

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting December 1, 2016

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, December 1, 2016 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 10, Selinsgrove, PA. Thomas C. Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Vice-Chairman Neal Smith, and Member James Newman

MEMBERS EXCUSED: Secretary Gregory Aungst and Assistant Secretary/Treasurer Pete DeWire

OTHERS PRESENT: Solicitor Robert Cravitz, Engineer Joshua Owens, and Admin. Secretary Susan Seebold

VISITORS PRESENT: *None*

MINUTES:

The Authority members reviewed the minutes of the November 3, 2016 PTMA meeting. After a brief discussion, Chairman Thomas Ferry motioned to approve the minutes of the November 3, 2016 Penn Township Municipal Authority meeting as presented. Member James Newman seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

CORRESPONDENCE:

PTMA Board Member – Penn Township Board of Supervisors:

The Authority members reviewed the November 29, 2016 letter from the Penn Township Board of Supervisors concerning the appointment of James S. Newman as a PTMA Board Member. It shall be noted that James S. Newman was appointed by the Penn Township Board of Supervisors to complete the vacated term of Robert A. Davis, which ends on December 31, 2016.

WEIS MARKETS STORE #226 SEWER PRE-TREATMENT FACILITY:

The Authority members reviewed the drafted Industrial Wastewater Discharge Permit for Weis Markets Store #226. Engineer Joshua Owens reported that he has gone over the aforementioned permit with Ronald Mertz of Weis Markets to get his input in creating the permit. After a brief discussion, Vice-Chairman Neal Smith motioned to approve the Weis Markets, Inc. Industrial Wastewater Discharge Permit for Weis Markets Store #226 located at 719 Route 522, Selinsgrove, PA 17870, effective January 1, 2017 through December 31, 2019 as presented by Larson Design Group, Inc. Member James Newman seconded the motion and unanimously approved.

PTMA WATER & SEWER SYSTEM MAINTENANCE SCHEDULE:

Engineer Joshua Owens reported that he is currently working on the new PTMA Water and Sewer System Maintenance Schedule. Further discussion was tabled until the January 5, 2017 PTMA meeting.

PENN TOWNSHIP MUNICIPAL AUTHORITY – December 1, 2016 minutes (cont.)

PTMA STAND PIPE INSPECTION:

Engineer Joshua Owens reported that the Stand Pipe interior was inspected by Conrady and Associates using a remote camera ROV (remotely operated vehicle) on November 16, 2016. Engineer Owens further reported that the Stand Pipe interior seams will need to be resealed within the next year or two. It shall be noted Conrady and Associates will be submitting a camera video along with a written report in the near future that will be reviewed by Engineer Joshua Owens and Operator Scott Sharp to determine if additional maintenance is required.

CHAIRMAN’S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated he had nothing further to report.

VICE-CHAIRMAN’S REPORT – Neal Smith:

Vice-Chairman Neal Smith stated he had nothing further to report.

INSPECTOR’S REPORT – Pete DeWire: None

OPERATOR’S REPORT – Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER’S REPORTS:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) Vice-Chairman Neal Smith motioned to approve the Payments and Timecards as presented. Member James Newman seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Vice-Chairman Neal Smith motioned to adjourn the December 1, 2016 PTMA meeting at 7:26 p.m. Member James Newman seconded the motion and unanimously approved.

***Respectfully Submitted,
Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***