

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting

January 4, 2007

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, January 4, 2007 at 7:04 p.m. in the Penn Township Municipal Authority Office located at 2585 Route 522, Selinsgrove, PA. Neal Smith presiding.

MEMBERS PRESENT:

Neal Smith, Tom Ferry, Timothy Laubscher and Gregory Aungst

Member(s) Absent: *None*

OTHERS PRESENT:

Solicitor Robert M. Cravitz, Esq., Inspector Pete DeWire of PECO Consultants, Inc. and Administrative Secretary Susan Seebold

VISITORS PRESENT:

None

REORGANIZATION:

Neal Smith relinquished the chair to Solicitor Robert Cravitz for the purpose of conducting the 2007 reorganization of the Penn Township Municipal Authority Board. Solicitor Robert Cravitz opened the floor for nominations.

Timothy Laubscher motioned to nominate the following officers:

Neal Smith	Chairman
Thomas Ferry	Vice-Chairman
Timothy Laubscher	Treasurer
Gregory Aungst	Secretary

Gregory Aungst seconded the motion and unanimously approved.

Thomas Ferry motioned to close the nominations. Timothy Laubscher seconded the motion and unanimously approved. Solicitor Robert Cravitz called for a vote on the nominated officers. All members voted unanimously by acclamation to accept the aforementioned nominated officers.

Chairman Neal Smith assumed the chair at 7:06 p.m.

Vice-Chairman Thomas Ferry motioned to retain Robert M. Cravitz, Esq. as PTMA Solicitor for the year 2007. Secretary Gregory Aungst seconded the motion and unanimously approved.

Chairman Neal Smith motioned to appoint Pete DeWire as PTMA Inspector for the year 2007. Vice-Chairman Thomas Ferry seconded the motion and unanimously approved.

Treasurer Timothy Laubscher motioned to retain Gannett Fleming, Inc. as PTMA Engineers for the year 2007. Chairman Neal Smith seconded the motion and unanimously approved.

Chairman Neal Smith motioned to retain Schaeffer, Jones, Eichner and Wagner, LLP as PTMA Auditors for the year 2007. Vice-Chairman Thomas Ferry seconded the motion and unanimously approved.

MINUTES:

The Authority members reviewed the minutes of the December 7, 2006 PTMA meeting. A motion was made by Chairman Neal Smith to approve the minutes from the December 7, 2006 Penn Township Municipal Authority meeting as presented. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

PUBLIC COMMENT:

No one present to be heard.

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CORRESPONDENCE:

Chapter 94 Reports:

Treasurer Timothy Laubscher motioned to have Gannett Fleming, Inc., with the assistance of the PTMA office, complete the 2006 Chapter 94 Report. Secretary Gregory Aungst seconded the motion and unanimously approved.

ST. PIUS X LAND DEVELOPMENT:

Solicitor Robert Cravitz reported that St. Pius X Catholic Church has put their land development project out to bid again due to the original bids exceeding their estimates. Solicitor Cravitz further reported that St. Pius X Catholic Church is currently in the process of going through the new bids.

PAWLING STATION BUSINESS PARK – SIDCO:

Chairman Neal Smith reported on the status of the Pawling Station Business Park Land Development. Chairman Smith further reported that a meeting, between PTMA's and SIDCO's engineers along with PTMA and SIDCO members, may need to be scheduled before the next PTMA meeting for the purpose of discussing the final details of the aforementioned land development.

PEACHWOOD VIEW:

Chairman Neal Smith reported that there is nothing further to report on the Peachwood View Land Development.

