

Penn Township Municipal Authority

Minutes From Regularly Scheduled Meeting

March 2, 2017

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, March 2, 2017 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 10, Selinsgrove, PA. Neal R. Smith presiding.

MEMBERS PRESENT: Vice-Chairman Neal Smith, Treasurer James Newman, Secretary Gregory Aungst, and Assistant Secretary/Treasurer Pete DeWire

MEMBERS EXCUSED: Chairman Thomas Ferry

OTHERS PRESENT: Solicitor Robert Cravitz, Engineer Joshua Owens (arrived at 7:03 p.m.), and Admin. Secretary Susan Seebold

VISITORS PRESENT: None

MINUTES:

The Authority members reviewed the minutes of the February 2, 2017 PTMA meeting. After a brief discussion, Assistant Secretary/Treasurer Pete DeWire motioned to approve the minutes of the February 2, 2017 Penn Township Municipal Authority meeting as presented. Treasurer James Newman seconded the motion and unanimously approved.

(Engineer Joshua Owens joined the meeting at 7:03 p.m.)

PUBLIC COMMENT: None

CORRESPONDENCE:

2015 Credit/Deficit Computations – Scott Bailey, ESCRA:

The Authority members reviewed and discussed the February 24, 2017 letter from Scott Bailey, Manager of the Eastern Snyder County Regional Authority (ESCRA) concerning the 2015 Credit/Deficit Computations, which were approved by the ESCRA Board on February 15, 2017.

Sewer Billing – Scott & Kathy Wendt, Wendt's Pork Palace:

The Authority members reviewed the March 1, 2017 letter from Scott & Kathy Wendt requesting that the Authority no longer bill Wendt's Pork Palace for sewer usage, since the restaurant closed in February 2016 and the electric and gas utilities were turned off prior to the current winter season. After a brief discussion, Assistant Secretary/Treasurer Pete DeWire motioned to deny Scott & Kathy Wendt's March 1, 2017 request to cease sewer billing for Wendt's Pork Palace. Assistant Secretary/Treasurer DeWire further motioned to continue billing the aforementioned property for sewer usage based upon their water usage. Treasurer James Newman seconded the motion and unanimously approved.

WEIS MARKETS STORE #226 SEWER PRE-TREATMENT FACILITY:

Engineer Joshua Owens reported that the Weis Markets Store #226 Industrial Wastewater Discharge Permit is currently being processed through the Weis Markets, Inc. legal department. Further discussion was tabled until the April 6, 2017 PTMA meeting.

PENN TOWNSHIP MUNICIPAL AUTHORITY – March 2, 2017 minutes (cont.)

PTMA WATER & SEWER SYSTEM MAINTENANCE SCHEDULE:

Engineer Joshua Owens reported that he is currently working on the new PTMA Water and Sewer System Maintenance Schedule. Further discussion was tabled until the April 6, 2017 PTMA meeting.

STAND PIPE INSPECTION & MAINTENANCE:

Engineer Joshua Owens reported that he is currently working on the scope of work for the rehabilitation of the existing PTMA stand pipe and the construction of a new water storage tank. Further discussion was tabled until the April 6, 2017 PTMA meeting.

CHAIRMAN’S REPORT – Thomas Ferry: None

VICE-CHAIRMAN’S REPORT – Neal Smith:

The Authority members briefly discussed the situation concerning the privately-owned water mains located in the west side of the Breezewood Development. Further discussion was tabled until the Homeowner’s Association can obtain funding to construct new water mains within the right-of-way of the roads located in the western side of the development.

INSPECTOR’S REPORT – Pete DeWire:

Christ UMC House of Worship:

Inspector Pete DeWire reported that the Christ UMC water and sewer laterals have been installed; however, the interior water and sewer plumbing has not been completed. Inspector DeWire further reported that he is currently waiting for Christ UMC’s contractor to submit the backflow preventer plans.

Sewer Blockage:

Inspector Pete DeWire reported that he and Operator Scott Sharp responded to a sewer blockage at the corner of Eighteenth & Hower Streets. Inspector DeWire further reported that when Rotor Rooter cleaned out MH034 they found an abundant amount of large cleaning wipes and stones. After a brief discussion, Engineer Joshua Owens was directed to have Larson Design Group schedule the televisual of the 18th Street South sewer mains.

Manhole Adjustments – Penn Township Road Paving Projects:

Inspector Pete DeWire reported that the PTMA manholes on Grayson View Court and Hower Street will need to be adjusted or replaced after each of the roads are paved later this year.

Penn Township Supervisor’s Office Renovations:

Inspector Pete DeWire reported that the Penn Township Board of Supervisors Office Renovations will begin in the near future. Inspector DeWire further reported that the sewer lateral to the building will need to be moved during the renovations. After a brief discussion, Secretary Gregory Aungst motioned to waive the Penn Township Board of Supervisor’s sewer permit addendum fees for their upcoming building renovation. Treasurer James Newman seconded the motion with Assistant Secretary/Treasurer Pete DeWire abstaining. MOTION PASSED.

PENN TOWNSHIP MUNICIPAL AUTHORITY – March 2, 2017 minutes (cont.)

OPERATOR’S REPORT – Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER’S REPORTS:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) Secretary Gregory Aungst motioned to approve the Payments and Timecards as presented. Assistant Secretary/Treasurer Pete DeWire seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Assistant Secretary/Treasurer Pete DeWire motioned to adjourn the March 2, 2017 PTMA meeting at 8:01 p.m. Treasurer James Newman seconded the motion and unanimously approved.

Respectfully Submitted,

Susan L. Seebold, Administrative Secretary

Penn Township Municipal Authority