

# **PENN TOWNSHIP MUNICIPAL AUTHORITY**

## **Minutes From Regularly Scheduled Meeting September 1, 2011**

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, September 1, 2011 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Assistant Secretary/Treasurer James Newman presiding.

### **MEMBERS PRESENT:**

Treasurer Timothy Laubscher, Secretary Gregory Aungst, and Assistant Secretary/Treasurer James Newman

**Member(s) Absent:** Chairman Thomas Ferry and Vice-Chairman Neal Smith

### **OTHERS PRESENT:**

Solicitor Robert Cravitz, Inspector Pete DeWire, Admin. Secretary Susan Seebold, and Operator Scott Sharp

**VISITORS PRESENT:** Lizbeth Rodriguez

*Solicitor Robert Cravitz opened the September 1, 2011 PTMA meeting at 7:00 p.m. by asking Secretary Gregory Aungst to take the Chair. Upon Secretary Aungst's deferral, Treasurer Timothy Laubscher was asked to take the Chair. Upon Treasurer Laubscher's deferral and by consensus of the Penn Township Municipal Authority, Assistant Secretary/Treasurer James Newman was designated as Chairman.*

### **MINUTES:**

The Authority members reviewed the minutes of the August 4, 2011 PTMA meeting. A motion was made by Treasurer Timothy Laubscher to approve the minutes from the August 4, 2011 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

**PUBLIC COMMENT:** *No one present to be heard.*

### **CORRESPONDENCE:**

#### **2012 Net Operating Budget Estimates – John Abromitis, ESCRA:**

The Authority members reviewed the August 8, 2010 letter from Eastern Snyder County Regional Authority (ESCRA) Manager John Abromitis concerning ESCRA's 2012 Net Operating Budget. After a brief discussion, Secretary Gregory Aungst motioned to send a letter to the Eastern Snyder County Regional Authority stating that PTMA estimates their 2012 flows to be approximately 360,000 gallons per day. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

### **SAVIDGE SEWER MAIN EXTENSION:**

#### **Deed of Dedication:**

Inspector Pete DeWire reported that the Savidge Sewer Main Extension has been installed and inspected. After a brief discussion, Treasurer Timothy Laubscher motioned to accept the Savidge Sewer Main Extension Deed of Dedication dated September 1, 2011 as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

#### **Sewer Capacity Request – Lizbeth Rodriguez:**

The Authority members reviewed the August 16, 2011 letter from Lizbeth Rodriguez concerning sewer capacity for a one-acre lot located along Wedgewood Drive. After a brief discussion, Secretary Gregory Aungst motioned to send a letter to Lizbeth Rodriguez stating the Penn Township Municipal Authority (PTMA) has preliminarily reviewed her request for sewer capacity for the purpose of providing public sewer service to her property located along Wedgewood Drive (subdivided from 09PN105). It shall further state that upon review the Authority finds that public sewerage facilities are available based on an estimated total average sewage flow of 275 gallons per day (1 EDU at 275 gallons per day per EDU) to serve the above-mentioned property. It shall note that the estimated flows will not cause an overload on the Authority's sewer system in the projected 5 years. It shall also note that the Authority will accept the proposed connections to the public sewer system upon compliance with all of the Authority's rules, regulations, requirements and specifications pertaining to connections. The aforementioned letter shall further state that approval by the Eastern Snyder County Regional Authority (ESCRA) (treatment capacity) is also required in order to proceed with this project. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

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*(Lizbeth Rodriguez left the meeting at approx. 7:15 p.m.)*

### ***INSPECTOR'S REPORT By Pete DeWire:***

#### ***PTMA Well House Road:***

Inspector Pete DeWire reported that the Greater Susquehanna Chamber of Commerce (Chamber) reviewed the Authority's August 5, 2011 letter; in which, the Chamber was asked to consider granting the Authority a twenty-five ft. (25 ft.) wide easement for the purpose of constructing a new PTMA well house access road. Inspector DeWire stated that an official letter from the Chamber will be sent to the Authority in the near future. Further discussion was tabled until the Authority receives an official response from the Greater Susquehanna Chamber of Commerce.

### ***OPERATOR'S REPORT – Scott L. Sharp:***

#### ***Monthly Operating Reports:***

The Authority members reviewed and discussed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

### ***TREASURER'S REPORTS – Timothy Laubscher:***

#### ***Financial Reports:***

The Authority members reviewed the financial reports. (See Attachment B and C)

#### ***Authorization of Bill Payments:***

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

### ***ADJOURNMENT:***

With no further business to discuss, Assistant Secretary/Treasurer James Newman motioned to adjourn the September 1, 2011 PTMA meeting at 7:32 p.m. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

***Respectfully Submitted,***

***Susan L. Seebold, Administrative Secretary***

***Penn Township Municipal Authority***