

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes from Regularly Scheduled Meeting

July 2, 2019

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Tuesday, July 2, 2019 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 10, Selinsgrove, PA. Thomas Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Vice-Chairman Neal Smith, Secretary Gregory Aungst, Treasurer Michael Kuhns, and Assistant Secretary/Treasurer Pete DeWire

MEMBERS EXCUSED: *None*

OTHERS PRESENT: Operator Cody Cutler, Solicitor Robert Cravitz, Admin. Secretary Susan Seebold, and Engineer Dave Walters

VISITORS PRESENT: Cory Peterson of LIVIC Civil, Philip Bomberger and Zach Bomberger of Republic Development Company, Isaac Ramer and Jody Ramer

MINUTES:

The Authority members reviewed the minutes of the June 6, 2019 PTMA meeting. After a brief discussion, Treasurer Michael Kuhns motioned to approve the minutes of the June 6, 2019 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

CORRESPONDENCE: *None*

(Assistant Secretary/Treasurer Pete DeWire joined the meeting at 7:07 p.m.)

SALEM MANOR MOBILE HOME PARK – PROPOSED WATER MAIN EXTENSION:

Isaac and Jody Ramer came before the board to discuss conditions that needed to be met in order for them to grant an easement along their property, which is located along the proposed Salem Manor Mobile Home Park Water Main Extension. After a brief discussion, Vice-Chairman Neal Smith motioned to give Mr. and Mrs. Isaac Ramer a Five Hundred Dollar (\$500.00) credit to their PTMA water and sewer account in exchange for Mr. & Mrs. Ramer signing a deed of easement granting a permanent easement along their property, which is needed in order to proceed with the Salem Manor Mobile Home Park Water Main Extension Project. Assistant Secretary/Treasurer Pete DeWire seconded the motion and unanimously approved.

(Mr. and Mrs. Isaac Ramer left the meeting at 7:23 p.m.)

PROPOSED STATE POLICE BARRACKS / PAWLING STATION BUSINESS PARK:

Cory Peterson of LIVIC Civil and Philip Bomberger and Zach Bomberger of Republic Development Company came before the board to discuss the Proposed State Police Barracks Project, which is proposed to be constructed in the Pawling Station Business Park in the lot

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adjacent to the PTMA Well House. After a moderate discussion, Mr. Peterson was directed to have the Pennsylvania State Police submit a maintenance plan illustrating how they plan to maintain the proposed shooting range and how they plan to collect the lead from the spent bullets. It shall be noted that the Authority members are concerned with the possibility of lead contamination within their well head protection area, if the bullets are not disposed of properly.

(Mr. Cory Peterson, Mr. Philip Bomberger, and Mr. Zach Bomberger left the meeting at approximately 8:00 p.m.)

2018 PTMA AUDIT:

The Authority Members reviewed the Penn Township Municipal Authority audited financial statements for the year ended December 31, 2018. After a brief discussion, Vice-Chairman Neal Smith motioned to approve the Penn Township Municipal Authority Audited Financial Statements for the Year ended December 31, 2018 as presented by Wagner, Dreese, Elsasser & Assoc. Vice-Chairman Smith further motioned to publish the Penn Township Municipal Authority Concise Financial Statements dated December 31, 2018 in the *Snyder County Times*. Treasurer Michael Kuhns seconded the motion and unanimously approved.

CHAIRMAN’S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated that he had nothing further to report.

VICE-CHAIRMAN’S REPORT – Neal Smith:

Vice-Chairman Neal Smith stated that he had nothing further to report.

INSPECTOR’S REPORT – Pete DeWire:

46 Woodlynn Drive Water Lateral Leak:

Inspector Pete DeWire reported that a substantial water leak was found in Harris Estates near 46 Woodlynn Drive. Inspector DeWire further reported that the aforementioned leak has been repaired.

OPERATOR’S REPORT – Cody Cutler:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Cody N. Cutler. (See Attachment A)

Sassafras Street Metering Area Sewer Flows:

Operator Cody Cutler reported that he is still searching for I & I within the Sassafras Street metering area and will begin looking for I & I issues within the Creek Road metering area in the near future.

TREASURER’S REPORT – Michael Kuhns:

Financial Reports / Authorization of Bill Payments:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) Secretary Gregory Aungst motioned to approve the Payments and Timecards as presented. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

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SOLICITOR’S MEETING – ESCRA SERVICE AGREEMENT AMENDMENTS:

Solicitor Robert Cravitz reported on the highlights of a solicitor’s meeting he recently attended concerning the ESCRA Service Agreement Amendments.

ADJOURNMENT:

With no further business to discuss, Treasurer Michael Kuhns motioned to adjourn the July 2, 2019 PTMA meeting at 8:39 p.m. Secretary Gregory Aungst seconded the motion and unanimously approved.

***Respectfully Submitted,
Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***