

# **PENN TOWNSHIP MUNICIPAL AUTHORITY**

## **Minutes From Regularly Scheduled Meeting March 1, 2007**

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, March 1, 2007 at 7:07 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Chairman Neal Smith presiding.

### **MEMBERS PRESENT:**

Chairman Neal Smith, Vice-Chairman Thomas Ferry, Treasurer Timothy Laubscher, Secretary Gregory Aungst and Assistant/Secretary Treasurer James Newman

*Member(s) Absent: None*

### **OTHERS PRESENT:**

Solicitor Robert M. Cravitz, Esq., Administrative Secretary Susan Seebold, Engineer Kevin Shannon of Gannett Fleming, Inc. and Engineer Jeffrey Golding of Gannett Fleming, Inc.

### **VISITORS PRESENT:**

*None*

### **MINUTES:**

The Authority members reviewed the minutes of the February 1, 2007 PTMA meeting. A motion was made by Secretary Gregory Aungst to approve the minutes from the February 1, 2007 Penn Township Municipal Authority meeting as presented. Treasurer Timothy Laubscher seconded the motion and unanimously approved

### **PUBLIC COMMENT:**

*No one present to be heard.*

### **CORRESPONDENCE:**

#### ***Appointment of New PTMA Board Member – Penn Township Board of Supervisors:***

After the Authority members reviewed the February 7, 2007 letter from the Penn Township Board of Supervisors, Chairman Neal Smith motioned to appoint James Newman as Penn Township Municipal Authority Assistant Secretary/Treasurer for 2007. Vice-Chairman Thomas Ferry seconded the motion and unanimously approved.

#### ***Isle of Que Sewer Line Extension – Art Bowen:***

The Authority members reviewed and briefly discussed the February 12, 2007 memo from Art Bowen concerning a possible sewer main extension on the Isle of Que to provide sanitary sewer service to two lots owned by Benjamin Cairns. Further discussion was tabled until Mr. Bowen or Mr. Cairns contacts the Authority with additional information.

### **ST. PIUS X LAND DEVELOPMENT:**

Chairman Neal Smith reported that the Authority has received the signed water main extension agreement with St. Pius X Catholic Church, who is currently preparing to start construction on their land development. After the Authority members reviewed the water main extension material list, Chairman Neal Smith motioned to place an advertisement in the legal section of the *Snyder County Times* requesting bids for the water line materials. Chairman Smith further motioned to get phone quotes from suppliers for the aggregate, blacktop and stones. Vice-Chairman Thomas Ferry seconded the motion and unanimously approved.

### **PAWLING STATION BUSINESS PARK – SIDCO:**

Chairman Neal Smith and Engineer Kevin Shannon reported on the status of the Pawling Station Business Park Land Development. After a brief discussion, Vice-Chairman Thomas Ferry motioned to approve the Pawling Station Business Park Land Development plans dated March 1, 2007 as presented contingent on all corrections being completed as directed in the February 8, 2007 Letter from Kevin Shannon of Gannett Fleming, Inc. Secretary Gregory Aungst seconded the motion and unanimously approved.

### **GRAYSON VIEW EXPANSION:**

The Authority members briefly reviewed and discussed the Grayson View Expansion land development plans. Further discussion was tabled until further plan reviewed is completed by Gannett Fleming, Inc.

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### ***PEACHWOOD VIEW:***

Chairman Neal Smith reported that there is nothing further to report on the Peachwood View Land Development.

### ***GREYSTONE ESTATES:***

The Authority members briefly reviewed and discussed the February 8, 2007 letter from Kevin Shannon of Gannett Fleming, Inc. concerning the first submission of the developer-installed sanitary sewer main extension for the proposed Greystone Estates Townhouses. Further discussion was tabled until further plan reviewed is completed by Gannett Fleming, Inc.

### ***BIG BEE BOATS – ROBERT SPRENKEL:***

The Authority members reviewed and briefly discussed the February 12, 2007 email from Robert Sprenkle concerning the summons he received from the District Magistrate's Office. It shall be noted that the Penn Township Board of Supervisors submitted Mr. Sprenkel's violation to the District Magistrate's Office due to Mr. Sprenkel's refusal to connect to the PTMA sewer system, which is a violation of the PTMA Rules, Regulations and Specifications along with being a violation of Penn Township Ordinance 81-3 concerning mandatory connection.

