

# **PENN TOWNSHIP MUNICIPAL AUTHORITY**

## **Minutes From Regularly Scheduled Meeting November 2, 2006**

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, November 2, 2006 at 7:07 p.m. in the Penn Township Municipal Authority Office located at 2585 Route 522, Selinsgrove, PA. Chairman Neal Smith presiding.

### **MEMBERS PRESENT:**

Chairman Neal Smith, Treasurer Timothy Laubscher, Secretary Gregory Aungst and Assistant Secretary/Treasurer Thomas Ferry

**Member(s) Absent:** Vice-Chairman Darwin Swope

### **OTHERS PRESENT:**

Inspector Pete DeWire of PECO Consultants, Inc., Administrative Secretary Susan Seebold and Engineer Kevin Shannon of Gannett Fleming, Inc.

### **VISITORS PRESENT:**

*No One Present*

### **MINUTES:**

The Authority members reviewed the minutes of the October 5, 2006 PTMA meeting. A motion was made by Secretary Gregory Aungst to approve the minutes from the October 5, 2006 Penn Township Municipal Authority meeting as presented. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved

### **PUBLIC COMMENT:**

*No one present to be heard.*

### **CORRESPONDENCE:**

#### ***Notice of Sheriff's Sale of Real Estate:***

The Authority members reviewed the October 19, 2006 *Notice of Sheriff's Sale of Real Property* concerning the sale of the Harold L. Knouse Residential Property located along Bridge Street. Currently PTMA has a municipal lien filed at the Snyder County Courthouse in the amount of \$414.00 for unpaid sewer bills from the 3<sup>rd</sup> quarter 2004 through 2<sup>nd</sup> quarter 2005. It shall be noted that Mr. Knouse also has outstanding sewer bills that have not been paid for the 3<sup>rd</sup> quarter 2005 through the 3<sup>rd</sup> quarter 2006 totaling \$494.50. As per PTMA policy a municipal lien for the aforementioned amount would have been put in place as of December 31, 2006.

#### ***Sinkhole in Meadowview Estates:***

The Authority members reviewed the September 29, 2006 letter addressed to the Meadowview Estates Home Owners' Association from several Meadowview Homeowners concerning a sinkhole that was discovered in a drain field behind their properties. Assistant Secretary/Treasurer Thomas Ferry reported that the Meadowview Estates Home Owner's Association is aware of the sinkhole and is in the process of trying to rectify the situation.

#### ***Proposed 2007 Net Budget – Eastern Snyder County Regional Authority:***

The Authority members reviewed and briefly discussed the proposed 2007 Eastern Snyder County Regional Authority Budget. Chairman Neal Smith reported that there may be changes in the distribution amounts between the ESCRA participants due to a request by the Borough of Selinsgrove to re-calculate their share of the budget to reflect an amount of \$700,000.00.

#### ***2007 PTMA WATER & SEWER BUDGETS:***

The Authority members reviewed the drafted 2007 PTMA Water and Sewer Budgets. After a brief discussion, Chairman Neal Smith motioned to approve the 2007 Penn Township Municipal Authority Water Budget as presented. Chairman Smith further motioned to approve the 2007 Penn Township Municipal Authority Sewer Budget as presented with budget account number 2680 – *Treatment Plant Fees (ESCRA)* reflecting the same budgeted amount as the PTMA portion of the approved 2007 Eastern Snyder County Regional Authority budget. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved.

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### ***ST. PIUS X LAND DEVELOPMENT:***

After the Authority members reviewed and discussed the revised agreement between PTMA and the St. Pius X Catholic Church, further discussion was tabled for further review.

### ***PEACHWOOD VIEW:***

Chairman Neal Smith reported that there is nothing further to report on the Peachwood View project.

### ***PAWLING STATION BUSINESS PARK – SIDCO:***

The Authority members reviewed and discussed the October 23, 2006 and November 2, 2006 letters from Engineer Kevin Shannon concerning the Pawling Station Business Park Land Development.

### ***BIG BEE BOATS – ROBERT SPRENKEL:***

Chairman Neal Smith reported that Robert Sprenkel of Big Bee Boats has not responded to the July 7, 2006 letter concerning the repair of his 2016 Route 522 sewer system and outstanding sewer account balance.

### ***PTMA WATER & SEWER SYSTEM MAP:***

Administrative Secretary Susan Seebold reported on the ArcGIS Classes she recently attended and discussed the recommendations she received for creating PTMA water and sewer maps. After a brief discussion, Assistant Secretary/Treasurer Thomas Ferry motioned to purchase an external hard drive and accessories in an amount not to exceed \$500.00. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

### ***INSPECTOR'S REPORTS By Pete DeWire:***

#### ***Penn Township Recreational Committee:***

Inspector Pete DeWire reported that the Penn Township Recreational Committee is in the process of creating new recreational field plans. Inspector DeWire further reported that the new plans will include PTMA public water and sewer connections.

#### ***Grayson Selinsgrove LP Expansion:***

Inspector Pete DeWire reported that he has received a PA One Call for the proposed Grayson Selinsgrove Expansion and will be meeting with the developer on-site in the near future to mark PTMA lines and discuss the proposed expansion.

#### ***Water Line Leak:***

Inspector Pete DeWire reported that he recently inspected a possible water leak at the Wilbur Wolfe, Jr. residence located at 5 Calvin Drive. After an initial inspection he determined that the water leak was on Mr. Wolfe's service line and directed Mr. Wolfe to contact an approved PTMA plumber/contractor to repair the water leak as soon as possible.

#### ***Old Route 522 Sewer Lateral:***

Inspector Pete DeWire reported that he recently discovered an uncapped sewer lateral along Old 522, which was allowing I & I into the PTMA sewer system. According to Inspector DeWire this lateral was originally installed during the construction of the Old Route 522 Sewer Main Extension. It shall be noted that the lateral has been capped.

### ***CHAIRMAN'S REPORT By Neal Smith:***

#### ***201 Old Colony Road:***

Chairman Neal Smith reported that the 201 Old Colony Road property has not been connected to the PTMA sewer system. Engineer Kevin Shannon reported that he recently spoke to the Snyder County Sewage Code Officer, Jim Grose. According to said conversation and in Mr. Grose's opinion, the 201 old Colony Road property owners' on-lot sewer system has not failed, but said property owners are currently in violation of putting their "gray water" into a local stream, which should be routed into their on-lot sewer system. Mr. Grose has turned the matter over to the Snyder County Sewage Code Solicitor, who is in the process of arranging a hearing.

#### ***ESCRA Meters:***

The Authority members reviewed and briefly discussed the November 2, 2006 letter from John Abromitis of the Eastern Snyder County Regional Authority concerning the 18<sup>th</sup> street meters.

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### ***OPERATOR'S REPORT By Scott L. Sharp:***

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

### ***TREASURER'S REPORTS By Timothy Laubscher:***

The Authority members reviewed the financial reports. (See Attachment B and C.)

Assistant Secretary/Treasurer Thomas Ferry motioned to approve the Payments and Time Cards as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

### ***ADJOURNMENT:***

With no further business to discuss Secretary Gregory Aungst motioned to adjourn the November 2, 2006 PTMA meeting at 8:35 p.m. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved.

***Respectfully Submitted,***

***Susan L. Seebold, Administrative Secretary***

***Penn Township Municipal Authority***