

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting February 2, 2017

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, February 2, 2017 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 10, Selinsgrove, PA. Thomas C. Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Treasurer James Newman, Secretary Gregory Aungst, and Assistant Secretary/Treasurer Pete DeWire

MEMBERS EXCUSED: Vice-Chairman Neal Smith

OTHERS PRESENT: Solicitor Robert Cravitz, Engineer Joshua Owens, Admin. Secretary Susan Seebold, and Operator Scott Sharp

VISITORS PRESENT: *None*

MINUTES:

The Authority members reviewed the minutes of the January 5, 2017 PTMA meeting. After a brief discussion, Assistant Secretary/Treasurer Pete DeWire motioned to approve the minutes of the January 5, 2017 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

CORRESPONDENCE: *None*

WEIS MARKETS STORE #226 SEWER PRE-TREATMENT FACILITY:

Engineer Joshua Owens reported that the Weis Markets Store #226 Industrial Wastewater Discharge Permit is currently being processed through the Weis Markets, Inc. legal department. Further discussion was tabled until the March 2, 2017 PTMA meeting.

PTMA WATER & SEWER SYSTEM MAINTENANCE SCHEDULE:

Engineer Joshua Owens reported that he is currently working on the new PTMA Water and Sewer System Maintenance Schedule. Further discussion was tabled until the March 2, 2017 PTMA meeting.

STAND PIPE INSPECTION & MAINTENANCE:

After the Authority members reviewed and discussed two water storage tank budgetary proposals, Assistant Secretary/Treasurer Pete DeWire motioned to have Larson Design Group prepare the scope of work for the rehabilitation of the existing stand pipe and the purchase and construction of a new water storage tank. Treasurer James Newman seconded the motion and unanimously approved.

2016 CHAPTER 94 REPORT:

After the Authority members briefly reviewed and discussed the drafted 2016 Chapter 94 Report, Secretary Gregory Aungst motioned to approve the Penn Township Municipal Authority 2016 Chapter 94 Report as presented. Treasurer James Newman seconded the motion and unanimously approved.

PENN TOWNSHIP MUNICIPAL AUTHORITY – February 2, 2017 minutes (cont.)

PTMA OFFICE COMPUTER SYSTEM:

Treasurer James Newman reported that the PTMA office computer system has been having major issues and needs to be replaced. After a brief discussion, Assistant Secretary/Treasurer Pete DeWire motioned to purchase a DELL OptiPlex 7040 MT computer system and monitor as presented in the January 18, 2017 DELL quote. Secretary Gregory Aungst seconded the motion and unanimously approved.

CHAIRMAN'S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated he had nothing further to report.

VICE-CHAIRMAN'S REPORT – Neal Smith: None

INSPECTOR'S REPORT – Pete DeWire:

Inspector Pete DeWire reported that there are several new water and sewer customers, who have either connected or will be connecting to the PTMA water and sewer system in the near future. Inspector Pete DeWire further reported that the Penn Township Roadmaster noticed a section of roadway has settled over a sewer lateral stub on Salem Glenn Boulevard. After a brief discussion, Treasurer James Newman motioned to have the section of roadway that settled over the PTMA Sewer Lateral Stub located on Salem Glenn Boulevard approximately fifty feet (50 ft.) west of the intersection with Farm House Lane repaired by the Penn Township Road Crew. Secretary Gregory Aungst seconded the motion and unanimously approved.

OPERATOR'S REPORT – Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) Secretary Gregory Aungst motioned to approve the Payments and Timecards as presented. Assistant Secretary/Treasurer Pete DeWire seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Secretary Gregory Aungst motioned to adjourn the February 2, 2017 PTMA meeting at 7:34 p.m. Treasurer James Newman seconded the motion and unanimously approved.

***Respectfully Submitted,
Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***