Amendment application will be submitted tomorrow.

***CHAIRMAN'S REPORT – Thomas Ferry:***

Chairman Thomas Ferry stated that he had nothing further to report.

***VICE-CHAIRMAN'S REPORT – Pete DeWire:***

Vice-Chairman Pete DeWire stated that he had nothing further to report.

***INSPECTOR'S REPORT – Pete DeWire:***

***Pawling Station Business Park & Salem Glenn Pump Stations – OPSCO Quotes:***

The Authority members reviewed the OPSCO quotes for the Pawling Station Business Park and Salem Glenn Pump Stations. After a brief discussion, Vice-Chairman Pete DeWire motioned to have Larson Design Group, Inc. review the Salem Glenn Pump Station and Pawling Station Business Park Pump Station OPSCO quotes and determine which replacement pumps would be the most reliable and economical for each pump station. Secretary Gregory Aungst seconded the motion and unanimously approved.

***Continuing Education Class:***

Inspector Pete DeWire requested that he be allowed to attend a local PRWA class, which will enable him to earn some of the credits required to renew his wastewater operator's license. After a brief discussion, Treasurer Michael Kuhns motioned to pay the \$105.00 tuition fee for the PRWA #146 – Operator Health & Safety Class being held on June 17, 2021 at the Middleburg Moose. Secretary Gregory Aungst seconded the motion and unanimously approved.

***OPERATOR'S REPORT – Cody Cutler:***

***Monthly Operating Reports:***

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Cody N. Cutler. (See Attachment A)

Operator Cody Cutler reported that the Well House flow meter is not operating correctly. After a brief discussion, Operator Cutler was directed to get quotes for a new flow meter. Further discussion was tabled until the June 3, 2021 PTMA meeting.

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***TREASURER’S REPORT – Michael Kuhns:***

***Financial Reports / Authorization of Bill Payments:***

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) Secretary Gregory Aungst motioned to approve the Payments and Timecards as presented. Vice-Chairman Pete DeWire seconded the motion and unanimously approved.

Administrative Secretary Susan Seebold was directed to contact several local financial institutions and acquire current certificate of deposit (CD) and money market interest rates to reinvest the CD maturing on June 21, 2021.

***ADJOURNMENT:***

With no further business to discuss, Vice-Chairman Pete DeWire motioned to adjourn the May 6, 2021 PTMA meeting at 7:56 p.m. Treasurer Michael Kuhns seconded the motion and unanimously approved.

***Respectfully Submitted,  
Susan L. Seebold, Administrative Secretary  
Penn Township Municipal Authority***