

# **PENN TOWNSHIP MUNICIPAL AUTHORITY**

## **Minutes From Regularly Scheduled Meeting April 4, 2007**

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Wednesday, April 4, 2007 at 7:02 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Chairman Neal Smith presiding.

### **MEMBERS PRESENT:**

Chairman Neal Smith, Vice-Chairman Thomas Ferry, Secretary Gregory Aungst and Assistant/Secretary Treasurer James Newman

*Member(s) Absent:* Treasurer Timothy Laubscher

### **OTHERS PRESENT:**

Solicitor Robert M. Cravitz, Esq. (arrived at 7:37 p.m.), Engineer D. Jeffrey Golding of Gannett Fleming, Inc., Inspector Pete DeWire and Administrative Secretary Susan Seebold

### **VISITORS PRESENT:**

*None*

### **MINUTES:**

The Authority members reviewed the minutes of the March 1, 2007 PTMA meeting. A motion was made by Vice-Chairman Thomas Ferry to approve the minutes from the March 1, 2007 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved

### **PUBLIC COMMENT:**

*No one present to be heard.*

### **CORRESPONDENCE:**

#### ***Delinquent Water/Sewer Bill Collection – Central Credit Audit, Inc.***

The Authority members briefly reviewed and discussed the March 30, 2007 letter from the Central Credit Audit, Inc. concerning a collection agreement for the collection of delinquent water and sewer bills. After further discussion this matter was tabled for additional review.

#### ***PAWLING STATION BUSINESS PARK – SIDCO:***

Chairman Neal Smith reported on the status of the Pawling Station Business Park Land Development. Further discussion on the Pawling Station Business Park letters of credit and construction agreements were tabled until the May 2, 2007 PTMA meeting.

#### ***GRAYSON VIEW EXPANSION:***

After the Authority members reviewed the March 26, 2007 letter from Engineer Jeffrey Golding concerning the Grayson View Expansion, Chairman Neal Smith motioned to approve the Grayson View Expansion water and sewer plans with the last revision date of March 19, 2007 as presented. Vice-Chairman Thomas Ferry seconded the motion and unanimously approved.

Further discussion on the Grayson View Expansion letters of credit and construction agreements were tabled until the May 2, 2007 PTMA meeting.

#### ***PEACHWOOD VIEW:***

The Authority members reviewed and briefly discussed the March 26, 2007 letter from Engineer Jeffrey Golding concerning the third plan submission of the water and sewer main extension for the proposed Peachwood View Subdivision.

#### ***GREYSTONE ESTATES:***

The Authority members briefly reviewed and discussed the March 13, 2007 letter from Justin Keister of Larson Design Group concerning the resubmission of the developer-installed sanitary sewer main extension for the proposed Greystone Estates Townhouses. Further discussion was tabled until further plan reviewed is completed by Gannett Fleming, Inc.

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### ***PTMA MAPPING:***

PTMA Administrative Secretary Susan Seebold reported on the status of the PTMA computerized mapping project and presented several maps for the Authority's review.

### ***PTMA WATER SPECIFICATIONS REVIEW:***

The Authority members briefly reviewed the March 19, 2007 Proposal from Gannett Fleming, Inc. for the review and update of the PTMA water system specifications. After a brief discussion, Vice-Chairman Thomas Ferry motioned to approve the March 19, 2007 Engineering Services Proposal from Gannett Fleming, Inc. for the review and update of the *Penn Township Municipal Authority General Specifications for Water System Construction* as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

### ***INSPECTOR'S REPORT By Pete DeWire:***

#### ***VFW Post 6631 Grease Trap:***

Inspector Pete DeWire reported that it was recently been brought to his attention that the VFW installed a new grease trap in their establishment. After a brief discussion, the Authority office was directed to send a letter to the VFW Post 6631 stating that it has recently been brought to the Authority's attention that a new grease trap has been installed at the VFW Post 6631 located along Route 522 in Penn Township. It shall further state that according to the Penn Township Municipal Authority (PTMA) Rules, Regulations and Specifications, all grease trap specifications must be reviewed by a PTMA engineer prior to installation. It shall request to ensure that the grease trap meets all PTMA requirements, to please submit the cut sheets for the aforementioned grease trap to PTMA on or before May 2, 2007. The letter shall note that upon review PTMA reserves the right to inspect the grease trap.

