

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting August 1, 2013

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, August 1, 2013 at 7:03 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Thomas C. Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Treasurer Timothy Laubscher, and Assistant Secretary/Treasurer Robert Davis

MEMBERS ABSENT: Vice-Chairman Neal Smith and Secretary Gregory Aungst

OTHERS PRESENT: Solicitor Robert Cravitz and Admin. Secretary Susan Seebold

VISITORS PRESENT: Kayla Welker of Wagner, Dreese, Elsasser & Assoc.

MINUTES:

The Authority members reviewed the minutes of the July 2, 2013 PTMA meeting. A motion was made by Treasurer Timothy Laubscher to approve the minutes from the July 2, 2013 Penn Township Municipal Authority meeting as presented. Assistant Secretary/Treasurer Robert Davis seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

CORRESPONDENCE: *None*

2012 PTMA AUDIT:

The Authority members and Auditor Kayla Welker of Wagner, Dreese, Elsasser & Assoc. reviewed the Penn Township Municipal Authority audited financial statements for the year ended December 31, 2012. After a brief discussion, Assistant Secretary/Treasurer Robert Davis motioned to approve the Penn Township Municipal Authority Audited Financial Statements for the Year ended December 31, 2012 as presented by Wagner, Dreese, Elsasser & Assoc. Assistant Secretary/Treasurer Davis further motioned to publish the Penn Township Municipal Authority Concise Financial Statements dated December 31, 2012 in the *Snyder County Times*. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

(Kayla Welker left the meeting at approx. 7:12 p.m.)

PTMA WELL HOUSE ACCESS ROAD PAVING PROJECT:

Chairman Thomas Ferry reported that Meckley Limestone Products, Inc. is planning to pave the PTMA Well House Access Road at the beginning of next week.

WEIS MARKETS, INC.:

Sewer Connection and Service Agreement:

Solicitor Robert Cravitz reported that he has not received the signed Sewer Connection and Service Agreement from Weis Markets, Inc., which is required for Weis Markets to proceed with the Weis Markets Store #226 Land Development. Further discussion was tabled until Weis Markets executes the above-mentioned agreement.

CHRIST UNITED METHODIST CHURCH LAND DEVELOPMENT:

Chairman Thomas Ferry stated there was nothing new to report on the Christ United Methodist Church Land Development.

CHAIRMAN'S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated he had nothing further to report.

VICE-CHAIRMAN'S REPORT – Neal Smith: *None*

INSPECTOR'S REPORT – Pete DeWire: *None*

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OPERATOR'S REPORT – Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed the Monthly Operating Reports submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS – Timothy Laubscher:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C)

Assistant Secretary/Treasurer Robert Davis motioned to approve the Payments and Time Cards as presented. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Treasurer Timothy Laubscher motioned to adjourn the August 1, 2013 PTMA meeting at 7:32 p.m. Assistant Secretary/Treasurer Robert Davis seconded the motion and unanimously approved.

Respectfully Submitted,

Susan L. Seebold, Administrative Secretary

Penn Township Municipal Authority