

# PENN TOWNSHIP MUNICIPAL AUTHORITY

## Minutes From Regularly Scheduled Meeting March 3, 2005

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, March 3, 2005 at 7:01 p.m. in the Penn Township Municipal Building located at 12 Clifford Road, Selinsgrove, PA. Chairman Neal Smith presiding.

### **MEMBERS PRESENT:**

Chairman Neal Smith, Vice-Chairman Darwin Swope, Treasurer Timothy Laubscher (arrived at 7:10 p.m.), Secretary Gregory Aungst and Assistant Secretary/Treasurer Thomas Ferry

**Member(s) Absent:** None

### **OTHERS PRESENT:**

Inspector Pete DeWire of PECO Consultants, Inc., Solicitor Edward Mihalik, Jr. Esq., Administrative Secretary Susan Seebold and Engineer Kevin Shannon of Gannett Fleming, Inc.

### **VISITORS PRESENT:**

Robert Bickhart of Gerald E. Bickhart & Sons, Todd Musser and Josh Leidhecker of Leidhecker Building Systems

### **MINUTES:**

The Authority members reviewed the minutes of the February 3, 2005 PTMA meeting. A motion was made by Secretary Gregory Aungst to approve the minutes from the February 3, 2005 Penn Township Municipal Authority meeting as presented. Vice-Chairman Darwin Swope seconded the motion and unanimously approved

### **PUBLIC COMMENT:**

*No one present to be heard.*

### **CORRESPONDENCE:**

*No correspondence to review.*

### **ALLEY "A" SEWER MAIN EXTENSION:**

The Authority members opened, announced and preliminarily reviewed the following sealed bids submitted for the construction of the PTMA Alley "A" Sewer Main Extension project:

CONTRACTOR	ADDRESS	BID AMOUNT
Fairchild Brothers, Inc.	P.O. Box 198, Winfield, PA 17889	\$7,100.00
Dave Gutelius Excavating, Inc.	291 N. 8 <sup>th</sup> Street, Mifflinburg, PA 17844	\$8,467.00
Schlegel Excavating, Inc.	1980 Polly Pine Road, Millmont, PA 17845	\$9,915.00
G & R Charles Excavating, LTD.	P.O. Box 7, Port Trevorton, PA 17864	\$14,500.00

It shall be noted that the bids were not required to be sealed, since the project will not exceed \$10,000.00. Vice-Chairman Darwin Swope motioned to accept the March 1, 2005 proposal from Fairchild Brothers, Inc. in the amount of \$7,100.00 for the construction of the PTMA Alley "A" sewer main extension. Chairman Neal Smith seconded the motion and unanimously approved.

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### ***WENDT'S PORK PALACE:***

Pete DeWire of PECO Consultants, Inc. presented Wendt's Pork Palace land development plans to be reviewed by the Authority. After a brief discussion, the Authority office was directed to send PECO Consultants, Inc. a letter stating that the Penn Township Municipal Authority and its engineer have preliminarily reviewed his February 4, 2005 letter concerning the proposed Wendt's Pork Palace Land Development plan. It shall further state that upon review the authority finds that public sewerage facilities are available based on an estimated 4 Equivalent Dwelling Units (EDU's) per quarter for the proposed land development located along U.S. Route 522. It will also note that (1) the estimated flows will not cause an over-load on the PTMA sewer system in the projected 5 years, (2) the Authority will accept the proposed connections to the public sewer system upon compliance with all of the Authority's rules, regulations, requirements and specifications pertaining to connections, and (3) approval by the Borough of Selinsgrove and the Eastern Snyder County Regional Authority is also required in order to proceed with this project. In addition the letter will also suggest to fairly evaluate estimated sewer discharge from their business, PTMA, whenever feasible, base sewerage charges upon metered water usage. It shall be noted that metered water usage is performed by purchasing a water meter from the PTMA office and having it installed on the water line coming into the building. This procedure is the most accurate and fairest means that the Authority has to fairly estimate commercial sewerage use.

After further discussion, Vice-Chairman Darwin Swope motioned to approve the highway occupancy permit application and VFW Post 6631 subdivision and land development plans dated February 28, 2005 contingent of Gannett Fleming, Inc. review and written approval. Secretary Gregory Aungst seconded the motion and unanimously approved. It shall be noted that the construction of Wendt's Pork Palace is proposed for lot #2 of the aforementioned subdivision and land development.

Upon receiving conditional approval, Josh Liedhecker, project contractor, established a \$1,500.00 escrow account with the Authority.

