

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting

March 7, 2013

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, March 7, 2013 at 7:01 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Thomas C. Ferry presiding.

MEMBERS PRESENT: Chairman Thomas Ferry, Vice-Chairman Neal Smith, Treasurer Timothy Laubscher, Secretary Gregory Aungst, and Assistant Secretary/Treasurer Robert Davis

MEMBERS ABSENT: *None*

OTHERS PRESENT: Solicitor Robert Cravitz, Inspector Pete DeWire, Engineer D. Jeffrey Golding, and Admin. Secretary Susan Seebold

VISITORS PRESENT: *None*

MINUTES:

The Authority members reviewed the minutes of the February 7, 2013 PTMA meeting. A motion was made by Vice-Chairman Neal Smith to approve the minutes from the February 7, 2013 Penn Township Municipal Authority meeting as presented. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

CORRESPONDENCE:

Late Fees/Bill Style – Ali Hajimohamadzade, Cindy Arbogast-Royer, Sandra Klebon & Robert Maurer:

The Authority members reviewed several notes from PTMA customers concerning late fees added to their 4th quarter 2012 water and sewer bills. Each of the aforementioned customers stated that they did not receive the original 4th quarter 2012 water and sewer bill prior to receiving the late notice. After a brief discussion, Secretary Gregory Aungst motioned to waive the 4th quarter 2012 late fees for Ali Hajimohamadzade, Cindy Arbogast-Royer, Sandra Klebon and Robert Maurer. Vice-Chairman Neal Smith seconded the motion and unanimously approved. In an effort to avoid the postcard bill getting lost in the mail, the Authority office was directed to mail all future water and sewer bills to PTMA customers using envelopes.

2012 Chapter 94 Corrective Action Plan – Department of Environmental Protection:

The Authority members reviewed and briefly discussed the January 29, 2013 letter to the Eastern Snyder County Regional Authority from Dennis Swartzlander of the Pennsylvania Department of Environmental Protection (PA DEP) concerning the Chapter 94 Corrective Action Plan. It shall be noted DEP has lifted the sewer permit moratorium, which was enacted on June 12, 2012.

CHRIST UNITED METHODIST CHURCH LAND DEVELOPMENT:

Inspector Pete DeWire reported that the Christ UMC water main extension will be ready to connect to the PTMA water system in the near future. The Authority members and Engineer D. Jeffrey Golding reviewed the Christ UMC water main extension plans to determine the best location for the property owners located along the above-mentioned water main extension to connect to the PTMA system, if they so desire.

BREEZEWOOD, PHASE 1A:

Chairman Thomas Ferry stated there was nothing new to report on Breezewood, Phase 1A.

APPROVAL of 2012 PTMA CHAPTER 94 REPORT:

After the Authority members briefly reviewed and discussed the drafted 2012 Chapter 94 Report, Vice-Chairman Neal Smith motioned to approve the PTMA 2012 Municipal Wasteload Management Report dated February 2013 as presented by Gannett Fleming, Inc. Secretary Gregory Aungst seconded the motion and unanimously approved.

CHAIRMAN'S REPORT – Thomas Ferry:

Chairman Thomas Ferry reported that he has not been able to reach Nate Johnson of PP&L to discuss the electrical issues at the Meadowview Estates Pump Station.

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VICE-CHAIRMAN'S REPORT – Neal Smith:

Vice-Chairman Neal Smith reported that the Authority has not heard from the Selinsgrove State Center concerning PTMA supplying bulk water service to the Selinsgrove State Center.

INSPECTOR'S REPORT – Pete DeWire:

East Snyder Park:

Inspector Pete DeWire reported that East Snyder Park will be ready to purchase a water permit from PTMA in the near future. After a brief discussion, Vice-Chairman Neal Smith motioned to waive all PTMA water permit fees for the East Snyder Park. Secretary Gregory Aungst seconded the motion and unanimously approved. It shall be noted East Snyder Park must purchase a water meter through PTMA.

The Authority office was directed to charge East Snyder Park a flat fee of one (1) EDU per quarter for sewer service and not to base the park's sewer bill upon water usage, due to the East Snyder Park using a substantial amount of water for watering the ball fields and landscaping. The East Snyder Park water bill will be charged according to the PTMA Water Service Schedule of Charges.

The Authority office was also directed to close the water and sewer escrow accounts for the East Snyder Park and reimburse all unused funds to the East Snyder Regional Recreation Association.

OPERATOR'S REPORT – Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS – Timothy Laubscher:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C)

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

NEW WEIS MARKETS, INC. STORE:

Solicitor Robert Cravitz reported that Weis Markets, Inc. plans to obtain sewer service for their new supermarket, which is located in Selinsgrove Borough, through PTMA's Route 204 sewer main. After a brief discussion, the Authority directed Solicitor Robert Cravitz to send a letter upon Chairman Thomas Ferry's approval to the Borough of Selinsgrove stating the Authority would prefer that the proposed new Weis Market, Inc. supermarket receive its sewer service through the Borough of Selinsgrove's sewer mains. It shall be noted that although Weis Markets, Inc. has not formally requested sewer capacity from PTMA, Chairman Thomas Ferry plans to attend the March 20, 2013 Selinsgrove Borough Council meeting to gain insight as to how Weis Markets plans to supply sewer service to its new supermarket.

ADJOURNMENT:

With no further business to discuss, Secretary Gregory Aungst motioned to adjourn the March 7, 2013 PTMA meeting at 8:38 p.m. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

Respectfully Submitted,

***Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***