

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting

February 7, 2019

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, February 7, 2019 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 10, Selinsgrove, PA. Thomas C. Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Secretary Gregory Aungst, Treasurer Michael Kuhns, and Assistant Secretary/Treasurer Pete DeWire

MEMBERS EXCUSED: Vice-Chairman Neal Smith

OTHERS PRESENT: Operator Cody Cutler, Solicitor Robert Cravitz, Admin. Secretary Susan Seebold, and Engineer Dave Walters

VISITORS PRESENT: *None*

MINUTES:

The Authority members reviewed the minutes of the January 10, 2019 PTMA meeting. After a brief discussion, Assistant Secretary/Treasurer Pete DeWire motioned to approve the minutes of the January 10, 2019 Penn Township Municipal Authority meeting as presented. Treasurer Michael Kuhns seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

CORRESPONDENCE:

Act 537 Plan Approval / ESCRA – Jeremiah Runkle, AxRunkle Lawyers:

The Authority members reviewed and briefly discussed the January 31, 2019 letter from Jeremiah D. Runkle of AxRunkle Lawyers to Scott Bailey of Eastern Snyder County Regional Authority concerning the approval of ESCRA's Act 537 Plan.

BREEZEWOOD FOREST PHASE 1A:

The review of the Breezewood Forest Phase 1A water and sewer main construction was tabled until a time when Mr. Gerald Fulkroad, Sr. can attend a PTMA meeting to discuss the project.

SALEM MANOR MOBILE HOME PARK – PROPOSED WATER MAIN EXTENSION:

Engineer Dave Walters reported that he recently met with the owner of the Salem Manor Mobile Home Park to discuss the proposed water main extension. Engineer Walters further reported that he plans to present the Salem Manor Mobile Home Park Water Main Extension Plans at the next Authority meeting. Further discussion was tabled until the March 7, 2019 PTMA meeting.

PTMA TELEMETRY SYSTEM UPGRADE:

After Inspector Pete DeWire reported on the February 5, 2019 meeting with Mertz Technology, the Authority members discussed several items that will need to be addressed prior to the installation of the new PTMA telemetry system.

PENN TOWNSHIP MUNICIPAL AUTHORITY – February 7, 2019 minutes (cont.)

2018 CHAPTER 94 REPORT:

After the Authority members briefly reviewed and discussed the drafted 2018 Chapter 94 Report, Chairman Thomas Ferry motioned to approve the Penn Township Municipal Authority 2018 Chapter 94 Report as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

CHAIRMAN’S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated that he had nothing further to report.

VICE-CHAIRMAN’S REPORT: None

INSPECTOR’S REPORT – Pete DeWire:

Federal Surplus Program:

Inspector Pete DeWire and the Authority Members reviewed the documentation concerning the Federal Surplus Program. After a brief discussion, Treasurer Michael Kuhns motioned to complete and submit the Federal Surplus Property Program application. Secretary Gregory Aungst seconded the motion and unanimously approved.

Safety Rain Jackets:

Inspector Pete DeWire discussed the need for proper safety gear while working in inclement weather. After a brief discussion, Secretary Gregory Aungst motioned to purchase three (3) safety rain coats for use by the PTMA Inspector and Operators. Treasurer Michael Kuhns seconded the motion and unanimously approved.

Clifford Road Trunk Line Flow Monitoring:

After Inspector Pete DeWire and the Authority Members discussed ways to monitor the sewer flow in the Clifford Road Trunk Line, Inspector Pete DeWire and Operator Cody Cutler were directed to inspect the Clifford Road Trunk Line manholes after a substantial rain event.

OPERATOR’S REPORT – Cody Cutler:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Cody N. Cutler. (See Attachment A)

TREASURER’S REPORT:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) Secretary Gregory Aungst motioned to approve the Payments and Timecards as presented. Assistant Secretary/Treasurer Pete DeWire seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Secretary Gregory Aungst motioned to adjourn the February 7, 2019 PTMA meeting at 8:15 p.m. Assistant Secretary/Treasurer Pete DeWire seconded the motion and unanimously approved.

**Respectfully Submitted,
Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority**