

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting February 7, 2008

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, February 7, 2008 at 7:03 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Vice-Chairman Neal Smith presiding.

MEMBERS PRESENT:

Vice-Chairman Neal Smith, Secretary Gregory Aungst and Assistant Secretary/Treasurer James Newman

Member(s) Absent: Chairman Thomas Ferry & Treasurer Timothy Laubscher

OTHERS PRESENT:

Solicitor Robert Cravitz, Inspector Pete DeWire, Engineer D. Jeffrey Golding of Gannett Fleming, Inc. and Administrative Secretary Susan Seebold

VISITORS PRESENT:

Mark Stephens of PA Department of Environmental Protection

MINUTES:

The Authority members reviewed the minutes of the January 10, 2008 PTMA meeting. A motion was made by Assistant Secretary/Treasurer James Newman to approve the minutes from the January 10, 2008 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

PUBLIC COMMENT:

No one present to be heard.

CORRESPONDENCE:

None

SOURCE WATER PROTECTION – Mark Stephens:

Mark Stephens of the Pennsylvania Department of Environmental Protection (DEP) came before the board to offer the Authority an opportunity to participate in the Source Water Protection (SWP) and Wellhead Protection (WHP) Program, which has been developed to provide financial and technical assistance for the purpose of developing a comprehensive SWP/WHP plan. After a lengthy discussion, Secretary Gregory Aungst motioned to participate in the Source Water Protection Technical Assistance Program (SWPTAP). Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

PAWLING STATION BUSINESS PARK – SIDCO:

Engineer D. Jeffrey Golding stated that he has nothing new to report on the Pawling Station Business Park. Further discussion was tabled until the March 6, 2008 PTMA meeting.

(Mr. Mark Stephens left the meeting at 8:06 p.m.)

PEACHWOOD VIEW:

Inspector Pete DeWire reported that the sewer and water mains have been completed in the Peachwood View Development. Inspector DeWire further reported that the manhole tops will need to be sealed in the spring. Further discussion was tabled until the March 6, 2008 PTMA meeting.

GRAYSON VIEW EXTENSION:

Vice-Chairman Neal Smith reported that the Authority office has tried to reach Scott Ramey several times over the past month and has left several messages concerning the purchase of a water and sewer permit for the Grayson View Extension. Vice-Chairman Smith further reported that Mr. Ramey has not returned any of the Authority office's calls. It shall be noted that a zoning permit and a building permit were purchased for the new Grayson Selinsgrove Assisted Living Facility building in September 2007; however, the PTMA water and sewer permits were apparently overlooked. Further discussion was tabled until the March 6, 2008 PTMA meeting.

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GREYSTONE ESTATES TOWNHOUSES:

Vice-Chairman Neal Smith stated that he has nothing new to report on the Greystone Estates Townhouse development. Further discussion was tabled until a sewer construction agreement and letter of credit are submitted for the Greystone Estates Townhouses

EAST SNYDER PARK:

Inspector Pete DeWire stated that he has nothing new to report on the East Snyder Park. Further discussion was tabled until PTMA receives the signed Water and Sewer Main Construction Agreements and letters of credit.

BEN CAIRNS SOUTH FRONT STREET PROPERTY SEWER CONNECTIONS:

Vice-Chairman Neal Smith reported that Mr. Ben Cairns has not submitted the required letters from the Borough of Selinsgrove and the Eastern Snyder County Regional Authority concerning the proposed sewer connections to his two South Front Street lots. Further discussion was tabled until Mr. Cairns submits the required documentation.

APPROVAL OF PTMA SEWER RULES, REGULATIONS, SPECIFICATIONS & SCHEDULE OF CHARGES:

After the Authority members reviewed and briefly discussed the revised PTMA Sewer Rules & Regulations and Schedule of Charges, Vice-Chairman Neal Smith motioned to approve the Penn Township Municipal Authority Sewer Service Rules, Regulations and Specifications and Schedule of Charges dated February 7, 2008 as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

CHAIRMAN'S REPORT By Neal Smith:

Vice-Chairman Neal Smith stated that he has nothing further to report.

INSPECTOR'S REPORTS By Pete DeWire:

Wedgewood Gardens Mobile Home Park:

Inspector Pete DeWire reported that the Wedgewood Gardens Mobile Home Park is in the process of repairing several clean outs and broken laterals.

OPERATOR'S REPORT By Scott L. Sharp:

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS By Timothy Laubscher:

The Authority members reviewed the financial reports. (See Attachment B and C.)

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved

ADJOURNMENT:

With no further business to discuss, Vice-Chairman Neal Smith motioned to adjourn the February 7, 2008 PTMA meeting at 8:42 p.m. Secretary Gregory Aungst seconded the motion and unanimously approved.

Respectfully Submitted,

Susan L. Seebold, Administrative Secretary

Penn Township Municipal Authority