

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting May 2, 2013

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, May 2, 2013 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Thomas C. Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Vice-Chairman Neal Smith, Treasurer Timothy Laubscher, Secretary Gregory Aungst, and Assistant Secretary/Treasurer Robert Davis

MEMBERS ABSENT: *None*

OTHERS PRESENT: Solicitor Robert Cravitz, Inspector Pete DeWire, Engineer D. Jeffrey Golding, Admin. Secretary Susan Seebold, and Operator Scott Sharp

VISITORS PRESENT: David Gill of Weis Markets, Inc. and Joe Gurney of First Capital Engineering

MINUTES:

The Authority members reviewed the minutes of the April 4, 2013 PTMA meeting. A motion was made by Secretary Gregory Aungst to approve the minutes from the April 4, 2013 Penn Township Municipal Authority meeting as presented. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

WEIS MARKETS, INC.:

Engineer D. Jeffrey Golding reported that he has preliminarily reviewed the Weis Markets, Inc. Land Development Plans for the proposed Weis Markets Store #226 and has requested additional information from Weis Markets Engineer Mr. William P. Gralski of First Capital Engineering. Engineer Golding further reported that he received the requested information earlier today, but did not have time to review the plans prior to the PTMA meeting.

After a lengthy discussion and based upon preliminary review by PTMA Engineer D. Jeffrey Golding of Gannett Fleming, Inc., Vice-Chairman Neal Smith motioned to grant sewer conveyance capacity for an estimated 10 Equivalent Dwelling Units (EDU's) @ 275 gpd/EDU (2,750 gpd) per quarter to Weis Markets, Inc. for the proposed Weis Markets Store #226, which is to be constructed in the Borough of Selinsgrove at the corner of State Routes 522 and 204. Secretary Gregory Aungst seconded the motion and unanimously approved.

After further discussion, Treasurer Timothy Laubscher motioned upon compliance with all of the Penn Township Municipal Authority's (PTMA) rules, regulations, requirements and specifications pertaining to sewer connections, to accept the proposed Weis Markets Store #226 sewer connection to the PTMA sanitary sewer system if the following conditions are met:

1. PTMA must receive a written letter from the Borough of Selinsgrove stating that the Borough of Selinsgrove will allow Weis Markets Store #226 to become a PTMA sewer customer.
2. A written agreement must be prepared, signed and executed by the Penn Township Municipal Authority, the Borough of Selinsgrove, and Weis Markets, Inc. outlining the rules, regulations, requirements and specifications for Weis Markets Store #226 to become a PTMA sewer customer.

Vice-Chairman Neal Smith seconded the motion and unanimously approved.

(Mr. David Gill and Mr. Joe Gurney left the meeting at 7:52 p.m.)

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CORRESPONDENCE:

Municipal Checking Account Interest Rates – Northumberland National Bank:

The Authority reviewed a letter from Barbara McAllister of Northumberland National Bank (NNB) concerning the municipal checking account interest rates. (See Attachment D) It shall be noted that all interest rates listed on the January 2012 to April 2013 PTMA Revenue Statements will be incorrect, since NNB did not notify PTMA of the decreases to the checking account interest rate floor until May 2013.

CHRIST UNITED METHODIST CHURCH LAND DEVELOPMENT:

Inspector Pete DeWire reported that the Christ UMC water main extension will be connected to the PTMA water system in the near future.

BREEZEWOOD, PHASE 1A:

Chairman Thomas Ferry stated there was nothing new to report on Breezewood, Phase 1A.

SELINGSGROVE STATE CENTER BULK WATER:

The Authority Members reviewed and discussed the May 2, 2013 memorandum from Engineer D. Jeffrey Golding of Gannett Fleming, Inc. concerning the proposed bulk water service connection to the Selingsgrove State Center. After a lengthy discussion, Engineer D. Jeffrey Golding recommended that the Selingsgrove State Center be required to connect their existing water system to the 12” PTMA water main located on State School Road by extending the existing 12” PTMA main approximately 1,800 feet to Selingsgrove State Center’s facility. Further discussion was tabled until the June 6, 2013 PTMA meeting.

CHAIRMAN’S REPORT – Thomas Ferry:

Chairman Thomas Ferry stated he had nothing further to report.

VICE-CHAIRMAN’S REPORT – Neal Smith:

Vice-Chairman Neal Smith stated he had nothing further to report.

INSPECTOR’S REPORT – Pete DeWire:

Continuing Education Courses:

Inspector Pete DeWire reported that in order to renew his water and wastewater operator’s licenses, he has completed a continuing education course and is scheduled to take another one in the near future. After a brief discussion, Vice-Chairman Neal Smith motioned to reimburse the registration fee of seventy-five dollars (\$75.00) to Inspector Pete DeWire for the PRWA Training Seminar he attended on April 25, 2013, where he earned continuing education credits required for the renewal of his Operator’s Licenses. Secretary Gregory Aungst seconded the motion and unanimously approved.

Meadowview Estates Phase 3 – Lot #123:

Inspector Pete DeWire reported that although the final grade has been completed on Meadowview Estates Lot #123 (22 Creekside Drive), run-off and debris are still running onto the Meadowview Estates Pump Station property. After a brief discussion, Solicitor Robert Cravitz was directed to send a certified letter to the homeowner of Meadowview Estates Lot #123 and to Haubert Construction, LLC (d/b/a Fogarty Homes) requiring them to divert all run-off from Meadowview Estates lot #123 away from the Authority’s property and into the storm water retention pond located behind the aforementioned lot.

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OPERATOR'S REPORT – Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed the Monthly Operating Reports submitted by PTMA Operator Scott L. Sharp. (See Attachment A) After a brief discussion, Operator Scott Sharp was directed to compile a list of companies that are qualified to inspect the PTMA standpipe.

Operator Scott Sharp reported that he and Operator Wendy Malehorn have scheduled vacations out of the area with their respective families on the same week in August. After a brief discussion, Inspector Pete DeWire was directed to cover all PTMA operator duties for the week that Operator Sharp and Operator Malehorn are out of the area.

TREASURER'S REPORTS – Timothy Laubscher:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C)

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

(Engineer D. Jeffrey Golding left the meeting at 8:51 p.m.)

Chairman Thomas Ferry called an executive session at 8:51 p.m. to discuss potential litigation. The Penn Township Municipal Authority May 2, 2013 meeting was reconvened at 9:00 p.m. with no official action taken by the board.

ADJOURNMENT:

With no further business to discuss, Treasurer Timothy Laubscher motioned to adjourn the May 2, 2013 PTMA meeting at 9:02 p.m. Secretary Gregory Aungst seconded the motion and unanimously approved.

Respectfully Submitted,

Susan L. Seebold, Administrative Secretary

Penn Township Municipal Authority