*(Josh Liedhecker left the meeting at 7:24 p.m.)*

### ***INSPECTOR'S REPORT:***

#### ***Todd Musser Property:***

Inspector Pete DeWire reported that the Todd Musser property sewer lateral repairs have been completed. Inspector Pete DeWire further reported that during the inspection of the repairs, he found that the test "T" on PTMA's sewer line needed to be raised according to PTMA specifications. In following with PTMA rules, regulations and specifications, Inspector Pete DeWire had the test "T" raised when the contractor completed the repairs on Mr. Musser's sewer lateral. Mr. Musser came before the board and explained that his contractor billed him for all of the repairs, including the raising of the PTMA test "T", and requested to be reimbursed for PTMA's portion of the bill. After a brief discussion, Chairman Neal Smith motioned to issue a check in the amount of \$268.80 to Mr. Todd Musser for the installation of a test "T" riser that was installed on the PTMA 6" sewer line located along his Salem Road property. Vice-Chairman Darwin Swope seconded the motion and unanimously approved.

*(Todd Musser left the meeting at 7:38 p.m.)*

#### ***Salem Manor Sewer Repairs:***

Inspector Pete DeWire reported that M.S. Reedy was contracted by the Salem Manor Mobile Home Park to do several sewer line repairs within the aforementioned mobile home park. All repairs are to be completed as soon as the weather allows.

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### ***WHITBRIAR DEVELOPMENT:***

The Authority reviewed and briefly discussed the 25-lot residential Whitebriar Subdivision plans dated May 22, 1997 with the last revision date of October 13, 1999.

*(Robert Bickhart left the meeting at 7:45 p.m.)*

### ***SALEM MANOR MOBILE HOME PARK WATER SYSTEM:***

Chairman Neal Smith reported that the Authority has not received a response from Mr. Fred Madeira, owner of the Salem Manor Mobile Home Park, concerning the proposed water main extension agreement and Deed of Water Rights. Further discussion was tabled until the owner of the Salem Mobile Home Park contacts PTMA.

### ***BOOSTER PUMPING STATION PROJECT:***

Engineer Kevin Shannon reported that a PTMA Booster Pumping Station Pre-Construction Job Conference has been scheduled at the Penn Township Municipal Building on March 14, 2005 at 2:00 p.m.

### ***ACT 57 OF 2003 CAPITAL CHARGES STUDIES:***

The Authority members reviewed and discussed at length the drafted Pennsylvania Act 57 of 2003 Capital Charges Study for both the PTMA sanitary sewer and water systems.

### ***SALEM GLENN PUMP STATION:***

The Authority members reviewed and discussed the March 3, 2005 memo from Brian Kauffman of Gannett Fleming, Inc. concerning the Salem Glenn Pump Station sewer pumps. Further discussion was tabled.

### ***NOTARY PUBLIC RENEWAL:***

Chairman Neal Smith motioned to have PTMA Administrative Secretary Susan Seebold renew her Notary Public with the Authority paying all associated fees. Vice-Chairman Darwin Swope seconded the motion and unanimously approved.

### ***PENN FIRE:***

Engineer Kevin Shannon reported that he is currently in the process of reviewing the most recent Penn Fire land development plans.

### ***SELINGROVE STATE CENTER WATER SYSTEM:***

The Authority members reviewed the February 24, 2005 letter from Representative Russell Fairchild concerning the Selingsgrove State Center water system. Further discussion was tabled until a meeting is scheduled between the Selingsgrove Center, DPW, PTMA and the Snyder County Commissioners.

### ***PTMA/SMA WATER SYSTEM CONSOLIDATION:***

The PTMA/SMA Water System Consolidation discussion was tabled until PTMA and the Selingsgrove State Center conclude their analysis of PTMA supplying water to the State Center.

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### ***PTMA OFFICE FAX MACHINE:***

Upon discussing the need for a new fax machine, Chairman Neal Smith motioned to have the Authority office purchase a new fax machine in an amount not to exceed \$250.00. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved.

### ***DELINQUENT ACCOUNTS:***

The Authority members briefly reviewed and discussed the most recent list of delinquent PTMA water and sewer accounts.

### ***CHAIRMAN'S REPORT:***

Chairman Neal Smith stated that he had nothing further to report.

### ***OPERATOR'S REPORT By Scott L. Sharp:***

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

After a brief discussion, the Authority office was directed to contact Sunbury Municipal Authority and see if they are capable of televising the sewer lines in the U.S. 11 & 15 metered area along with the Harris Estates sewer line located along 18<sup>th</sup> Street.

Chairman Neal Smith motioned to approve the purchase of an 83" – 144" Telescoping Gate Key in an amount not to exceed \$93.00. Secretary Gregory Aungst seconded the motion and unanimously approved.

### ***TREASURER'S REPORTS By Timothy Laubscher:***

The Authority members reviewed the financial reports. (See *Attachment B and C.*)

Vice-Chairman Darwin Swope motioned to approve the Payments and Time Cards as presented. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved.

### ***ADJOURNMENT:***

With no further business to discuss Vice-Chairman Darwin Swope motioned to adjourn the March 3, 2005 PTMA meeting at 9:17 p.m. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved.

***Respectfully Submitted,***

***Susan L. Seebold, Administrative Secretary***

***Penn Township Municipal Authority***