

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting

August 2, 2007

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, August 2, 2007 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Chairman Neal Smith presiding.

MEMBERS PRESENT:

Chairman Neal Smith, Vice-Chairman Thomas Ferry, Secretary Gregory Aungst and Assistant/Secretary Treasurer James Newman

Member(s) Absent: Treasurer Timothy Laubscher

OTHERS PRESENT:

Engineer D. Jeffrey Golding of Gannett Fleming, Inc., Inspector Pete DeWire and Administrative Secretary Susan Seebold

VISITORS PRESENT:

Mike Savidge of Savidge Housing, Inc.

MINUTES:

The Authority members reviewed the minutes of the July 5, 2007 PTMA meeting. Vice-Chairman Thomas Ferry motioned to approve the minutes from the July 5, 2007 Penn Township Municipal Authority meeting as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved

PUBLIC COMMENT:

Pheasant Ridge – Mike Savidge:

Mike Savidge of Savidge Housing, Inc. came before the board concerning the water and sewer connections of a duplex unit located at 318A and 318B Sunset Drive in the Pheasant Ridge Development. Mr. Savidge stated that the two aforementioned lots can not be subdivided (now or in the future) and requested that he be allowed to install one sewer and one water connection to the duplex unit. After a brief discussion, Secretary Gregory Aungst motioned to approve the August 2, 2007 Pheasant Ridge sketch and allow Savidge Housing, Inc. to install one water and one sewer lateral to the duplex unit located at 318A and 318B Sunset drive. Secretary Aungst further motioned that each side of the unit must be metered with a separate water meter. Vice-Chairman Thomas Ferry seconded the motion and unanimously approved. It shall be noted that Savidge Housing, Inc. has purchased two PTMA water and sewer permits along with two water meters for the aforementioned lots, due to the duplex consisting of two equivalent dwelling units (EDUs) – one EDU per side of the duplex unit.

(Mr. Mike Savidge left the meeting at approximately 7:25 p.m.)

CORRESPONDENCE:

Water Rate Schedule Change – Borough of Selinsgrove:

The Authority members reviewed and briefly discussed the July 18, 2007 letter from Selinsgrove Borough Manager John Bickhart concerning the elimination of the highest tier of the “declining water rate schedule,” thereby increasing all high volume water customer’s bills. It shall be noted that PTMA’s water bill will increase approximately \$100.00 per quarter.

Removal of Mobile Home / Sewer Connection – Roger & Donna Catherman:

The Authority members reviewed a July 31, 2007 letter from Donna Catherman requesting approval to sever a sewer connection to a mobile home located on her 221 Quarry Road property from the PTMA public sewer system. The aforementioned letter explained that she is in the process of removing a mobile home located behind her primary residence that utilized this connection. After a brief discussion, Chairman Neal Smith motioned to approve Donna Catherman’s request to sever the sewer lateral servicing the Mobile Home located behind her home at 201 Quarry Road. Chairman Smith further motioned that PTMA Inspector Pete DeWire must be on site when the aforementioned sewer lateral is disconnected from the PTMA system with all associated inspection fees being the sole responsibility of Mrs. Catherman. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

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GREYSTONE ESTATES TOWNHOUSES:

Chairman Neal Smith and Engineer Jeffrey Golding reported that they had nothing new to report on the Greystone Estates Townhouses. Further discussion was tabled until a sewer construction agreement and letter of credit are submitted for the Greystone Estates Townhouses.

PAWLING STATION BUSINESS PARK – SIDCO:

Engineer Jeffrey Golding reported that he is currently in the process of reviewing the most recent water and sewer plan submissions for the Pawling Station Business Park. Further discussion was tabled until the September 6, 2007 PTMA meeting.

PEACHWOOD VIEW:

Chairman Neal Smith stated that he had nothing new to report on the Peachwood View Land Development. Further discussion was tabled until ESCRA approves the sewage treatment capacity. It shall be noted that the Peachwood View Land Development approved sewer treatment capacity from ESCRA expired and was not renewed due to the new DEP regulations.

GRAYSON VIEW EXPANSION:

Chairman Neal Smith reported that the Authority has received the water and sewer letters of credit for the Grayson View Expansion, but has not received the signed water and sewer construction agreements. Further discussion was tabled until the Authority receives the construction agreements.

EAST SNYDER PARK:

The Authority members reviewed the August 1, 2007 letter from Engineer Jeffrey Golding concerning the second water and sewer plan submission for the East Snyder Park. After a brief discussion, Vice-Chairman Thomas Ferry motioned to approve the May 16, 2007 East Snyder Park water and sewer plans with the last revision date of July 19, 2007 as presented. Chairman Neal Smith seconded the motion and unanimously approved.

SOUTH FRONT STREET SEWER MAIN EXTENSION:

Ben Cairns Property:

Vice-Chairman Thomas Ferry reported that ESCRA denied Mr. Ben Cairns' public sewer capacity request due to Mr. Cairns' land development not being previously approved for public sewer services, therefore, making said property ineligible for treatment capacity due to the new DEP regulations.

Sewer Main Extension Feasibility Study:

The Authority members reviewed and discussed the July 12, 2007 letter from Pete DeWire of Larson Design Group, Inc. concerning the South Front Street Sewer Main Extension Feasibility Study to determine if a public sewer main extension along South Front Street is feasible to service the properties with failing on-lot sewer systems. Further discussion was tabled until the aforementioned feasibility study is completed.

CHAIRMAN'S REPORT by Neal Smith:

Chairman Neal Smith stated that he had nothing further to report.

INSPECTOR'S REPORT by Pete DeWire:

Sewer Main Televisual Report:

Inspector Pete DeWire reported on the Sewer Main Televisual that was recently completed in several areas of the PTMA sewer system. After a lengthy discussion, the Authority office was directed to send letters to the property owners that have leaking sewer laterals stating that recently the Penn Township Municipal Authority televised the sewer mains in their area at which time a sewer lateral leak was detected on their property. It shall further state that PTMA rules and regulations require this leak to be repaired according to PTMA Rules, Regulation and Requirements and inspected by a PTMA inspector on or before November 21, 2007. It shall also state that they must contact PTMA Inspector Pete DeWire within 48 hours prior to the repairs being completed. The aforementioned letter shall also state that if they wish to view photos of their lateral leak, the Authority invites them to attend the next PTMA meeting, which will be held on Thursday, September 6, 2007 at 7:00 p.m. in the PTMA office located in the Keystone Building Products complex along U.S. Route 522.

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OPERATOR'S REPORT by Scott L. Sharp:

Operator's Reports:

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp (See Attachment A)

TREASURER'S REPORTS by Timothy Laubscher:

The Authority members reviewed the financial reports. (See Attachment B and C.)

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Vice-Chairman Thomas Ferry seconded the motion and unanimously approved

ADJOURNMENT:

With no further business to discuss Vice-Chairman Thomas Ferry motioned to adjourn the August 2, 2007 PTMA meeting at 8:23 p.m. Secretary Gregory Aungst seconded the motion and unanimously approved.

Respectfully Submitted,

Susan L. Seebold, Administrative Secretary

Penn Township Municipal Authority