

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting December 4, 2014

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, December 4, 2014 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Thomas C. Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Vice-Chairman Neal Smith, and Member Darwin Swope

MEMBERS EXCUSED: Secretary Gregory Aungst and Treasurer Robert Davis

OTHERS PRESENT: Solicitor Robert Cravitz, Inspector Pete DeWire, and Administrative Secretary Susan Seebold

VISITORS PRESENT: Ben Burns, Linda Hoover-Teats, Matthew Cooper, and Brett Shamory of the Breezewood Forest Homeowner's Association

MINUTES:

The Authority members reviewed the minutes of the November 6, 2014 PTMA meeting. A motion was made by Chairman Thomas Ferry to approve the minutes from the November 6, 2014 Penn Township Municipal Authority meeting as presented. Member Darwin Swope seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

CORRESPONDENCE: *None*

BREEZEWOOD FOREST WATER MAINS:

Mr. Ben Burns, Ms. Linda Hoover-Teats, Mr. Matthew Cooper and Mr. Brett Shamory of the Breezewood Forest Homeowner's Association came before the board to request that PTMA take ownership of the privately owned water mains in the Breezewood Development. After a lengthy discussion, the members of the Breezewood Forest Homeowner's Association were directed to: (1) contact Mr. Robert Bickhart to see if he has additional information pertaining to construction of the water mains in the Breezewood Development and (2) contact L/B Water Service, Inc. to see if the materials used to construct the aforementioned water mains are in accordance with PTMA Water Specifications. Administrative Secretary Susan Seebold was directed to make copies of PTMA minutes pertaining to the ownership of the Breezewood Development water mains. Further discussion was tabled until the above-mentioned items are completed. It shall be noted according to the March 18, 1996 Deed between the Breezewood Forest Homeowners' Association and the Penn Township Municipal Authority, PTMA does not own or have easements for the water mains that service Beech Court or Sycamore Court.

(Mr. Ben Burns, Ms. Linda Hoover-Teats, Mr. Matthew Cooper, and Mr. Brett Shamory left the meeting at 7:50 p.m.)

WEIS MARKETS STORE #226 SEWER PRE-TREATMENT FACILITY TESTING:

Inspector Pete DeWire reported that Weis Markets Store #226 has (1) purged the old sanitizer out of the pre-treatment facility, (2) has re-seeded the microbial base with new microbes and (3) switched from a quaternary ammonium based sanitizing solution to a chlorine based sanitizing

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solution. Inspector DeWire further reported that although Weis Markets has tried to correct the problem, they have once again failed testing and are actively working on a resolution to solve the problem. Further discussion was tabled until the January 8, 2015 PTMA meeting.

STAND PIPE EXTERIOR CLEANING BIDS:

The Authority reviewed three telephonic bids to clean the exterior of the PTMA Stand Pipe from Wash on Wheels, Keystone Power Washers, and Baylor's Pressure Washing. After a brief discussion, Member Darwin Swope motion to have Keystone Power Washers clean the exterior of the PTMA Stand Pipe in an amount not to exceed \$1000.00 as presented in their November 17, 2014 telephonic bid. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

CHAIRMAN'S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated he had nothing further to report.

VICE-CHAIRMAN'S REPORT – Neal Smith:

Vice-Chairman Neal Smith stated that he had nothing further to report.

INSPECTOR'S REPORT – Pete DeWire:

Jason Kaufman Sewer Lateral:

Inspector Pete DeWire reported that the Jason Kaufman sewer lateral construction has been completed. Inspector DeWire further reported that the permit will be completed as soon as he receives the final as-built drawings from the contractor.

PTMA W/S System Maintenance Schedule:

Inspector Pete DeWire reported that he is in the process of creating a PTMA Water / Sewer System Maintenance Schedule, as per the Authority's request at the January 9, 2014 PTMA meeting. Further discussion was tabled until the January 8, 2015 PTMA meeting.

OPERATOR'S REPORT – Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS – Rob Davis:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) Vice-Chairman Neal Smith motioned to approve the Payments and Time Cards as presented. Member Darwin Swope seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Member Darwin Swope motioned to adjourn the December 4, 2014 PTMA meeting at 8:19 p.m. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

***Respectfully Submitted,
Susan L. Seibold, Administrative Secretary
Penn Township Municipal Authority***