

Penn Township Municipal Authority

Minutes From Regularly Scheduled Meeting

April 6, 2017

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, April 6, 2017 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 10, Selinsgrove, PA. Thomas C. Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Vice-Chairman Neal Smith, Secretary Gregory Aungst, and Assistant Secretary/Treasurer Pete DeWire

MEMBERS EXCUSED: Treasurer James Newman

OTHERS PRESENT: Solicitor Robert Cravitz, Engineer Joshua Owens, Admin. Secretary Susan Seebold, and Operator Scott Sharp

VISITORS PRESENT: None

MINUTES:

The Authority members reviewed the minutes of the March 2, 2017 PTMA meeting. After a brief discussion, Secretary Gregory Aungst motioned to approve the minutes of the March 2, 2017 Penn Township Municipal Authority meeting as presented. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

PUBLIC COMMENT: None

(Operator Scott Sharp joined the meeting at 7:03 p.m.)

CORRESPONDENCE:

PTMA Secondary Operator Position – Cody Cutler:

The Authority Members reviewed a resume submitted by Cody N. Cutler for the position of PTMA Secondary Operator. After a brief discussion, Chairman Thomas Ferry motioned to hire Cody N. Cutler as a part-time Secondary Operator at a rate of \$23.00/hour. Chairman Ferry further motioned to increase Mr. Cutler's rate to \$24.00/hour after he satisfactorily completes a sixty-day trial period. Assistant Secretary/Treasurer Pete DeWire seconded the motion and unanimously approved.

Chairman Thomas Ferry motioned to give PA Environmental Solutions, Inc. (PESI) a 30-day notice of termination effective April 7, 2017 as per the PESI *Water/Wastewater Operations Professional Services Agreement*. Assistant Secretary/Treasurer Pete DeWire seconded the motion and unanimously approved.

WEIS MARKETS STORE #226 SEWER PRE-TREATMENT FACILITY:

Engineer Joshua Owens reported that the Weis Markets Store #226 Industrial Wastewater Discharge Permit is currently being processed through the Weis Markets, Inc. legal department. Further discussion was tabled until the May 4, 2017 PTMA meeting.

SEWER MAIN CLEANING & TELEVISUAL PROPOSALS:

The Authority Members reviewed proposals for sewer main cleaning and internal television inspection. After a brief discussion, Vice-Chairman Neal Smith motioned to authorize Larson Design Group to conduct CCTV Services. Secretary Gregory Aungst seconded the motion and unanimously approved.

PENN TOWNSHIP MUNICIPAL AUTHORITY – April 6, 2017 minutes (cont.)

PTMA WATER & SEWER SYSTEM MAINTENANCE SCHEDULE:

Engineer Joshua Owens reported that he is currently working on the new PTMA Water and Sewer System Maintenance Schedule. Further discussion was tabled until the May 4, 2017 PTMA meeting.

STAND PIPE INSPECTION & MAINTENANCE:

The Authority members reviewed the Scope of Work for the rehabilitation of the existing PTMA stand pipe and the construction of a new water storage tank. After a brief discussion, Chairman Thomas Ferry motioned to approve the Professional Services Agreement with Larson Design Group for the construction of a new 100,000-gallon water storage tank and the rehabilitation of the existing 500,000-gallon Stand Pipe as presented, pending Solicitor Robert Cravitz's review and approval. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

PTMA INSURANCE PACKAGE PROPOSALS:

The Authority members reviewed insurance package proposals from local insurance agencies. After a brief discussion, Vice-Chairman Neal Smith motioned to approve Purdy Insurance Agency's 2017/2018 Insurance Renewal Proposal dated March 29, 2017 as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

CHAIRMAN'S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated that he had nothing further to report.

VICE-CHAIRMAN'S REPORT – Neal Smith:

Vice-Chairman Neal Smith stated that he had nothing further to report.

INSPECTOR'S REPORT – Pete DeWire:

Inspector Pete DeWire stated that he had nothing further to report.

OPERATOR'S REPORT – Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) Secretary Gregory Aungst motioned to approve the Payments and Timecards as presented. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Secretary Gregory Aungst motioned to adjourn the April 6, 2017 PTMA meeting at 7:53 p.m. Assistant Secretary/Treasurer Pete DeWire seconded the motion and unanimously approved.

***Respectfully Submitted,
Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***