

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes from Regularly Scheduled Meeting

February 4, 2021

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, February 4, 2021 at 7:00 p.m. in the Bingo Room of VFW Post 6631 located at 940 Route 522, Selinsgrove, PA. Thomas Ferry presiding.

MEMBERS PRESENT: Thomas Ferry, Pete DeWire, Michael Kuhns, Gregory Aungst, and Isaac Ramer (arrived at 7:03 p.m.)

MEMBERS EXCUSED: *None*

OTHERS PRESENT: Solicitor Matthew Cravitz, Engineer Joseph Pfirman, and Admin. Secretary Susan Seebold (via telephone)

VISITORS PRESENT: Greg Pysher of ESCRA and Keith Powers of Bright Farms, Inc.

MINUTES:

The Authority members reviewed the minutes of the January 7, 2021 PTMA meeting. After a brief discussion, Vice-Chairman Pete DeWire motioned to approve the minutes of the January 7, 2021 Penn Township Municipal Authority meeting as presented. Treasurer Michael Kuhns seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

CORRESPONDENCE: *None*

SALEM GLENN:

Pump Station Generator Project – Construction Bid Opening:

Chairman Thomas Ferry opened and read aloud the following construction bids for the Salem Glenn Pump Station Generator Project:

Bidder's Name	Base Bid Amount
K & N Electric	\$79,900.00
HRI, Inc.	\$67,029.00
Pumping Solutions, Inc.	\$58,990.00
TRA Electric	\$52,780.00
Westmoreland Electric Services	\$51,750.00

After a brief discussion, Vice-Chairman Pete DeWire motioned to award the Salem Glenn Pump Station Generator Construction contract to Westmoreland Electric Services in the amount of \$51,750.00 as presented in their February 4, 2021 bid, conditional upon review and approval by Larson Design Group, Inc. and PTMA Solicitor Robert Cravitz. Assistant Secretary/Treasurer Isaac Ramer seconded the motion and unanimously approved.

PENN TOWNSHIP MUNICIPAL AUTHORITY – February 4, 2021 minutes (cont.)

I&I Inspections:

Treasurer Michael Kuhns reported that he and Operator Cody Cutler conducted I&I Inspections on several Salem Glenn properties on January 30, 2021 and found that a few laterals seem to be cracked or broken. Treasurer Kuhns further reported that stormwater does not seem to stay contained in the roadway as designed. After a brief discussion, further discussion was tabled until the March 4, 2021 PTMA Meeting.

SCADA System:

The Martz Technologies, Inc. SCADA System quote dated September 21, 2020 for the Salem Glenn Pump Station was tabled until the generator project is completed and the I&I issue is resolved.

BRIGHT FARMS / PENN GREENHOUSE EFFLUENT DISCHARGE:

The Authority members reviewed and discussed the January 20, 2021 email from Shawn Downey of Larson Design Group, Inc. concerning the review of the Bright Farms / PENN Greenhouse LLC Pretreatment Facility plans. After a brief discussion, Chairman Thomas Ferry motioned to accept Bright Farms / PENN Greenhouse pretreatment facility plans as presented by Kroff dated January 15, 2021. Chairman Ferry further motioned that construction of the aforementioned pretreatment facility is at Bright Farms / PENN Greenhouse's "own risk" and is conditional upon meeting all of PTMA and ESCRA effluent flow rules, regulations, specifications and requirements. Vice-Chairman Pete DeWire seconded the motion and it was unanimously approved. It shall be noted Bright Farms / PENN Greenhouse is required to continue to resolve all effluent flow issues until ESCRA and PTMA are satisfied. It shall also be noted that Bright Farms / PENN Greenhouse must continue to submit weekly test results to both PTMA and ESCRA.

(Mr. Keith Powers left the meeting at 7:54 p.m.)

2020 CHAPTER 94 REPORT:

After the Authority members reviewed and discussed the drafted 2020 Chapter 94 Report, Treasurer Michael Kuhns motioned to approve the Penn Township Municipal Authority 2020 Chapter 94 Report as presented. Secretary Gregory Aungst seconded the motion and it was unanimously approved.

CHAIRMAN'S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated that he had nothing further to report.

VICE-CHAIRMAN'S REPORT – Pete DeWire:

Vice-Chairman Pete DeWire stated that he had nothing further to report.

INSPECTOR'S REPORT – Pete DeWire:

Inspector Pete DeWire stated that he had nothing further to report.

OPERATOR'S REPORT – Cody Cutler:

Monthly Operating Reports:

The Authority members reviewed the Monthly Operating Reports submitted by PTMA Operator Cody N. Cutler. (See Attachment A)

PENN TOWNSHIP MUNICIPAL AUTHORITY – February 4, 2021 minutes (cont.)

TREASURER’S REPORT – Michael Kuhns:

Financial Reports / Authorization of Bill Payments:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) Secretary Gregory Aungst motioned to approve the Payments and Timecards as presented. Assistant Secretary/Treasurer Isaac Ramer seconded the motion and unanimously approved.

ESCRA FLOW METERS:

Greg Pysher of ESCRA reported that all flow meters on the ESCRA system are being replaced, since they are outdated and can not be repaired.

ADJOURNMENT:

With no further business to discuss, Vice-Chairman Pete DeWire motioned to adjourn the February 4, 2021 PTMA meeting at 8:14 p.m. Treasurer Michael Kuhns seconded the motion and unanimously approved.

***Respectfully Submitted,
Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***