

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting August 7, 2014

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, August 7, 2014 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Thomas C. Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Vice-Chairman Neal Smith, and Secretary Gregory Aungst

MEMBERS EXCUSED: Assistant Secretary/Treasurer Robert Davis

OTHERS PRESENT: Solicitor Robert Cravitz, Inspector Pete DeWire, and Administrative Secretary Susan Seebold

VISITORS PRESENT: Michael Fuller of Wagner, Dreese, Elsasser & Associates

MINUTES:

The Authority members reviewed the minutes of the July 2, 2014 PTMA meeting. A motion was made by Vice-Chairman Neal Smith to approve the minutes from the July 2, 2014 Penn Township Municipal Authority meeting as presented with the following correction:

On page 3 under the executive session section, it shall read "Vice-Chairman Neal Smith called an executive session at 7:31 p.m. to discuss the *possible* litigation between the Eastern Snyder County Regional Authority and the Boroughs of Selinsgrove and Shamokin Dam."

Secretary Gregory Aungst seconded the motion and unanimously approved.

PUBLIC COMMENT: None

CORRESPONDENCE:

2nd Quarter 2014 Billing Late Fees – Various PTMA Customers:

The Authority members reviewed several notes from PTMA customers stating they did not receive a 2nd quarter 2014 sewer bill. After a brief discussion, Vice-Chairman Neal Smith motioned to waive the 2nd quarter 2014 late fees for Ruth Deluca of 10 Grayson View Court, Dorla Nary of 1209 Clifford Road, and Ralph Kemrer, Jr. of 326 Pleasant Drive, since each customer has an exemplary payment record. Secretary Gregory Aungst seconded the motion and unanimously approved.

(Mr. Michael Fuller joined the meeting at 7:04 p.m.)

2013 PTMA AUDIT:

The Authority members and Auditor Michael Fuller of Wagner, Dreese, Elsasser & Assoc. reviewed the Penn Township Municipal Authority audited financial statements for the year ended December 31, 2013. After a brief discussion, Vice-Chairman Neal Smith motioned to approve the Penn Township Municipal Authority Audited Financial Statements for the Year ended December 31, 2013 as presented by Wagner, Dreese, Elsasser & Assoc. Vice-Chairman Smith further motioned to publish the Penn Township Municipal Authority Concise Financial Statements dated December 31, 2013 in the *Snyder County Times*. Secretary Gregory Aungst seconded the motion and unanimously approved.

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(Mr. Michael Fuller left the meeting at 7:27 p.m.)

SELINGROVE STATE CENTER BULK WATER SERVICES:

The Authority members reviewed and briefly discussed the August 7, 2014 letter from Kevin Dressler of the Selinsgrove State Center concerning PTMA's June 7, 2013 proposal to supply bulk water services to the Selinsgrove State Center. It shall be noted according to the above-mentioned letter, the Pennsylvania Department of Public Welfare, Office of Development Programs and the Selinsgrove Center have decided to utilize capital funding to build a new water treatment facility at the Selinsgrove State Center.

WEIS MARKETS, INC.:

Inspector Pete DeWire reported Weis Markets Store #226 sewer treatment facility was placed on-line on July 14, 2014. Inspector DeWire further reported the treatment facility has passed preliminary testing and will be re-tested in the near future when the sewer flows are higher. It shall be noted the new manholes connected to the store's sewer system have also passed testing.

KAUFMAN SEWER MAIN EXTENSION:

Inspector Pete DeWire reported Gene Kreamer of Kreamer Construction is in the process of completing the right-of-way plan for the Kauffman Sewer Main Extension, which will be submitted to Solicitor Robert Cravitz upon completion. Inspector DeWire further reported he has not received construction plans for the above-mentioned sewer extension.

CHAIRMAN'S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated he had nothing further to report.

VICE-CHAIRMAN'S REPORT – Neal Smith:

Vice-Chairman Neal Smith reported he has been receiving calls from the Meadowview Estates pump station dialer. Inspector Pete DeWire reported that he has checked the pump station, and everything seems to be working properly.

INSPECTOR'S REPORT – Pete DeWire:

Water Booster Pump Station:

Inspector Pete DeWire reported that he and Operator Scott Sharp have placed the PTMA Water Booster Pump Station back on-line. After a brief discussion, Administrative Secretary Susan Seebold was directed to make a laminated tag stating "Valve Set 90 PSI," which will be attached to the new check/pressure valve.

Air-Release Valve Maintenance:

Inspector Pete DeWire reported that all PTMA air-release valves were cleaned on July 19, 2014 and are working properly.

Meadowview Estates Lot 87:

Inspector Pete DeWire reported that Manhole #22 located near Meadowview Estates Lot 87 needs to be repaired and the roadway in the same area needs to be repaved. After a brief discussion, Inspector Pete DeWire was directed by the Authority to have Fairchild Brothers, Inc. repair Manhole #22 and repave the section of roadway that was disturbed when Meadowview Estates Lot 87's sewer lateral tap was installed earlier this year.

PENN TOWNSHIP MUNICIPAL AUTHORITY – August 7, 2014 minutes (cont.)

PTMA W/S System Maintenance Schedule:

Inspector Pete DeWire reported that he is in the process of creating a PTMA Water / Sewer System Maintenance Schedule, as per the Authority's request at the January 9, 2014 PTMA meeting. Further discussion was tabled until the September 4, 2014 PTMA meeting.

OPERATOR'S REPORT – Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS – Rob Davis:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C) Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

Chairman Thomas Ferry called an executive session at 8:00 p.m. to discuss the possible litigation between the Eastern Snyder County Regional Authority and the Boroughs of Selinsgrove and Shamokin Dam.

(Solicitor Robert Cravitz and Inspector Pete DeWire left the meeting at 8:00 p.m.)

The Penn Township Municipal Authority August 7, 2014 meeting reconvened at 8:44 p.m. with no action taken.

ADJOURNMENT:

With no further business to discuss, Chairman Thomas Ferry motioned to adjourn the August 7, 2014 PTMA meeting at 8:44 p.m. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

***Respectfully Submitted,
Susan L. Seibold, Administrative Secretary
Penn Township Municipal Authority***