

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes from Regularly Scheduled Meeting

February 6, 2020

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, February 6, 2020 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 10, Selinsgrove, PA. Thomas Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Vice-Chairman Pete DeWire, Treasurer Michael Kuhns, and Secretary Gregory Aungst

MEMBERS EXCUSED: Assistant Secretary/Treasurer Isaac Ramer

OTHERS PRESENT: Solicitor Robert Cravitz, Operator Cody Cutler, and Admin. Secretary Susan Seebold

VISITORS PRESENT: *None*

MINUTES:

The Authority members reviewed the minutes of the January 9, 2020 PTMA meeting. After a brief discussion, Treasurer Michael Kuhns motioned to approve the minutes of the January 9, 2020 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

CORRESPONDENCE:

Salem Manor MHP Water Main Extension – Shannon Rudy, SEDA-COG:

The Authority members reviewed the February 4, 2020 letter from Shannon Rudy of SEDA-COG concerning the two cooperative agreements amendments for the Salem Manor MHP Water Main Extension project. After a brief discussion, Vice-Chairman Pete DeWire motioned to approve Amendment 1 to FFY 2015 Community Development Block Grant (CDBG) Contract No. C000063989 and Amendment 1 to FFY 2016 CDBG Contract No. C000066573 for the Salem Manor Mobile Home Park Water Main Extension Project both dated February 6, 2020 as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

EASTERN SNYDER COUNTY REGIONAL AUTHORITY SERVICE AGREEMENT:

The Authority members reviewed and discussed at length the January 9, 2020 letter from Robert Cravitz representing the Borough of Selinsgrove and the January 31, 2020 letter from Beau Hoffman representing Monroe Township concerning the proposed Eastern Snyder County Regional Authority Service Agreement Amendments.

2019 CHAPTER 94 REPORT:

After the Authority members reviewed and discussed the drafted 2019 Chapter 94 Report, Secretary Gregory Aungst motioned to approve the Penn Township Municipal Authority 2019 Chapter 94 Report as presented. Treasurer Michael Kuhns seconded the motion and unanimously approved.

PENN TOWNSHIP MUNICIPAL AUTHORITY – February 6, 2020 minutes (cont.)

CHAIRMAN’S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated that he had nothing further to report.

VICE-CHAIRMAN’S REPORT – Pete DeWire:

Vice-Chairman Pete DeWire stated that he had nothing further to report.

INSPECTOR’S REPORT – Pete DeWire:

Bright Farms / Penn Greenhouse:

Inspector Pete DeWire reported that there is a high flow being discharged from Bright Farms / Penn Greenhouse. After a brief discussion, the Authority office was directed to send a letter to Mr. Steve Johnson of Bright Farms stating that as discussed at the planning phase of the Bright Farms / Penn Greenhouse project, discharge testing will be required to ensure that all flows meet the PTMA rules, regulations and requirements. It shall further state based upon the higher than anticipated flows entering the PTMA sewer system from the greenhouse lift station, the Authority finds it necessary to have the greenhouse’s flows tested each month for the foreseeable future. It shall request that Bright Farms has all discharge tested by a certified laboratory for TSS, BOD and Nutrient Content and submit all test results in writing to the Authority office on a monthly basis. It shall be noted effective the 1st quarter of 2020, Bright Farms will be billed for all sewer discharge based upon their water usage metered through both their domestic water meter and their greenhouse water meter.

Well House Maintenance:

Inspector Pete DeWire and Operator Cody Cutler reported on the maintenance being completed at the PTMA Well House. Inspector DeWire further reported that the air pack is out-of-date and is no longer needed, since the Authority started using liquid chlorine. After a brief discussion, Inspector DeWire was directed to get an appraisal of the above-mentioned air pack from Susquehanna Fire to establish the monetary value of the pack.

Inspector DeWire also reported that spill containment is needed for both sides of the Well House to meet DEP regulations. After a brief discussion, Inspector DeWire was directed to order all required spill containment equipment.

American Flag for PTMA Office:

Vice-Chairman Pete DeWire motioned to purchase a three foot by five foot (3’ X 5’) American Flag for the PTMA Office. Secretary Gregory Aungst seconded the motion and unanimously approved.

OPERATOR’S REPORT – Cody Cutler:

Monthly Operating Reports:

The Authority members reviewed the Monthly Operating Reports submitted by PTMA Operator Cody N. Cutler. (See Attachment A)

Operator Cody Cutler suggested that the Authority purchase a chlorine day tank for the Well House, which would eliminate the need for the majority of the liquid chlorine drums. After a brief discussion, Operator Cutler was directed to get (1) a quote for the Chlorine Day Tank, (2) the DEP requirements for the addition of the Chlorine Day Tank, and (3) historical data showing the need for the aforementioned tank.

PENN TOWNSHIP MUNICIPAL AUTHORITY – February 6, 2020 minutes (cont.)

TREASURER’S REPORT – Michael Kuhns:

Financial Reports / Authorization of Bill Payments:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C)
Vice-Chairman Pete DeWire motioned to approve the Payments and Timecards as presented.
Secretary Gregory Aungst seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Vice-Chairman Pete DeWire motioned to adjourn the
February 6, 2020 PTMA meeting at 8:17 p.m. Secretary Gregory Aungst seconded the motion
and unanimously approved.

***Respectfully Submitted,
Susan L. Seibold, Administrative Secretary
Penn Township Municipal Authority***