

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting

May 2, 2019

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, May 2, 2019 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 10, Selinsgrove, PA. Thomas Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Secretary Gregory Aungst, Treasurer Michael Kuhns, and Assistant Secretary/Treasurer Pete DeWire

MEMBERS EXCUSED: Vice-Chairman Neal Smith

OTHERS PRESENT: Operator Cody Cutler, Solicitor Robert Cravitz, Admin. Secretary Susan Seebold, and Engineer Dave Walters

VISITORS PRESENT: Jason Kaufman and Sean Christine of DH&L

MINUTES:

The Authority members reviewed the minutes of the April 4, 2019 PTMA meeting. After a brief discussion, Secretary Gregory Aungst motioned to approve the minutes of the April 4, 2019 Penn Township Municipal Authority meeting as presented. Treasurer Michael Kuhns seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

(Assistant Secretary/Treasurer Pete DeWire joined the meeting at 7:11 p.m.)

FIRE HYDRANT TRAINING / APPARATUS REPLACEMENT PLAN – Jason Kaufman:

Mr. Jason Kaufman and Mr. Sean Christine of DH&L came before the board to request that DH&L be allowed to use PTMA fire hydrants for firefighting training and to discuss the DH&L Apparatus Replacement Plan. After a brief discussion, Mr. Kaufman and Mr. Christine were directed to contact PTMA Operator Cody Cutler, who will co-ordinate the use of the fire hydrants and the monitoring of the water used.

CORRESPONDENCE:

ESCRA WWTP Improvements / Act 537 Plan – Kenneth Potter, ESCRA Solicitor:

The Authority members reviewed the April 16, 2019 letter from Solicitor Kenneth Potter on behalf of the Eastern Snyder County Regional Authority (ESCRA) concerning the ESCRA WWTP Improvements and Act 537 Plan. After a brief discussion, Chairman Thomas Ferry motioned to send a letter to the Eastern Snyder County Regional Authority's Solicitor, Kenneth Potter, stating that PTMA will be participating in the ESCRA WWTP Improvements / Act 537 Plan Meeting that will be held at a time and a place to be determined. Assistant Secretary/Treasurer Pete DeWire seconded the motion and unanimously approved.

(Mr. Jason Kaufman and Mr. Sean Christine left the meeting at approximately 7:30 p.m.)

PENN TOWNSHIP MUNICIPAL AUTHORITY – May 2, 2019 minutes (cont.)

SALEM MANOR MOBILE HOME PARK – PROPOSED WATER MAIN EXTENSION:

Solicitor Robert Cravitz reported that he is currently working on the easements for the proposed Salem Manor Mobile Home Park Water Main Extension, which should be completed in the very near future. Further discussion was tabled until the June 6, 2019 PTMA meeting.

PTMA TELEMETRY SYSTEM UPGRADE:

Inspector DeWire reported that the new water meter for the Booster Pump Station has arrived and will be installed by Fairchild Brothers, Inc. in the near future. After a brief discussion, Engineer Dave Walters was directed to have Larson Design Group determine the type of Chlorine Analyzer that would work best for the PTMA Telemetry System Upgrade. Further discussion was tabled until the June 6, 2019 PTMA meeting.

CHAIRMAN’S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated that he had nothing further to report.

VICE-CHAIRMAN’S REPORT – Neal Smith: None

INSPECTOR’S REPORT – Pete DeWire:

Breezewood Forest, Phase 1A:

Inspector Pete DeWire reported that he and Vice-Chairman Neal Smith met with Mr. Gerald Fulkroad of Jay Fulkroad & Sons to do a walk-through inspection of the Breezewood Forest, Phase 1A water and sewer system. Inspector DeWire further reported that manhole #103E1 has been completed, and the water mains have been flushed and are currently being disinfected. After a brief discussion and upon the advice of Solicitor Robert Cravitz, the Authority decided not proceed with the deed of easement and dedication of the above-mentioned water and sewer mains until the roads in Breezewood Forest, Phase 1A are accepted by the Penn Township Board of Supervisors. It shall be noted the above-mentioned water and sewer mains are located in the roadway of the portion of Breezewood Drive that has not been accepted by the Penn Township Board of Supervisors.

PA One Calls:

Inspector Pete DeWire reported that he has recently responded to two large PA One Calls by marking all of the water and sewer mains in the Burgess development for a new gas main installation project and all of the sewer mains on Wedgewood Drive for a water main replacement project.

OPERATOR’S REPORT – Cody Cutler:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Cody N. Cutler. (See Attachment A)

Salem Glenn Generator:

Inspector Pete DeWire reported that the Salem Glenn Pump Station recently had a power outage for over 9 hours; at which time, R. C. Stahlnecker vacuumed the wet wells to keep them from overflowing. After a brief discussion, Chairman Thomas Ferry motioned to authorize Inspector Pete DeWire to purchase a three-phase power generator from the Department of General Services Surplus Supplies in an amount not to exceed Five Thousand Dollars (\$5000.00) for use at the Salem Glenn Pump Station. Treasurer Michael Kuhns seconded the motion and unanimously approved.

PENN TOWNSHIP MUNICIPAL AUTHORITY – May 2, 2019 minutes (cont.)

Sassafras Street Metering Area Sewer Flows:

Operator Cody Cutler reported that he has inspected several manholes in the Sassafras Street Metering Area and found a few manholes that needed repaired. Inspector Pete DeWire reported that Fairchild Brothers, Inc. has repaired most of the aforementioned manholes and is currently repairing manholes in the Salem Glenn Development.

TREASURER’S REPORT – Michael Kuhns:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) Assistant Secretary/Treasurer Pete DeWire motioned to approve the Payments and Timecards as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Chairman Thomas Ferry motioned to adjourn the May 2, 2019 PTMA meeting at 8:27 p.m. Treasurer Michael Kuhns seconded the motion and unanimously approved.

***Respectfully Submitted,
Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***