

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting

February 1, 2018

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, February 1, 2018 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 10, Selinsgrove, PA. Thomas C. Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Vice-Chairman Neal Smith, Secretary Gregory Aungst, and Assistant Secretary/Treasurer Pete DeWire

MEMBERS EXCUSED: Treasurer James Newman

OTHERS PRESENT: Solicitor Robert Cravitz, Engineer Dave Walters, and Admin. Secretary Susan Seebold

VISITORS PRESENT: Brian Hyde of Mid Atlantic Storage Systems, Inc.

MINUTES:

The Authority members reviewed the minutes of the January 4, 2018 PTMA meeting. After a brief discussion, Assistant Secretary/Treasurer Pete DeWire motioned to approve the minutes of the January 4, 2018 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

CORRESPONDENCE:

2016 Credit/Deficit Computations – Scott Bailey, Eastern Snyder County Regional Authority

The Authority members reviewed the January 11, 2018 letter from Scott Bailey of the Eastern Snyder County Regional Authority concerning the 2016 Credit/Deficit Computations that were calculated on the basis of flow.

STAND PIPE REHABILITATION PROJECT:

Chairman Thomas Ferry opened and announced the sealed Contractor's Bids for the Construction of the Water Storage Tank Project. PTMA received the following bids:

<u>Contractor</u>	<u>Bid Amount</u>
Mid Atlantic Storage Systems, Inc.	\$307,485.00
Pumping Solutions, Inc.	\$380,000.00

Assistant Secretary/Treasurer Pete DeWire motioned subject to review and approval by the Penn Township Municipal Authority solicitor and engineer and contingent upon the approval of the PTMA sub-division plan by the Penn Township Board of Supervisors, to award the Water Storage Tank Project contract to the lowest qualifying bidder. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

(Mr. Brian Hyde left the meeting at 7:10 p.m.)

PENN TOWNSHIP MUNICIPAL AUTHORITY – February 1, 2018 minutes (cont.)

PTMA WATER & SEWER SYSTEM MAINTENANCE SCHEDULE:

The Authority members reviewed the drafted PTMA Water and Sewer System Maintenance Schedule. After a moderate discussion, Secretary Gregory Aungst motioned to adopt the *Sanitary Sewer System Maintenance Program* and the *Amendment to the Water System Maintenance Schedule* as presented by Larson Design Group with noted changes. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

SALEM GLENN PUMP STATION REPAIRS:

Engineer Dave Walters reported that a field meeting was held last week at the Salem Glenn Pump Station to examine the pump station and come up with possible solutions to resolve several issues at the station. Engineer Walters further reported that he and Inspector Pete DeWire plan to do pH testing to help assess the problem. After a brief discussion, Assistant Secretary/Treasurer Pete DeWire motioned to have Kappe Associates, Inc. repair the Salem Glenn Pump Station Pump #2 and the spare pump, if necessary, in order to get both Pump #1 and Pump #2 operational. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

2017 CHAPTER 94 REPORT:

After the Authority members briefly reviewed and discussed the drafted 2017 Chapter 94 Report, Vice-Chairman Neal Smith motioned to approve the Penn Township Municipal Authority 2017 Chapter 94 Report as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

PTMA OFFICE LEASE RENEWAL:

The Authority members reviewed the PTMA Office Lease Extension Agreement. After a brief discussion, Assistant Secretary/Treasurer Pete DeWire motioned to renew the PTMA Office Lease with Keystone Building Products, Inc. for three years as presented in their January 15, 2018 Non-Residential Lease for Real Estate Extension Agreement. Secretary Gregory Aungst seconded the motion and unanimously approved.

CHAIRMAN'S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated that he had nothing further to report.

VICE-CHAIRMAN'S REPORT – Neal Smith:

Vice-Chairman Neal Smith stated that he had nothing further to report.

INSPECTOR'S REPORT – Pete DeWire:

Inspector Pete DeWire stated that he had nothing further to report.

OPERATOR'S REPORT – Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

PENN TOWNSHIP MUNICIPAL AUTHORITY – February 1, 2018 minutes (cont.)

TREASURER’S REPORTS:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) Secretary Gregory Aungst motioned to approve the Payments and Timecards as presented. Assistant Secretary/Treasurer Pete DeWire seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Secretary Gregory Aungst motioned to adjourn the February 1, 2018 PTMA meeting at 8:10 p.m. Assistant Secretary/Treasurer Pete DeWire seconded the motion and unanimously approved.

***Respectfully Submitted,
Susan L. Seibold, Administrative Secretary
Penn Township Municipal Authority***