

# **PENN TOWNSHIP MUNICIPAL AUTHORITY**

## **Minutes From Regularly Scheduled Meeting October 6, 2005**

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, October 6, 2005 at 7:00 p.m. in the Penn Township Municipal Building located at 12 Clifford Road, Selinsgrove, PA. Chairman Neal Smith presiding.

### **MEMBERS PRESENT:**

Chairman Neal Smith, Vice-Chairman Darwin Swope (arrived at 7:15 p.m.), Secretary Gregory Aungst, and Assistant Secretary/Treasurer Thomas Ferry

**Member(s) Absent:** Treasurer Timothy Laubscher

### **OTHERS PRESENT:**

Inspector Pete DeWire, Solicitor Edward Mihalik, Jr. Esq., Administrative Secretary Susan Seebold and Engineer Kevin Shannon of Gannett Fleming, Inc.

### **VISITORS PRESENT:**

Josh & Keith Leidhecker of Leidhecker Building Systems

### **MINUTES:**

The Authority members reviewed the minutes of the September 1, 2005 PTMA meeting. A motion was made by Assistant Secretary/Treasurer Thomas Ferry to approve the minutes from the September 1, 2005 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

### **PUBLIC COMMENT:**

*No one present to be heard.*

### **CORRESPONDENCE:**

*No correspondence to be reviewed.*

### **WENDT'S PORK PALACE:**

Chairman Neal Smith reported that due to an error in the Penn Township Supervisors' office, the building permit for Wendt's Pork Palace was issued prior to the sewer construction agreement, letter of credit and PTMA sewer permit being completed. Josh Leidhecker of Leidhecker Building Systems reported that they have begun construction on the building. Mr. Leidhecker further reported that the sewer construction agreement has been completed and ready for the Authority's signature, but unfortunately due to the owner's being on vacation out of the area, the letter of credit has not been established.

After a brief discussion, Chairman Neal Smith motioned to accept a certified check in the amount of \$12,100 in lieu of a letter of credit for the Wendt's Pork Palace land development on the condition that a letter of credit in the same amount is submitted to PTMA in place of the certified check within the next 45 days. Secretary Gregory Aungst seconded the motion and unanimously approved. It shall be noted that PTMA will hold the certified check until the letter of credit is established or until the 45 day period has expired.

After a brief discussion, the Sewer Construction Agreement between PTMA and Scott and Kathy Wendt, owner of Wendt's Pork Palace, was signed by Chairman Neal Smith and Secretary Gregory Aungst. It shall be noted that Solicitor Edward G. Mihalik, Jr. Esq. stated that the construction agreement was signed by the aforementioned owners and was originally approved by PTMA in a meeting earlier this year.

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Chairman Neal Smith motioned to have Pete DeWire of PECO Consultants, Inc. inspect the Wendt's Pork Palace sewer extension. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved. It shall be noted that PECO Consultants designed the aforementioned project, but due to lack of available inspectors, Inspector Pete DeWire was also approved to inspect said project.

*(Josh & Keith Leidhecker left the meeting at 7:14 .m.)*

*(Vice-Chairman Darwin Swope joined the meeting at 7:15 p.m.)*

### **BOOSTER PUMPING STATION PROJECT:**

#### ***Status Report:***

Engineer Kevin Shannon reported that the 8-hour pump test on the PTMA Water Booster Pumping Station has been completed successfully.

#### ***Change Order #1 of Part B – Electrical Work:***

After the Authority members reviewed and discussed Change Order #1, Chairman Neal Smith motioned to approve Change Order #1 of Contract 1, Part B – Electrical Work dated October 5, 2005 in the amount of \$8,080.00 as presented by Gannett Fleming, Inc. Vice-Chairman Darwin Swope seconded the motion and unanimously approved.

### **SALEM MANOR MOBILE HOME PARK WATER SYSTEM:**

Chairman Neal Smith reported that the Authority has not received a response from Mr. Fred Madeira, owner of the Salem Manor Mobile Home Park, concerning the proposed water main extension agreement and Deed of Water Rights. Further discussion was tabled until the owner of the Salem Mobile Home Park contacts PTMA.

### **PHEASANT RIDGE:**

After reviewing the October 3, 2005 letter from Justin Keister of Larson Design Group concerning the Pheasant Ridge Land Development, Chairman Neal Smith motioned to amend the June 3, 2005 PTMA capacity letter by sending a revised letter to Justin Keister of Larson Design Group stating that upon review the Authority finds that public water facilities are available based on the estimated 33 EDU's and sewerage facilities are available based on an estimated total average sewage flow of 9,075 gallons per day (33 EDU's at 275 gallons per day per EDU) to serve the proposed 33 lots in the Pheasant Ridge Land Development. The letter shall further state that the estimated flows will not cause an over-load on the PTMA water or sewer systems in the projected 5 years. It shall note the Authority will accept the proposed connections to the public water and sewer systems upon compliance with all of the Authority's rules, regulations, requirements and specifications pertaining to connections. The letter shall further note that approval by the Borough of Selinsgrove (conveyance capacity) and the Eastern Snyder County Regional Authority (ESCRA) (treatment capacity) are also required in order to proceed with this project. Vice-Chairman Darwin Swope seconded the motion and unanimously approved. It shall be noted that copies of the aforementioned letter will be sent to ESCRA, the Borough of Selinsgrove and the Penn Township Supervisor's office.

