

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting

July 6, 2017

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, July 6, 2017 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 10, Selinsgrove, PA. Thomas C. Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Vice-Chairman Neal Smith, Treasurer James Newman, Secretary Gregory Aungst, and Assistant Secretary/Treasurer Pete DeWire

MEMBERS EXCUSED: *None*

OTHERS PRESENT: Solicitor Robert Cravitz, Engineer Dave Walters, and Admin. Secretary Susan Seebold

VISITORS PRESENT: Penn Township Supervisor Brenda Moyer and Bill Seigel of SEDA-COG

MINUTES:

The Authority members reviewed the minutes of the June 1, 2017 PTMA meeting. After a brief discussion, Treasurer James Newman motioned to approve the minutes of the June 1, 2017 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

CDBG PROJECT INPUT:

Mr. Bill Seigel of SEDA-COG came before the board to get input on possible PTMA projects that could qualify for Community Development Block Grant (CDBG) funding. After a lengthy discussion, Mr. Seigel stated he would see if a water main extension along Salem Road would qualify for CDBG funding.

(Penn Township Supervisor Brenda Moyer and Mr. Bill Seigel left the meeting at 7:53 p.m.)

CORRESPONDENCE:

Wastewater Treatment Plant Upgrade – Scott Bailey, ESCRA:

The Authority members reviewed and briefly discussed the June 26, 2017 letter from Scott Bailey, Manager of the Eastern Snyder County Regional Authority (ESCRA), concerning the proposed wastewater treatment plant upgrade at ESCRA.

WEIS MARKETS STORE #226 SEWER PRE-TREATMENT FACILITY:

Administrative Secretary Susan Seebold reported that the Weis Markets Store #226 Industrial Wastewater Discharge Permit is currently being processed through the Weis Markets, Inc. legal department. Further discussion was tabled until the August 3, 2017 PTMA meeting.

PTMA WATER & SEWER SYSTEM MAINTENANCE SCHEDULE:

The Authority members briefly discussed the PTMA Water and Sewer System Maintenance Schedule. Further discussion was tabled until the August 3, 2017 PTMA meeting.

PENN TOWNSHIP MUNICIPAL AUTHORITY – July 6, 2017 minutes (cont.)

STAND PIPE REHABILITATION PROJECT:

The Authority Members and Engineer Dave Walters reviewed and made corrections to the drafted plans for the proposed Stand Pipe Rehabilitation Project. After a brief discussion, Assistant Secretary/Treasurer Pete DeWire motioned to authorize Chairman Thomas Ferry to sign the DEP Public Supply Permit Application for the construction of a new water tank and the rehabilitation of the existing stand pipe as presented. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

2016 PTMA AUDIT:

The Authority Members reviewed the Penn Township Municipal Authority audited financial statements for the year ended December 31, 2016. After a brief discussion, Vice-Chairman Neal Smith motioned to approve the Penn Township Municipal Authority Audited Financial Statements for the Year ended December 31, 2016 as presented by Wagner, Dreese, Elsasser & Assoc. Vice-Chairman Smith further motioned to publish the Penn Township Municipal Authority Concise Financial Statements dated December 31, 2016 in the *Snyder County Times*. Treasurer James Newman seconded the motion and unanimously approved.

CHAIRMAN'S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated that he had nothing further to report.

VICE-CHAIRMAN'S REPORT – Neal Smith:

Vice-Chairman Neal Smith stated that he had nothing further to report.

INSPECTOR'S REPORT – Pete DeWire:

Hower Street Manholes:

Inspector Pete DeWire reported that Hower Street will be repaved in the near future. After a brief discussion, Inspector DeWire was directed to have Fairchild Brothers, Inc. raise the manholes on Hower Street after the paving is completed.

Selinsgrove Speedway:

Inspector Pete DeWire reported that he will be inspecting the Selinsgrove Speedway grease trap, since the Speedway has not submitted the required grease trap inspection documentation. It shall be noted that the Selinsgrove Speedway will be responsible for all inspection costs, since they did not comply with the required grease trap inspection.

508 Bridge Street:

Inspector Pete DeWire reported that the grinder pump system at 508 Bridge Street failed allowing sewage to overflow onto the property's backyard. Inspector DeWire further reported that the property owner was instructed to (1) have the grinder pump system repaired and (2) submit a completed Grinder Pump Inspection form to the PTMA office by July 31, 2017.

OPERATOR'S REPORT – Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

PENN TOWNSHIP MUNICIPAL AUTHORITY – July 6, 2017 minutes (cont.)

TREASURER’S REPORTS:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) Secretary Gregory Aungst motioned to approve the Payments and Timecards as presented. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Assistant Secretary/Treasurer Pete DeWire motioned to adjourn the July 6, 2017 PTMA meeting at 8:28 p.m. Treasurer James Newman seconded the motion and unanimously approved.

***Respectfully Submitted,
Susan L. Seibold, Administrative Secretary
Penn Township Municipal Authority***