GREYSONTE ESTATES:

The Authority members reviewed the January 2, 2007 letter concerning the proposed Greystone Estates Subdivision from Justin Keister of Larson Design Group. After a brief discussion, Vice-Chairman Thomas Ferry motioned to send a letter to Justin Keister of Larson Design Group stating that the Penn Township Municipal Authority and its engineer have preliminarily reviewed his January 2, 2007 letter concerning the proposed Greystone Estates Subdivision located adjacent to Wedgewood Gardens. It shall further state that upon review PTMA finds that public sewerage facilities are available based on an estimated total average sewage flow of 13,475 gallons per day (49 EDU's at 275 gallons per day per EDU) to serve the proposed 49 lots in the Greystone Estates Land Development. It shall also state that the estimated flows will not cause an over-load on the PTMA sewer system in the projected 5 years. It shall note that the Authority will accept the proposed connections to the public sewer system upon compliance with all of the Authority's rules, regulations, requirements and specifications pertaining to connections. It shall also note that approval by the Eastern Snyder County Regional Authority (ESCRA) (treatment capacity) is also required in order to proceed with this project. Vice-Chairman Ferry further motioned that the letter shall state that prior to the plan review, a sewer escrow account in the amount of \$3,500.00 must be set up with the Authority office. It shall explain that this escrow account will be used for the Greystone Estates 49-lot land development and the Greystone Estate 8-unit townhouse land development. It shall note that the escrow funds will be used for engineering & legal review of all sewer plans for the aforementioned developments along with all associated inspection fees by the Authority's Inspector with any unused funds will be returned upon the final completion of the project. Secretary Gregory Aungst seconded the motion and unanimously approved.

BIG BEE BOATS – ROBERT SPRENKEL:

Chairman Neal Smith reported that Robert Sprenkel of Big Bee Boats has not responded to the July 7, 2006 letter concerning the repair of his 2016 Route 522 sewer system and outstanding sewer account balance.

CHAIRMAN'S REPORT By Neal Smith:

2006 PTMA Sewer Flow Reports:

The Authority members reviewed the 2006 PTMA Sewer Flow reports. After a brief discussion, Chairman Neal Smith motioned to have the Authority Office obtain phone bids for the Televising of sewer mains in several areas of Penn Township as depicted on maps that will be created by Inspector Pete DeWire not to exceed 10,000 feet. Chairman Smith further motioned to have Eastern Snyder County Regional Authority clean all sewer lines prior to the televising. Vice-Chairman Thomas Ferry seconded the motion and unanimously approved.

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INSPECTOR'S REPORTS By Pete DeWire:

5 Calvin Drive:

Inspector Pete DeWire reported that the water service lateral leak at 5 Calvin Drive has been repaired by the owner.

OPERATOR'S REPORT By Scott L. Sharp:

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS By Timothy Laubscher:

The Authority members reviewed the financial reports. (See Attachment B and C.)

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Vice-Chairman Thomas Ferry seconded the motion and unanimously approved

Chairman Neal Smith called an executive session at 7:50 p.m. to discuss personnel matters. The Penn Township Municipal Authority January 4, 2007 meeting was reconvened at 8:06 p.m.

Based upon the Executive Session Vice-Chairman Thomas Ferry motioned to increase (1) Scott L. Sharp's hourly wage from \$20.15 to \$20.75 per hour, (2) Richard F. Kline, Jr.'s hourly wage from \$19.25 to \$19.85 per hour, (3) Susan L. Seebold's hourly wage from \$14.50 to \$15.10 per hour and (4) Roy N. Sauer's' hourly wage from \$12.50 to \$13.00 per hour, with all increases effective as of January 1, 2007. Secretary Gregory Aungst seconded the motion and unanimously approved.

Based upon the Executive Session, the Authority office was directed to send a letter to the Penn Township Board of Supervisors stating that in response to their January 3, 2007 email concerning the appointment of a new PTMA board member, the Authority asks that the Penn Township Supervisors give the Authority until the February 1, 2007 PTMA meeting to make the requested recommendation. The letter shall further state that the Authority members have several people in mind, but need to discuss the position with the potential PTMA members.

The Authority office was also directed to send a letter to Darwin Swope thanking him for his participation and hard work serving as a Penn Township Municipal Authority member for over ten years.

ADJOURNMENT:

With no further business to discuss Vice-Chairman Thomas Ferry motioned to adjourn the January 4, 2007 PTMA meeting at 8:09 p.m. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

Respectfully Submitted,

Susan L. Seebold, Administrative Secretary

Penn Township Municipal Authority