Secretary Gregory Aungst motioned to approve the Pheasant Ridge land development plans dated August 17, 2005 with the revision date of October 3, 2005 as presented contingent on Gannett Fleming, Inc.'s final approval. Vice-Chairman Darwin Swope seconded the motion and unanimously approved.

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### ***PTMA 2006 MEETING SCHEDULE:***

After a brief discussion, Assistant Secretary/Treasurer Thomas Ferry motioned to schedule the PTMA meetings for 2006 to be held on the first Thursday of each month with the exception of the May meeting being scheduled for the first Wednesday of May with all meetings scheduled to begin at 7:00 p.m. in the Penn Township Municipal Building. Secretary Gregory Aungst seconded the motion and unanimously approved. The Authority office was directed to advertise the 2006 PTMA meeting schedule in the next edition of the Snyder County Times.

### ***PTMA SOLICITOR REPLACEMENT:***

Chairman Neal Smith reported that according to Solicitor Edward G. Mihalik, Jr. Esq., he will no longer be able to be Penn Township Municipal Authority's solicitor as of January 1, 2006. Chairman Neal Smith further reported that he has contacted Attorney Tom Clark concerning the position of PTMA Solicitor, but has not received a response. After a brief discussion, Chairman Neal Smith was asked to contact Attorney Tom Clark and Robert Cravitz concerning the position of PTMA solicitor. If neither of the aforementioned attorneys are interested in the position, Chairman Smith was asked to contact Attorney Ken Potter as another potential solicitor.

### ***CHAIRMAN'S REPORT:***

#### ***Pawling Station Business Park:***

Chairman Neal Smith reported that SIDCO is in the process of researching several sewer options for the proposed Pawling Station Business Park. After a brief discussion, the Authority office was directed to submit water usage data and EDU data to Lake Randall of Mid-Penn Engineering for the use in aforementioned research.

#### ***SMA/PTMA Water System Consolidation:***

Chairman Neal Smith reported that he has recently spoken to the Borough of Selinsgrove Manager, John Bickhart, concerning the possible SMA/PTMA water system consolidation. Chairman Smith further reported that Mr. Bickhart would like to get PTMA and SMA together to discuss possible consolidation options at a PTMA meeting in the near future.

### ***INSPECTOR'S REPORT By Pete DeWire of PECO Consultants, Inc.:***

#### ***Penn Fire Protection:***

Inspector Pete DeWire reported that the Penn Fire Protection sewer and water connections have been inspected and the permits will be completed in the near future. Inspector DeWire further reported that that project as-builts have not been submitted to PTMA.

#### ***LINBEC (Forest Homes) Fire Hydrant:***

Inspector Pete DeWire reported that the fire hydrant on the LINBEC (Forest Homes) property has been repaired and is operational.

#### ***Salem Glenn Pump Station:***

Inspector Pete DeWire reported that Kappe Associates have inspected the Salem Glenn Pump Station and have submitted a quote for repairs. After a brief review and discussion, Vice-Chairman Darwin Swope motioned to approve the September 9, 2005 quote from Kappe Associates in the amount of \$835.00 plus labor and mileage as presented. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved.

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### ***Alley A:***

Inspector Pete DeWire reported that it was brought to his attention that shrubbery was planted in Alley A on PTMA property. After a brief discussion, the Authority office was directed to send a letter to Mary Houser stating that someone has brought it to the Authority's attention that shrubbery has been planted on Penn Township Municipal Authority property (known as Alley A) behind what the Authority thinks is her University Avenue property. It shall further state that if it is not her property, the Authority apologizes. It shall also state that if the shrubbery was planted by Ms. Houser, PTMA must ask that it be moved from their property. It shall note that the PTMA sewer main is located in Alley A and PTMA must have clear access to it. It will further note that in order for her to choose the best time to safely transplant the shrubbery, PTMA will allow six months for the removal. It shall state that she shall be aware that while PTMA rarely needs access to that area, her shrubbery may be destroyed if PTMA is required to access the sewer line located around the shrubbery.

### ***OPERATOR'S REPORT By Scott L. Sharp:***

#### ***Status Report:***

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

### ***TREASURER'S REPORTS By Timothy Laubscher:***

#### ***Financial Reports:***

The Authority members reviewed the financial reports. (See *Attachment B and C.*)

Chairman Neal Smith motioned to approve the Payments and Time Cards as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

### ***ADJOURNMENT:***

With no further business to discuss Vice-Chairman Darwin Swope motioned to adjourn the October 6, 2005 PTMA meeting at 8:38 p.m. Secretary Gregory Aungst seconded the motion and unanimously approved.

***Respectfully Submitted,***

***Susan L. Seebold, Administrative Secretary***

***Penn Township Municipal Authority***