

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes from Regularly Scheduled Meeting October 3, 2019

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, October 3, 2019 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 10, Selinsgrove, PA. Thomas Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Vice-Chairman Neal Smith, Secretary Gregory Aungst, Treasurer Michael Kuhns, and Assistant Secretary/Treasurer Pete DeWire

MEMBERS EXCUSED: *None*

OTHERS PRESENT: Solicitor Robert Cravitz, Admin. Secretary Susan Seebold, and Engineer Dave Walters

VISITORS PRESENT: *None*

MINUTES:

The Authority members reviewed the minutes of the September 5, 2019 PTMA meeting. After a brief discussion, Treasurer Michael Kuhns motioned to approve the minutes of the September 5, 2019 Penn Township Municipal Authority meeting as presented. Assistant Secretary/Treasurer Pete DeWire seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

CORRESPONDENCE:

Proposed 2020 Net Operating Budget – Scott Bailey, ESCRA:

The Authority members reviewed the September 19, 2019 letter from Scott Bailey of the Eastern Snyder County Regional Authority (ESCRA) concerning the proposed 2020 ESCRA Net Operating Budget.

SALEM MANOR MOBILE HOME PARK – PROPOSED WATER MAIN EXTENSION:

Engineer Dave Walters reported that the Salem Manor Mobile Home Park Water Main Extension shop drawings have been approved with construction scheduled to begin the week of October 14, 2019. Further discussion was tabled until the November 7, 2019 PTMA Meeting.

PROPOSED ESCRA SERVICE AGREEMENT REVISIONS:

The Authority members reviewed the proposed ESCRA Service Agreement Revisions as presented by Solicitor Robert Cravitz. After a lengthy discussion, Solicitor Robert Cravitz was directed to forward the Authority's suggested changes to the ESCRA solicitor and the ESCRA Participants' solicitors for their review and consideration.

2020 PTMA BUDGET PREP:

The Authority members briefly discussed several fees and calculations to be used in creating the 2020 PTMA Water & Sewer Budgets. Further discussion was tabled until the next PTMA meeting.

PENN TOWNSHIP MUNICIPAL AUTHORITY – October 3, 2019 minutes (cont.)

CHAIRMAN’S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated that he had nothing further to report.

VICE-CHAIRMAN’S REPORT – Neal Smith:

Vice-Chairman Neal Smith stated that he had nothing further to report.

INSPECTOR’S REPORT – Pete DeWire:

Inspector Pete DeWire reported that the water and sewer permit testing for the new Service Electric building has been completed and approved. Inspector DeWire further reported that the water permit testing for Bright Farms has also been completed and approved with their sewer permit testing scheduled to begin tomorrow.

OPERATOR’S REPORT – Cody Cutler:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Cody N. Cutler. (See Attachment A)

TREASURER’S REPORT – Michael Kuhns:

Financial Reports / Authorization of Bill Payments:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) Vice-Chairman Neal Smith motioned to approve the Payments and Timecards as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Assistant Secretary/Treasurer Pete DeWire motioned to adjourn the October 3, 2019 PTMA meeting at 8:38 p.m. Treasurer Michael Kuhns seconded the motion and unanimously approved.

Respectfully Submitted,

Susan L. Seebold, Administrative Secretary

Penn Township Municipal Authority