

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting

August 3, 2006

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, August 3, 2006 at 7:03 p.m. in the Penn Township Municipal Authority Office located at 2585 Route 522, Selinsgrove, PA. Chairman Neal Smith presiding.

MEMBERS PRESENT:

Chairman Neal Smith, Treasurer Timothy Laubscher, Secretary Gregory Aungst and Assistant Secretary/Treasurer Thomas Ferry

Member(s) Absent: Vice-Chairman Darwin Swope

OTHERS PRESENT:

Solicitor Robert M. Cravitz, Esq., Inspector Pete DeWire of PECO Consultants, Inc. and Administrative Secretary Susan Seebold

VISITORS PRESENT:

No One Present

MINUTES:

The Authority members reviewed the minutes of the July 6, 2006 PTMA meeting. A motion was made by Assistant Secretary/Treasurer Thomas Ferry to approve the minutes from the July 6, 2006 Penn Township Municipal Authority meeting as presented with the following correction:

On Page 3, the first paragraph under the *Central Keystone Council of Government – Certificate of Occupancy* section shall state "...Chairman Smith further motioned that the initial sewer bill may be adjusted to reflect the actual date of occupancy if the Authority Office receives a copy of the Central Keystone Council of Government Certificate of Occupancy dated after July 6, 2006."

Treasurer Timothy Laubscher seconded the motion and unanimously approved

PUBLIC COMMENT:

No one present to be heard.

CORRESPONDENCE:

No correspondence to review.

ST. PIUS X LAND DEVELOPMENT:

After the Authority members briefly discussed the status of the St. Pius X Catholic Church Land Development, the Authority office was directed to contact Justin Keister of Larson Design Group, Inc. and request that PTMA is notified two months prior to the start of construction to allow sufficient time for the Authority to obtain material quotes for the water main extension.

PAWLING STATION BUSINESS PARK – SIDCO:

Chairman Neal Smith reported that the water and sewer escrow accounts for the Pawling Station Business Park have been established with the Authority office. Chairman Smith further reported that the construction drawings should be submitted to Engineer Kevin Shannon in the near future.

GARY WALTER PROPERTY:

Chairman Neal Smith reported that the Authority has not received a response to their letter from the Penn Township Board of Supervisors concerning the Gary Walter Property. Further discussion was tabled until either the Penn Township Board of Supervisors or Gary Walter contacts the Authority.

PTMA WATER & SEWER SYSTEM MAP:

Chairman Neal Smith reported that he contacted Selinsgrove Borough and Snyder County GIS concerning their respective mapping systems. After a brief discussion, the Authority office was directed to set up a time for Inspector Pete DeWire, Administrative Secretary Susan Seebold and any available PTMA Board Member to view the Snyder County mapping system with the Snyder County Commissioners.

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BIG BEE BOATS – ROBERT SPRENKEL:

Solicitor Robert Cravitz reported that Robert Sprenkel of Big Bee Boats did not respond to his July 7, 2006 letter concerning the repair of his 2016 Route 522 sewer system and outstanding sewer account balance. After a brief discussion, Solicitor Robert Cravitz was directed to contact the Penn Township Board of Supervisors' solicitor and request that the Penn Township Board of Supervisors' enforce their ordinances concerning public sewer system connections.

ALLEY "A":

Solicitor Robert Cravitz reported that he reviewed various deeds and legal documents concerning Alley "A". Solicitor Cravitz further reported that upon said review he verified that PTMA does own the strip of land known as Alley "A" along with several permanent easements located along Alley "A". After a brief discussion, the Authority asked Chairman Neal Smith to contact PG Energy and see if they are interested in owning the PTMA property known as Alley "A".

CHAIRMAN'S REPORT By Neal Smith:

Chairman Neal Smith reported that the 201 Old Colony Road sewer lateral has been installed after all required documents were completed and signed. Chairman Smith further reported that Dave Gutelius Excavating, Inc. submitted the lowest qualified phone proposal and starting on August 4, 2006 will be raising various manholes located along Salem Road.

INSPECTOR'S REPORT By Pete DeWire of PECO Consultants, Inc.:

Inspector Pete DeWire reported that the property owner of 8 Swope Drive, Seth E. Moser, has started grading and landscaping within the PTMA utility right-of way. After a brief discussion, the Authority office was directed to send a letter to Mr. Seth E. Moser along with a copy of a map indicating the PTMA easement right-of-way along Mr. Moser's property. The aforementioned letter shall state that (1) it has recently been brought to the Authority's attention that Mr. Moser is in the process of grading and landscaping his 8 Swope Drive property located in Penn Township, Snyder County, (2) it is not permissible to landscape within a PTMA utility right-of-way easement area and (3) if this area is filled to raise the elevation, the manhole located in this area will be required to be raised with all associated costs being his responsibility.

OPERATOR'S REPORT By Scott L. Sharp:

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS By Timothy Laubscher:

The Authority members reviewed the financial reports. (See Attachment B and C.)

Assistant Secretary/Treasurer Thomas Ferry motioned to approve the Payments and Time Cards as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss Chairman Neal Smith motioned to adjourn the August 3, 2006 PTMA meeting at 7:54 p.m. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

Respectfully Submitted,

Susan L. Seebold, Administrative Secretary

Penn Township Municipal Authority