

# **PENN TOWNSHIP MUNICIPAL AUTHORITY**

## **Minutes From Regularly Scheduled Meeting October 6, 2011**

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, October 6, 2011 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Chairman Thomas Ferry presiding.

### **MEMBERS PRESENT:**

Chairman Thomas Ferry, Vice-Chairman Neal Smith, Treasurer Timothy Laubscher (arrived at 7:04 p.m.), and Secretary Gregory Aungst

*Member(s) Absent:* Assistant Secretary/Treasurer James Newman

### **OTHERS PRESENT:**

Solicitor Robert Cravitz, Inspector Pete DeWire, Admin. Secretary Susan Seebold, and Operator Robin Sholly

**VISITORS PRESENT:** *None*

### **MINUTES:**

The Authority members reviewed the minutes of the September 1, 2011 PTMA meeting. A motion was made by Secretary Gregory Aungst to approve the minutes from the September 1, 2011 Penn Township Municipal Authority meeting as presented. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

*(Treasurer Timothy Laubscher joined the meeting at 7:04 p.m.)*

**PUBLIC COMMENT:** *No one present to be heard.*

**CORRESPONDENCE:** *None*

### **CHRIST UNITED METHODIST CHURCH LAND DEVELOPMENT:**

The Authority members reviewed the September 7, 2011 and October 3, 2011 letter from Christopher M. Sheaffer of Larson Design Group concerning sewer and water capacity for the Christ United Methodist Church Land Development. After a brief discussion, Secretary Gregory Aungst motioned to send a letter to Larson Design Group stating the Penn Township Municipal Authority and its engineer have preliminarily reviewed the Christ United Methodist Church Land Development preliminary plans. It shall further state that upon review the Authority finds that public water facilities are available based upon the estimated 795 gallons per day and sewerage facilities are available based on an estimated 3 Equivalent Dwelling Units (EDU's) @ 275 gpd/EDU (825 gpd) per quarter for the aforementioned development located northeast of the Route 522 and Eighteenth Street intersection in Penn Township. It shall also state that the estimated flows will not cause an over-load on the Authority's sewer system in the projected 5 years. The above-mentioned letter shall note the Authority will accept the proposed connections to the public water and sewer systems upon compliance with all of the Authority's rules, regulations, requirements and specifications pertaining to connections. It shall further note that approval by the Borough of Selinsgrove (conveyance capacity) and the Eastern Snyder County Regional Authority (ESCRA) (treatment capacity) is also required in order to proceed with this project. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

### **2012 PTMA MEETING SCHEDULE:**

After a brief discussion, Secretary Gregory Aungst motioned to schedule the PTMA meetings for 2012 to be held on the first Thursday of each month with all meetings scheduled to begin at 7:00 p.m. in the Penn Township Municipal Authority Office. Vice-Chairman Neal Smith seconded the motion and unanimously approved. The Authority office was directed to advertise the 2012 PTMA meeting schedule in the next edition of the Snyder County Times.

### **2012 PTMA BUDGET PREPARATION:**

The Authority members briefly discussed several fees and calculations to be used in creating the 2012 PTMA Water & Sewer Budgets. Further discussion was tabled until the next PTMA meeting.

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### ***CHAIRMAN'S REPORT – Thomas Ferry:***

Chairman Thomas Ferry and Solicitor Robert Cravitz discussed the on-going litigation between the Eastern Snyder County Regional Authority and the Borough of Selinsgrove.

### ***VICE-CHAIRMAN'S REPORT – Neal Smith:***

Vice-Chairman Neal Smith stated that he has nothing further to report.

### ***INSPECTOR'S REPORT – Pete DeWire:***

#### ***PTMA Well House Road:***

Inspector Pete DeWire reported that he has nothing new to report concerning the Authority's August 5, 2011 letter; in which, the Greater Susquehanna Chamber of Commerce was asked to consider granting the Authority a twenty-five ft. (25 ft.) wide easement for the purpose of constructing a new PTMA well house access road.

#### ***Water Permits:***

Inspector Pete DeWire reported that he has recently inspected and approved two water connections to the PTMA system.

### ***OPERATOR'S REPORT – Scott L. Sharp:***

#### ***Monthly Operating Reports:***

The Authority members reviewed and discussed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

#### ***PTMA Pump Station Inspection:***

The Authority members reviewed Kappe Associates, Inc. October 3, 2011 Inspection Report. After a brief discussion, Vice-Chairman Neal Smith motioned to replace the base elbows and piping in the Salem Glenn Pump Station as recommended in Kappe Associates, Inc. October 3, 2011 Inspection Report. Secretary Gregory Aungst seconded the motion and unanimously approved.

After further discussion, the Authority office was directed to contact Kappe Associates, Inc. and request a quote for one spare rotating assembly for each pump station.

### ***TREASURER'S REPORTS – Timothy Laubscher:***

#### ***Financial Reports:***

The Authority members reviewed the financial reports. (See Attachment B and C)

#### ***Authorization of Bill Payments:***

Vice-Chairman Neal Smith motioned to approve the Payments and Time Cards as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

### ***ADJOURNMENT:***

With no further business to discuss, Chairman Thomas Ferry motioned to adjourn the October 6, 2011 PTMA meeting at 8:08 p.m. Secretary Gregory Aungst seconded the motion and unanimously approved.

***Respectfully Submitted,***

***Susan L. Seebold, Administrative Secretary***

***Penn Township Municipal Authority***