*(Solicitor Robert Cravitz joined the meeting at 7:37 p.m.)*

### ***Sewage Grinder Pump Maintenance:***

After Inspector Pete DeWire discussed several issues involved in the maintenance of the sewage grinder pump systems, he was directed by the Authority to create a check list to be included with the grinder pump letters that are annually sent to all PTMA customers serviced with a grinder pump system. It shall be noted that the most recent grinder pump maintenance letters were sent to the customers on January 4, 2007.

### ***ST. PIUS X LAND DEVELOPMENT:***

#### ***Status Report:***

Chairman Neal Smith reported that the St. Pius X Catholic Church has started construction on their land development.

### ***PTMA / St. Pius X Water Main Extension:***

Chairman Neal Smith opened and read aloud the single bid received from L/B Water Services, Inc. for the materials needed for the proposed water main extension on Bel Mar Drive. After the aforementioned bid was reviewed by Solicitor Robert Cravitz and Engineer Jeffrey Golding and found in order, Chairman Neal Smith motioned to accept the water main material bid dated April 3, 2007 from L/B Water Services, Inc. as presented with corrections and additions made by the Authority not to exceed \$12,956.25. Secretary Gregory Aungst seconded the motion and unanimously approved. The Authority office was directed to submit a purchase order including the corrections and additions to L/B Water Services, Inc.

### ***BIG BEE BOATS – ROBERT SPRENKEL:***

Solicitor Robert Cravitz reported that Mr. Robert Sprenkel paid his fine, but has not reconnected to the PTMA sewer system. It shall be noted that the Penn Township Board of Supervisors submitted Mr. Sprenkel's violation to the District Magistrate's Office due to Mr. Sprenkel's refusal to connect to the PTMA sewer system, which is a violation of the PTMA Rules, Regulations and Specifications along with being a violation of Penn Township Ordinance 81-3 concerning mandatory connection. Further discussion was tabled until the Penn Township Supervisors proceed with their next course of action.

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### ***SEWER MAIN CLEANING PROPOSALS:***

The Authority members reviewed and briefly discussed the sewer main cleaning proposals for the areas being video logged. (See Attachment D) Chairman Neal Smith motioned to accept the sewer main cleaning proposal from Mr. Rehab, Inc. in the amount of \$0.40 per L.F. as per their March 14, 2007 proposal for the sewer main cleaning of Areas A and B of the Penn Township Municipal Authority sanitary sewer system. Vice-Chairman Thomas Ferry seconded the motion and unanimously approved. It shall be noted that Inspector DeWire will coordinate the cleaning and the video logging with Mr. Rehab, Inc.

### ***CHAIRMAN'S REPORT By Neal Smith:***

Chairman Neal Smith reported that he had nothing further to report.

### ***OPERATOR'S REPORT By Scott L. Sharp:***

#### ***Operator's Reports:***

After the Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp (See Attachment A), Chairman Neal Smith motioned to have Fairchild Brothers, Inc. repair the fire hydrant located by the PTMA well house. Secretary Gregory Aungst seconded the motion and unanimously approved.

### ***Salem Road Pump Station Pump Repair Quote – Kappe Assoc.:***

After a brief discussion, Chairman Neal Smith motioned to approve the February 23, 2007 quote from Kappe Associates, Inc. for the parts and labor to rebuild the G1LX200CD Salem Road pump as presented in an amount not to exceed \$3,975.00. Vice-Chairman Thomas Ferry seconded the motion and unanimously approved. The Authority office was directed to contact Kappe Associates and have them schedule the aforementioned repair during the next maintenance inspection.

### ***TREASURER'S REPORTS By Timothy Laubscher:***

The Authority members reviewed the financial reports. (See Attachment B and C.)

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Vice-Chairman Thomas Ferry seconded the motion and unanimously approved

### ***ADJOURNMENT:***

With no further business to discuss Vice-Chairman Thomas Ferry motioned to adjourn the April 4, 2007 PTMA meeting at 8:46 p.m. Secretary Gregory Aungst seconded the motion and unanimously approved.

***Respectfully Submitted,***

***Susan L. Seebold, Administrative Secretary  
Penn Township Municipal Authority***