### ***2006 CHAPTER 94 REPORT:***

After the Authority members reviewed and discussed the drafted 2006 Chapter 94 Report, Vice-Chairman Thomas Ferry motioned to approve the PTMA 2006 Municipal Wasteload Management Report dated February 2007 as presented by Gannett Fleming, Inc. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

### ***SEWER TELEVISUAL PROPOSALS:***

The Authority members reviewed and briefly discussed the Televisual Inspection proposals for the video logging of the PTMA sewer system. (See Attachment D) Chairman Neal Smith motioned to accept the Televisual Inspection proposal from Mr. Rehab, Inc. in the amount of \$0.53 per L.F. as per their February 22, 2007 proposal for the video logging of Areas A and B of the Penn Township Municipal Authority sanitary sewer system. Vice-Chairman Thomas Ferry seconded the motion and unanimously approved. It shall be noted that Inspector DeWire will coordinate the cleaning with ESCRA and the video logging with Mr. Rehab, Inc.

### ***PTMA WATER SPECIFICATIONS REVIEW:***

The Authority members briefly reviewed the current PTMA water specifications concerning ductile iron pipe. After a brief discussion, Engineer Jeffrey Golding was directed to submit a proposal from Gannett Fleming, Inc. to revise the current PTMA *General Specifications for Water System Construction*.

### ***EAST SNYDER PARK RECREATIONAL DEVELOPMENT:***

After the Authority members reviewed and briefly discussed the February 28, 2007 letter from Justin Keister of Larson Design Group, Vice-Chairman Thomas Ferry motioned to send a letter to Mr. Justin Keister of Larson Design Group stating that the Penn Township Municipal Authority and its engineer have preliminarily reviewed his February 28, 2007 letter concerning the proposed East Snyder Park Recreational Development located on the south side of University Avenue just west of the Grayson View Court intersection. It shall further state that upon review the Authority finds that public water facilities are available based on an estimated 275 gallons per day and public sewerage facilities are available based on an estimated total average sewage flow of 275 gallons per day (1 EDU at 275 gallons per day per EDU) to serve the proposed multi phased recreation complex. It shall also state that the estimated flows will not cause an over-load on the PTMA sewer system in the projected 5 years. The aforementioned letter shall note the Authority will accept the proposed connections to the public water and sewer system upon compliance with all of the Authority's rules, regulations, requirements and specifications pertaining to connections. It shall further note that approval by the Eastern Snyder County Regional Authority (ESCRA) (sewage treatment capacity) and the Borough of Selinsgrove (sewage conveyance capacity) are required in order to proceed with this project. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

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### ***CHAIRMAN'S REPORT By Neal Smith:***

#### ***Resolutions No. 2007-1 & 2007-2:***

Vice-Chairman Thomas Ferry motioned to approve Penn Township Municipal Authority Resolution No. 2007-1 "Amending The Sewer Rates By Specifying A Penalty And Establishing A Schedule For Attorney's Fees On Municipal Liens" and Resolution No. 2007-2 "Amending The Water Rates By Specifying A Penalty And Establishing A Schedule For Attorney's Fees On Municipal Liens" as presented with the correction that the interest rate for both water and sewer remain the current twenty percent (20%). Treasurer Timothy Laubscher seconded the motion and unanimously approved.

### ***OPERATOR'S REPORT By Scott L. Sharp:***

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

### ***TREASURER'S REPORTS By Timothy Laubscher:***

The Authority members reviewed the financial reports. (See Attachment B and C.)

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented Vice-Chairman Thomas Ferry seconded the motion and unanimously approved

### ***ADJOURNMENT:***

With no further business to discuss Vice-Chairman Thomas Ferry motioned to adjourn the March 1, 2007 PTMA meeting at 8:33 p.m. Secretary Gregory Aungst seconded the motion and unanimously approved.

***Respectfully Submitted,***

***Susan L. Seebold, Administrative Secretary***

***Penn Township Municipal Authority***