

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting November 3, 2011

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, November 3, 2011 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Chairman Thomas Ferry presiding.

MEMBERS PRESENT:

Chairman Thomas Ferry, Vice-Chairman Neal Smith, Treasurer Timothy Laubscher, Secretary Gregory Aungst, and Assistant Secretary/Treasurer James Newman

Member(s) Absent: *None*

OTHERS PRESENT:

Solicitor Matthew Cravitz, Inspector Pete DeWire, Engineer D. Jeffrey Golding, and Admin. Secretary Susan Seebold

VISITORS PRESENT: Gerald Fulkroad (arrived at 7:22 p.m.)

MINUTES:

The Authority members reviewed the minutes of the October 6, 2011 PTMA meeting. A motion was made by Treasurer Timothy Laubscher to approve the minutes from the October 6, 2011 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

PUBLIC COMMENT: *No one present to be heard.*

CORRESPONDENCE:

Proposed 2012 ESCRA Net Budget – John Abromitis, ESCRA:

The Authority members reviewed and discussed the October 20, 2011 letter and enclosed proposed 2012 ESCRA Net Budget from John Abromitis of the Eastern Snyder County Regional Authority (ESCRA).

CHRIST UNITED METHODIST CHURCH LAND DEVELOPMENT:

The Authority members reviewed the October 31, 2011 email from Chris Sheaffer of Larson Design Group concerning the proposed water main agreement between the Christ United Methodist Church and PTMA. After a brief discussion, Secretary Gregory Aungst motioned that PTMA enter into a water main extension agreement with Christ United Methodist Church with Penn Township Municipal Authority's total contribution not to exceed \$50,000.00 or 10 years of water fees, whichever comes first. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

BREEZEWOOD, PHASE 1A:

Gerald Fulkroad came before the board to discuss the status of the Breezewood, Phase 1A Land Development. After a brief discussion, the Authority directed Engineer D. Jeffrey Golding to prepare a letter outlining the items that need to be addressed in order to proceed with the aforementioned land development.

(Mr. Gerald Fulkroad left the meeting at 7:43 p.m.)

2012 PTMA MEETING SCHEDULE:

Chairman Thomas Ferry reported that there is a conflict with the April 4, 2012 PTMA meeting date. After a brief discussion, Secretary Gregory Aungst motioned to amend the October 6, 2011 meeting scheduled motion to state, the PTMA meetings for 2012 will be held on the first Thursday of each month with the exception of the April meeting being scheduled for the first Wednesday of April with all meetings scheduled to begin at 7:00 p.m. in the Penn Township Municipal Authority Office. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved. The Authority office was directed to advertise the 2012 PTMA meeting schedule in the next edition of the Snyder County Times.

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2012 PTMA BUDGET:

The Authority members reviewed the drafted 2012 PTMA Water and Sewer Budgets. After a brief discussion, Vice-Chairman Neal Smith motioned to approve the 2012 Penn Township Municipal Authority Water and Sewer Fund Budgets as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

CHAIRMAN'S REPORT – Thomas Ferry:

Chairman Thomas Ferry reported that he met with Penn Township Supervisor Bill Moyer concerning the snow removal on the existing PTMA well house access road. Chairman Ferry further reported that the Penn Township Supervisors will be willing to remove the snow on the current PTMA well house road for the 2011-2012 winter season if they receive an email from the Authority office each time the snow needs to be removed.

VICE-CHAIRMAN'S REPORT – Neal Smith:

Vice-Chairman Neal Smith stated that he has nothing further to report.

INSPECTOR'S REPORT – Pete DeWire:

PTMA Well House Road:

Inspector Pete DeWire reported that the Greater Susquehanna Chamber of Commerce (Chamber) reviewed the Authority's August 5, 2011 letter; in which, the Chamber was asked to consider granting the Authority a twenty-five ft. (25 ft.) wide easement for the purpose of constructing a new PTMA well house access road. Inspector DeWire stated that an official letter from the Chamber will be sent to the Authority in the near future. Further discussion was tabled until the Authority receives an official response from the Greater Susquehanna Chamber of Commerce.

OPERATOR'S REPORT – Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

Rotating Assembly Quotes – Kappe Associates, Inc.:

The Authority reviewed and discussed the October 25, 2011 Rotating Assembly Quote from Kappe Associates, Inc. Further discussion was tabled until the Authority can discuss the above-mentioned quotes with the PTMA operators.

TREASURER'S REPORTS – Timothy Laubscher:

Financial Reports:

The Authority members reviewed the financial reports. (See Attachment B and C)

Authorization of Bill Payments:

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Secretary Gregory Aungst motioned to adjourn the November 3, 2011 PTMA meeting at 8:18 p.m. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

Respectfully Submitted,

***Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***